

PARKS, CULTURE & RECREATION DEPARTMENT

General Fees Statement: The Fee Schedule for programs and services is made through a public process. The PCR Advisory Committee reviews staff recommendations and makes recommendations each year to the City Council for the City Council's review and final approval.

The Department of Parks, Culture, and Recreation (PCR) user fees provide patrons with access to the Aquatics Center and Community Center. User fees at the Community Center are waived for all ages up to 19 years of age, and for those 60 years old and older. The Aquatics Center user fees are waived for children 4 years old and under and those 60 years old and older.

I. PCR User Fees

Aquatics Center: Pool & Slide, Fitness Center, Sauna, Showers and Mezzanine

Community Center: Art Room, Multipurpose Room, Racquetball Courts, Teen Room, Cardio Room, Music Room, Run/Walking Track, Weight Room, Gymnasium, Showers/Lockers, Commercial Kitchen, Kids Room, Conference Room and Outdoor Playground

Length of Use	Adult (ages 19-59)	Aquatic Center (ages 5-18)	Family (max 3 adults)
12 Month Pass	\$270.00	\$120.00	\$600.00
6 Month Pass	\$180.00	\$80.00	\$350.00
3 Month Pass	\$112.50	\$50.00	\$250.00
1 Month Pass	\$45.00	\$20.00	\$100.00
20 punch card	\$60.00	\$25.00	
10 punch card	\$40.00	\$13.00	
Daily Admission	\$5.00	\$2.00	

- All punch passes expire ~~one year~~ 24 months from the purchase date. No suspensions or extensions are available for punch passes.
- 6 month passes are eligible for one extension of up to 30 days. 12 month passes are eligible for two extensions of up to 30 days each.
- ~~Unused, expired punches will be reactivated if the same pass is renewed after expiration.~~
- Family members utilizing a family pass must reside in the same residence.
- A 25% discount is available to current full-time college students who present a valid college ID and proof of enrollment at the time of registration.
- No refunds, transfers, or prorating of pass values are permitted without approval from PCR management except for punches on a punch pass.

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CORPORATE USER FEES

Five-week advance notice
required for scheduling purposes

Inflatable for use in PCR gymnasium only.

Multipurpose Room Includes Tables/Chairs	\$40.00 per hour and \$25.00 for every additional hour
Commercial Kitchen	\$35.00 for first hour and \$15.00 for additional hours Discount of \$10 per hour if renting 10 or more hours per week.
Multipurpose Room & Kitchen	\$60.00 for first hour and \$40.00 for additional hours
Kelty Field Concession Stand	\$35.00 for the first hour and \$15.00 for additional hours

GENERAL INFORMATION FOR FACILITY & ROOM RENTALS

- PCR staff will move the correct number of rented chairs and tables to rental space.
- Renter is responsible for set up and tear down of chairs and tables in rental space.
- All room rentals require a \$50 refundable damage deposit.
- Renter must complete a walkthrough of space with PCR staff before and after each rental to ensure that no damage has occurred and that space has been cleaned to department standards. Failure to complete these walkthroughs will result in the deposit being kept by PCR.
- A cleaning and/or damage fee will be assessed if rooms are left unclean or damaged in excess of the \$50 deposit.
- Nonprofit organizations, the Unalaska City School District, the Qawalangin Tribe of Unalaska and other City Departments will not be charged the facility or room rental charge, but must pay the \$50 refundable damage deposit. Other City Departments do not need to pay the damage deposit.

III. Program Fees

General Fees Statement: Program fees may vary depending on the length of a program, if it is an adult or youth program, and the varying cost of equipment and supplies. Program fees are published on the Department's webpage, program flyers, and other advertisements and announcements. Program fees may be refunded if there is time left to fill the vacant spot or if the program has not filled. Program fees may not be refunded if materials have already been purchased for a class. PCR may offer a 10% discount for early bird registrations, which is rounded to the nearest whole dollar amount. Early bird fee is

~~maximum overdue charge \$5.00~~ No local
overdue charge, but fines may be charged
by the lending library

~~DVDs~~ \$1.00 per day local overdue charge;
maximum overdue charge \$5.00

Lost or Damaged Items

Replacement cost, plus \$5.00 per item
processing fee

Library Room Rentals

Library room rental payments are due on or before the first date of the reservation.

