

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2021-08

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE MAYOR'S APPOINTMENTS TO THE LIBRARY ADVISORY COMMITTEE; THE PARKS, CULTURE AND RECREATION COMMITTEE; THE PLANNING COMMISSION AND PLATTING BOARD; AND THE HISTORIC PRESERVATION COMMISSION

WHEREAS, terms of office have expired for members of the Library Advisory Committee; the Parks, Culture and Recreation Committee; the Planning Commission and Platting Board and the Historic Preservation Commission, creating vacancies; and

WHEREAS, resignations have created further vacancies on the Parks, Culture and Recreation Committee; the Planning Commission and Platting Board and the Historic Preservation Commission; and

WHEREAS, Unalaska City Code § 2.60.040 states that board members shall be appointed by the Mayor, subject to approval of the City Council; and

WHEREAS, Mayor Tutiakoff has made the following appointments, and submits these names to the City Council for approval:

LIBRARY ADVISORY COMMITTEE

M. Lynn Crane  
Catherine Hazen  
Karen Macke

PARKS, CULTURE & RECREATION COMMITTEE

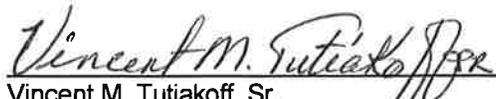
James Morris  
Cameron Dean  
Ben Knowles

PLANNING COMMISSION AND PLATTING BOARD; and  
HISTORIC PRESERVATION COMMISSION

Caroline Sue Shapsnikoff "Vickie" Williams

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves these appointments, which are all three-year terms beginning February 15, 2021 and ending on February 14, 2024.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 9, 2021.

  
Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

  
Estkarlen Magdaong  
Acting City Clerk



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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Marjie Veeder, City Clerk  
Through: Erin Reinders, City Manager  
Date: February 9, 2021  
Re: Resolution 2021-08, approving the Mayor's Appointments to the Library Advisory Committee, the PCR Committee, the Planning Commission and the Historic Preservation Commission

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**SUMMARY:** Members of committees and commissions are appointed by the Mayor, subject to approval of the City Council. The Mayor has made several appointments, which are being presented to Council for approval. Passage of Resolution 2021-08 accomplishes this objective.

**PREVIOUS COUNCIL ACTION:** Council is provided the opportunity to approve the Mayor's appointments to committees and commissions annually, or as vacancies and appointments occur throughout the year.

**BACKGROUND and DISCUSSION:**

- Planning Commission; Historic Preservation Commission – the term of office for Vickie Williams has expired; and Jason Gates resigned due to a planned move. Ms. Williams has reapplied; and we are accepting applications for the vacant seat, though none have yet been received.
- PCR Committee – the terms of office for Cameron Dean and James Morris have expired, and both have reapplied; and Jason Gates resigned due to a planned move. Ben Knowles applied for the open seat.
- Library Advisory Committee – the terms of office for M. Lynn Crane, Catherine Hazen and Robert Cummings have expired. Both Ms. Crane and Ms. Hazen have reapplied and Mr. Cummings indicated he did not intend to reapply. Karen Macke applied for the open seat.

Opportunity to apply for the open seats was advertised in the community.

**ALTERNATIVES:** Council may choose not to approve the Mayor's appointments, in which case the vacancies will continue to be advertised and interested persons encouraged to apply.

