

UNALASKA PUBLIC LIBRARY | LIBRARY ADVISORY COMMITTEE MINUTES

Thursday, December 14, 2023
6:00 PM
Dan Masoni Conference Room

***Mission:** Unalaska Public Library educates, enriches, and inspires community members by connecting them to the world and each other.*

- I. Call to Order and Roll Call **6:00 PM**
Present: Crane, Thompson, Hatfield, Magdaong, Hazen (phone)
Absent: Macke, Hanson-Zueger
- II. Reading of Mission Statement **Hatfield read the Library Mission Statement.**
- III. Introduction of Visitors **Roger Blakeley, PCR Director**
- IV. Additions or Changes to the Agenda **None**
- V. Public Comment on Agenda Items **None**
- VI. Minutes of the October 16 meeting **Hatfield made a motion to adopt the minutes of the October 16, 2023 meeting. Magdaong seconded. Motion passed by consensus.**
- VII. Librarian's Report **City Librarian presented the September and October Librarian's Reports.**
- VIII. Old or Unfinished Business
 - A. Library Building Improvement Project **City Librarian informed the Committee that the punch list is almost completed, with some ventilation system work still in process.**
 - B. Rasmuson Foundation Grant **Fundraising Committee Donor plaques are on sale now. The initial sale deadline was December 1, but we will extend it because all plaques have not been sold.**
 - C. Policy Review: Library Rules of Conduct, Second Review **This agenda item will be postponed until the January 2024 meeting.**
- IX. New Business
 - A. Policy Review: Circulation Policy **Thompson made a motion to recommend moving the draft policy forward for review and approval by City Administration. Hatfield seconded. All Committee members present voted in the affirmative, passing the resolution. The City Librarian and PCR Director will send the policy to the Assistant City Manager for review.**
 - B. Calendar Year 2023 Report to City Council **City Librarian displayed the 2022 Report to the Committee as a reference and asked for input in preparing the 2023 report before the January meeting.**
 - C. Spring Programming **City Librarian informed the Committee about upcoming programs and received Committee input on future programming.**
- X. Announcements: **Crane, Macke, and Hazen terms will end in February 2024; Magdaong reminded them to turn in applications if interested in serving another term.**
- XI. Next Meeting: **Monday, January 8, 2024, 6:00 PM**
- XII. Adjournment **6:45 PM**

Committee Members and Terms:

M. Lynn Crane, Chair - 02/2024

Karen Macke, Vice Chair - 02/2024

Debbie Hanson-Zueger - 02/2026

Cyri Thompson - 02/2025

Virginia Hatfield – 02/2025

Estkarlen Magdaong - 02/2025

Cat Hazen - 02/2024

Fundraising Committee: M. Lynn Crane, Debbie Hanson-Zueger, Cat Hazen, Virginia Hatfield