Library Conference Room

with below exception:

—————\$20.00 per hour,

Library Community Room

\$40.00 first hour, \$25 for each additional
hour, with below exception:

Conference Room and Community Room use is free of charge to non-profit, civic, social, cultural, educational, and government groups, as long as the meetings or programs they hold are open to the public, are free of charge, and are not held with the intention of generating revenue. Room use is free of charge for City of Unalaska departments and the Unalaska City School District.

Photocopying and printing

\$0.10 per page black & white
\$1.00 per page color
(2-sided copies count as two pages)

For school assignments

No charge

Faxing for Customers/Patrons

Receiving

Free with cover sheet (held for 7 days)

Outgoing to Standard Dialed Numbers

\$1.00 per page including the required
cover page

Outgoing to Standard Linked to Satellite
and Radio Communications Systems

\$1.00 per page including the required
cover page, plus additional fees based on
per minute charges for special telephonic
connections

Passport Processing Fees

All fees for passport application and

processing, including local processing fees, are set by the U.S. State Department and are not refundable.

Items Available for Purchase at Library

USB Drive	\$7.50
Headphones	\$5.00
Passport Photos	\$15.00

V. Park Use Fees

PCR programs and co-sponsored activities take priority at all playground and park facilities. Park amenities such as, ball fields, playgrounds, and picnic areas are on a first come basis when PCR or co-sponsored activities have not been scheduled. Please check with the Community Center at 581-1297 for availability before planning any personal events.

Pavilion Rental Fee \$10.00 per hour

The pavilions at Community Park/Kelty Field and Expedition Park are available for reservation from the first weekend in May to the last weekend in October. Pavilions must be reserved at least seven days in advance of reservation date. Pavilion rental includes the use of the large charcoal grill beside each pavilion. Pavilions can only be reserved during Community Center operating hours and users must adhere to all park use regulations.

VI. Other Fees

Lost/cut day-use lock	\$10.00
Laminating	\$1.00/foot
Clay (25 lb. block)	\$30.00
Helium for Balloons (must provide balloons and strings)*	\$2.50 for standard latex \$12.00 for large Mylar
Color Poster Printing**	
11x17 poster	\$2.00 each
18x24 poster	\$20.00 each
Two 18x24 posters	\$30.00
24x36 poster	\$30.00 each

Note: The preferred poster format is a large format JPG, PNG, or BMP file. The suggested pixel dimensions are at least 1700 x 2500, or a file size of at least 3MB. Smaller files may become blurry when enlarged. We can also enlarge Word, PDF, and Publisher files. Files that do not meet the suggested file types or formats may be subject to a \$10.00 set up fee. There are no waived or reduced fees for any agencies or non-profit organizations for making posters.

***Note:** Balloon filling is dependent upon staff and helium availability. Filling of balloons should be scheduled 3 days in advance to ensure availability.

****Important:** Poster printing is not available as an on-demand service. Community Center staff may need up to three business days to process printing requests.

Kiln Firing Fee: \$25.00 for any personal firings outside of the PCR's complimentary firing schedule or for pieces requiring firing to specific temperatures outside of the standard PCR fires. This fee may be split amongst a group of patrons.

Popcorn Machine Rental: The PCR popcorn machine is available for rent for \$25.00 per day with a \$200.00 deposit. The popcorn machine must be rented at least one week in advance and must be cleaned to staff specifications upon return.

Sound System Rental: The PCR sound system is available for rent for \$500.00 per day. A list of equipment needed must be provided at least one week in advance of rental. Renter is responsible to replace lost or damaged equipment.

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10'x10' Tent – includes sidewalls	\$35.00 per day with \$200.00 refundable security and damage deposit. Any damage or lost items that cost more than the \$200.00 damage deposit will be charged to the rental party. (Rental party is responsible for pick up, set up, take down, cleaning and return.)
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The following items require a \$50.00 refundable deposit:

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|------------------------|---------------------------|
| Chairs | \$1.00 per day, per chair |
| Tables | \$3.00 per day, per table |
| Aquatic Center Lockers | \$350 per year |

Other equipment and facilities may be available on a contingent basis with PCR Director's approval.