**STAFF RECOMMENDATION:** None. This is a Council decision.

**PROPOSED MOTION:** This is a consent agenda item and will be included in the motion to adopt the consent agenda.

**ATTACHMENTS:** Applications submitted by Crane, Hazen, Macke, Dean, Knowles, Morris and Williams.



# BOARD, COMMITTEE & COMMISSION APPLICATION

RECEIVED  
JAN 19 2021  
BY: EPM - Clerks Office

**APPLYING FOR (check one):**

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: M. Lynn Crane

Mailing Address: PO Box 626 Unalaska, AK 99685

Telephone: 907-581-3248 Email: usafved@arctic.net

Occupation: Human Service Non-Profit Administration & Direct Services Employer: USAFV

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

Unalaska Library Advisory Committee 1996 to Present

Iliuliuk Family & Health Services - Early 2000's, also January 2019 - present

Bering Sea Art Exchange - 1990s

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: I believe that our library is one of the most important institutions in our community. It provides entertainment, information, education, and opportunities for citizens to connect with one another and with the world. The events of the last few years, and especially the last year, have demonstrated just how crucial library services are. I would be honored to continue to serve on this committee.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other Current member

Date: 01/18/2021

Signature: \_\_\_\_\_

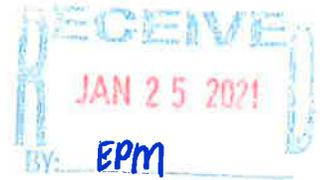
THANK YOU FOR YOUR INTEREST IN SERVING

**Applications expire one year from date received by City Clerk**

Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska  
Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685



# BOARD, COMMITTEE & COMMISSION APPLICATION



APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: Catherine Hazen

Mailing Address: PO Box 386

Telephone: 907-581-2846

Email: cshazen@arctic.net

Occupation: Controller

Employer: City of Unalaska

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

6 years on the Library Advisory Committee

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: As a long-time community member I am aware of the vital contribution the Library makes to our quality of life here in Unalaska. I would like to be able to continue to serve on the Committee to offer my perspective as an avid reader, life-long learner and senior citizen.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other Term expiration notice

Date: 1/25/2021

Signature: Catherine Hazen

Digitally signed by Catherine Hazen  
DN: cn=Catherine Hazen, o=City of Unalaska, ou=City of Unalaska, email=cshazen@arctic.net  
Reason: I am the author of this document  
Location: per my signature here  
Date: 2021.01.25 14:48:37  
EPM

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## BOARD, COMMITTEE & COMMISSION APPLICATION

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 Iliuliuk Family & Health Services Clinic Board

Name: Karen Macke

Mailing Address: P.O. Box 921519, Dutch Harbor, AK 99692

Telephone: 907-359-1607

Email: k.macke@outlook.com

Occupation: Collections Manager

Employer: Museum of the Aleutians

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

None

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.  
 I have expertise I want to contribute.  
 I am interested in the activities the board, committee or commission handles.  
 I want to participate in local government.  
 I want to make sure my segment of the community is represented.  
 Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: I have a Master's in Information and have taken multiple Library and Information Science courses. I am extremely interested in how the City runs a library. If I am not the best fit that is okay. I am volunteering more out of interest than expertise. I think it would be very interesting and I think I could contribute in a fun and dynamic way. I do have quite a bit of energy.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media     Word of Mouth     Solicitation     Other \_\_\_\_\_

Date: 02/05/2021

Signature:

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# KAREN MACKE

Education Interpreter

## PROFILE

As a co-curator of the online exhibition entitled 'Uncovering Union', I have put together research that creates intertwined storylines to communicate the social importance of Union Station in Toronto. My main responsibilities included being a co-curator, budget manager, and final editor of all didactic materials. Additionally, my job as an Education Interpreter has helped me overcome my fear of public speaking so that I am confident in my ability to give professional presentations.

## EDUCATION

### University of Toronto- MA in Museum Studies & MA in Information (Archives and Records Management)

August 2017 - May 2020

I received two master's degrees in Information and Museum Studies. Courses included practical and theoretical training focused on interpretation, collections management, information technologies, education, and project management. I have focused most of my courses on collections care, education, and curatorship. During my degree, I worked as a co-curator for an online exhibit entitled 'Uncovering Union' for the Toronto Railway Museum. I ended my degrees with a 3.71 GPA. During my final year of the program I worked part-time as an Education Interpreter at Black Creek Pioneer Village.

