



**UNALASKA POLICE DEPARTMENT
REQUEST FOR PUBLIC INFORMATION**



RECORDS REQUEST (please print):

Date: _____

I, _____, request the following incident report completed by the Unalaska Police Department if such a document is a matter of public information and available for public disclosure.

Date of Incident: _____ UPD Incident Number (if known): _____

Nature of Incident:

Signature: _____ Driver (ID) Number: _____ State: _____

Residence Address: _____ State: _____ Zip: _____

Mailing Address: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

Please ensure your address is both accurate and legible so that your report can be mailed or emailed to you upon processing. Requests may not be filled if the requestor's address is illegible.

Public records requests are \$20.00 for pages one through seven, and thereafter, \$ 0.25 per page. Photographs and audio recording computer discs are \$10.00 each. A non-refundable fee of \$20.00 must accompany this request. Payment must be made in the form of an in-state check or money order, payable to the City of Unalaska.

Receipt Number: _____ Amount: _____

Officer receiving request: _____

☐

APPROVED

☐

DENIED FOR THE FOLLOWING REASON:

1. ☐ The incident requested is an ongoing criminal investigation.
2. ☐ The incident is protected under Alaska Statute (AS.12.61.110-150, or AS 40.25.120).
3. ☐ The incident has not been adjudicated.
4. ☐ The incident requested does not exist in UDPS records.
5. ☐ The request is for information not managed or controlled by this department.

Public Information Officer
UNALASKA POLICE DEPARTMENT

Date