



**City of Unalaska | Department of Parks, Culture and Recreation
Advisory Committee Meeting Minutes for April 17, 2023**

Members present: Thomas Roufos, Greg Peters, Ben Knowles, Jill Spetz, Noel Rea, Ryan Humphrey

The Parks, Culture and Recreation Advisory Board Meeting was called to order at 5:35 p.m. on April 17, 2023, in the conference room at PCR

Recognized visitors to the meeting, Albert Burnham

New Business

The Advisory Board reviewed the minutes of March 30, 2022, it was a unanimous vote to approve.

Albert, made a presentation on the new web site that the department has been developing as we are anticipating new users due to the high-speed fiber being installed in the city. The web site was patterned after the one used by the school.

The new App is PCR Unalaska.com, and the new web address is Unalaska PCR .com.

Albert showed the group the website and how it worked. The site had links to programing, staff contacts, and social media information.

Albert anticipates that the website and app will be totally online and working by July so patrons can register for programs on line.

One of the nice features of the program is that with one creation of a flyer, or information post, it can go to all social media places at once. We have stopped printing the activity guide and, in the end, the new web site will be more cost effective and save the City money.

Jill ask how the information would be entered and kept up to date. Albert told her that the coordinators would enter in their own programs and that Nichel would be tasked with looking over the site to keep it up dated. Albert said that he would be the web site administrator.

Ryan asked will people be able to pay for programing on line. Yes, we still need to do a few more things with the City banking system to make that happen but Albert thinks that will all be ready by July.

Jill asked if both front desk and on-line options would be available for program registration and payment. Albert said that both front desk and on line would be available for payment and information. He said that this year's activity guides were printed in house with no problems.

Noel asked if this was part of the Tyler System because the school was switching to a new system. Albert said that this was not part of the Tyler System.

Jill asked if this new system could function as a community calendar? Albert replied not at this time.

Committee suggestions:

Next meeting is May 22, 2023

Adjournment at 6:05 p.m.