### Ithaca College- Ithaca, NY- History BA, Art History Minor, Pre-Education Minor

September 2013 - May 2017

My History degree consisted of two major research papers that focused on: memory and memoirs during the French Revolution, and the treatment of homosexuals during the Weimar Republic and World War II in Germany. Coursework addressed American and European history. I took additional classes on museum preparer, education, and grant writing. My art history coursework focused on art in social activism, classics, and African art. Additionally, I played on the varsity soccer team all four years. I was placed on the Empire 8 President's List in Summer of 2016.

## WORK EXPERIENCE

### Toronto Region Conservation Authority- Black Creek Pioneer Village Education Interpreter/Historical Interpreter

April 2019-Present

As an Education Interpreter I work with school groups delivering over twenty trained programs, in addition to training others on these programs. In addition to working with school groups, I am a costumed interpreter that works in five different historical houses, and an 1860s tin shop and print shop. I consistently interpret artifacts, displays, and program materials. I am also a certified member of the Joint Health and Safety Board as a Worker Representative.

### Toronto Railway Museum Student Co-Curator

September 2019- May 2020

As a student at the University of Toronto we are given an exhibition project to work on. As a group of three co-curators, we are producing an online exhibition for the Toronto Railway Museum. The project is titled 'Uncovering Union' and will debut in mid-April 2020. It focuses on nine different stories that tell the social history of Toronto's Union Station. On the project my responsibilities have included research, being a co-curator, the budget manager, website and storyboard designer, and final editor of all didactic material. Additionally, I worked with multiple archives and newspapers to secure copyright for photographs and articles.

## CONTACT

PHONE:  
907-359-1607

WEBSITE:  
<https://www.linkedin.com/in/karen-macke-6279a9138/>

EMAIL:  
[K.macke@outlook.com](mailto:K.macke@outlook.com)

## SKILLS

- Collections Management
- Curation
- Didactic Writing
- Social Media Proficiency (Twitter, Facebook, Instagram, and LinkedIn)
- Interpretation
- Educational Programming
- Online Exhibitions
- Visitor Research & Analysis
- Archival Arrangement & Description
- Archival Appraisal
- Contingency Plan & Policy Writing
- Health & Safety in the Workplace
- Budgeting
- Project Management
- Customer Service
- Public Speaking
- Administrative Duties
- Data Entry
- Networking with Stakeholders
- Microsoft Office & Outlook
- Quickbooks
- Professional Communication

Canadian National Exhibition Program Facilitator  
August 2018

I worked in the 'Legends of the Silk Road' exhibit where I communicated the major themes of the exhibit to the public. I assisted the audience through a dark exhibit and answered questions that they generated. I also worked in the exhibit using a Point of Sale system.

Seward House Museum Intern  
December 2016–June 2017

I worked with the Director of Education mainly to expand my public speaking skills. I worked the front desk and acted as a docent, creating a specialty tour of the art throughout the museum using archival and artefact research. At the museum I created educational programming surrounding the organization's art collection.

National Park Service Intern  
May 2016–December 2016

I worked on the front desk and as a docent for the Women's Right National Historical Park. I also worked to update their archives of each exhibit by researching each artefact and creating a database for that information. This was then uploaded to Past Perfect. This archive has been used to answer visitor's in-depth questions on a regular basis since. After my internship ended I was awarded an Intern Honorarium Award by the NPS.

