

UNALASKA PUBLIC LIBRARY | LIBRARY ADVISORY COMMITTEE MINUTES

Monday, September 11, 2023

5:30 PM

Dan Masoni Conference Room

***Mission:** Unalaska Public Library educates, enriches, and inspires community members by connecting them to the world and each other.*

- I. Call to Order and Roll Call
Present: Crane, Macke, Hanson-Zueger, Thompson, Hatfield, Magdaong, Hazen
- II. Reading of Mission Statement **Crane read the Library Mission Statement.**
- III. Introduction of Visitors **None**
- IV. Additions or Changes to the Agenda **None**
- V. Public Comment on Agenda Items **None**
- VI. Minutes of the May 15 meeting **Hatfield made a motion to adopt the minutes of the May 15, 2023 meeting. Thompson seconded. Motion passed by consensus.**
- VII. Librarian's Report **City Librarian presented the May, June, and July 2023 Librarian's Reports. She also highlighted some recent programs, including Library Mini-Golf, a DIY Spa Products program, and a Kids' Book & Toy Swap. The library will be applying for a grant to support digitization of the Bristol Bay Times / Dutch Harbor Fisherman newspapers on microfilm. Cyri Thompson will be joining the library staff as a full-time Library Assistant in early 2024.**
- VIII. Old or Unfinished Business
 - A. Library Building Improvement Project **F&W visited the library in August to work through some punch list items, including swapping in the new shelving components and casework. There are still some more punch list items remaining, including some exterior painting and ventilation work, and F&W and their subcontractors will visit the library again to complete these.**
 - B. Rasmuson Foundation Grant – Fundraising Committee **Donor plaques will be ready to sell this month.**
 - C. Art Proposals **The Committee discussed plans to create a subcommittee to review art proposals for installation in the library. The City Librarian in partnership with the Advisory Committee Chair and PCR Director will work on a proposed art proposal procedure for the Advisory Committee to review before the next meeting. Macke, Hanson-Zueger, and Crane expressed interest in serving on the Art Committee. Thompson volunteered to serve on the Art Committee as a library staff member.**
- IX. New Business
 - A. Banned Books Week, October 1 – 7, 2023 **City Librarian will talk with KUCB about volunteers recording new excerpts from banned and challenged books, as well as PSAs about Banned Books Week to play in October. Library staff will set up a Banned Books Week display in October.**
- X. Announcements: **Hanson-Zueger will be out of town October 16 – November 20. Hatfield will be out of town November 8 – December 8. Crane will be out September 19 – 24 and October 17 – November 20. Magdaong is the new City of Unalaska Clerk! The library is seeking volunteers for the Halloween Costume Contest on 10/31, 4:30 – 7:00. Municipal Election Candidate Forum is on Thursday, 9/14. Municipal Election is on October 3, with early and absentee voting starting on**

September 21. Other upcoming events: Fire Dept. Badge Pinning Ceremony: September 12; Make a Difference Dinner for Suicide Prevention, September 29; Fire Safety Week: October 8 – 14; Museum of the Aleutians Auction & Membership Dinner: November 4.

XI. Next Meeting: **Monday, October 16, 5:30 PM**

XII. Adjournment **6:34 PM**

Committee Members and Terms:

M. Lynn Crane, Chair - 02/2024

Karen Macke, Vice Chair - 02/2024

Debbie Hanson-Zueger - 02/2026

Cyri Thompson - 02/2025

Virginia Hatfield – 02/2025

Estkarlen Magdaong - 02/2025

Cat Hazen - 02/2024

Fundraising Committee: M. Lynn Crane, Debbie Hanson-Zueger, Cat Hazen, Virginia Hatfield

Attachment: Draft Art Committee Procedures

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**City of Unalaska Library Advisory Committee
Art Committee Procedures
Unalaska Public Library
Created September 2023**

Formation: The Art Committee will be a long-term temporary subcommittee of the Library Advisory Committee, consisting of 2-3 volunteer members, plus the Library Advisory Committee Chair as an ex officio member. The Art Committee will also include two non-voting library staff members: the City Librarian and another volunteer from library staff.

Purpose: The Art Committee will evaluate art pieces proposed for temporary or permanent installation in the library. They will evaluate items offered for sale as well as potential donations and will make recommendations regarding art purchases to the City Librarian and PCR Director.

Meetings: The Art Committee will meet at least once per year to evaluate proposals received over the course of the year. If the Art Committee receives donation proposals for pieces that do not require library funds (i.e. pieces that will be donated or for which funding has already been secured by an outside source), they may meet on an as-needed basis in order to evaluate and receive donations in a timely manner.

Proposal Guidelines: An individual or organization wishing to propose artwork for committee consideration must submit a 1-2-page proposal to the Art Committee through the City Librarian. This proposal should include: information about the artist, including their connection to Unalaska or the Aleutian Region; a description and visual representation of the proposed artwork; a proposed location for the artwork, with the understanding that the Committee may place it in a different location; and pricing information. Individuals and organizations may submit more than one piece for consideration.

Evaluation: The Art Committee will evaluate artwork on aesthetic merit; historical, scientific, or other local significance; the connection of the artist to Unalaska; and the suitability of the piece for the library space (e.g. size, durability, and relation to other pieces in the library).