## REFERENCES

1. Jennifer D'Attolico  
Supervisor, Education, Black Creek Pioneer Village  
(416)661-6600 ext. 5430 [jdattolico@trca.ca](mailto:jdattolico@trca.ca)
2. Victoria Miller  
Supervisor, Historic Programs, Black Creek Pioneer Village  
(416)736-1733 ext. 5462 [victoria.miller@trca.ca](mailto:victoria.miller@trca.ca)
3. Jeffery Ludwig  
Director of Education, Seward House Museum  
(315)252-1283 [education@sewardhouse.org](mailto:education@sewardhouse.org)
4. Virginia Hatfield  
Executive Director, Museum of the Aleutians  
(907)581-5150, [virginia.hatfield@aleutians.org](mailto:virginia.hatfield@aleutians.org)



# BOARD, COMMITTEE & COMMISSION APPLICATION



APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: Cameron Dean

Mailing Address: PO Box 921225, Dutch Harbor, AK 99692

Telephone: 907.359.2007

Email: camhopkinsdean@gmail.com

Occupation: GIS Administrator, Planning Dept

Employer: City of Unalaska

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

PCR Committee

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: I've enjoyed serving on the PCR Committee and would like to continue.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other \_\_\_\_\_

Date: 1/13/21

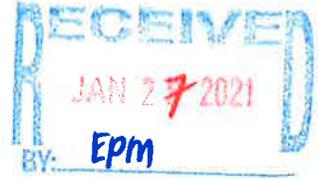
Signature: Cameron Dean

Digitally signed by Cameron Dean  
DN: cn=Cameron Dean, o=City of Unalaska, ou=City of Unalaska, email=camhopkinsdean@gmail.com  
Reason: I am approving this document  
Location: Unalaska, AK  
Date: 2021.01.13 14:55:00  
Full PhotoPDF Viewer, P.T.I.

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BOARD, COMMITTEE & COMMISSION APPLICATION



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Parks, Culture & Recreation Committee
Library Advisory Committee
Museum of the Aleutians Board of Directors
Iliuliuk Family & Health Services Clinic Board

Name: Ben Knowles

Mailing Address: POB 920213 Dutch Harbor, AK 99692

Telephone: 9073594369

Email: bknowles@ci.unalaska.ak.us

Occupation: Captain

Employer: City of Unalaska

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

President - Aleutian Rod & Gun Club, S/T - Alaska State Firefighter Association

President - IAFF Local 5315 (Unalaska Professional Firefighters)

Board Member - Minnesota Fire Explorer Advisory Council

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
I have expertise I want to contribute.
I am interested in the activities the board, committee or commission handles.
I want to participate in local government.
I want to make sure my segment of the community is represented.
Other

Please explain in greater detail the reasons you checked above: With a three year old on the island, along with all of her friends,

I would like to have a voice to help shape activities for her and others alike.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
Word of Mouth
Solicitation
Other

Date: 01/25/2021

Signature: [Signature]

Ben Knowles
2021-01-27 08:42:53

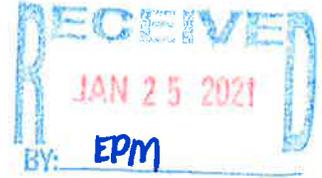
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- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: James Morris

Mailing Address: PO Box 921506, Dutch Harbor, AK 99692

Telephone: (907) 581-4689 Email: JMorrisDC@yahoo.com

Occupation: Doctor of Chiropractic Employer: Aleutian Chiropractic Health Center

Previous Board/Committee/Commission Experience (attach additional pages if necessary):  
PCR advisory board (2 terms)  
State of Alaska- Board of Chiropractic Examiners- Vice Chairman

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: \_\_\_\_\_

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other Expired Term

Date: 1/25/2021

Signature: 

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RECEIVED  
JAN 25 2021  
BY: EPM

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- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: Caroline Sue Shapsnikoff Williams

Mailing Address: Box 186 Unalaska, AK 99685

Telephone: 907-581-6905-359-1233 Email: N/A

Occupation: Disabled Employer: N/A

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

been on Planning & Zoning Board Nov 2007, First Meeting  
I am also back on Tribal Boards Any Questions Please  
Feel Free to call me at 359-1233

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: I Am born & Raised here,  
I want whats best for my City and the people.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other on the board,

Date: 1-22-21

Signature: Caroline Sue Shapsnikoff Williams

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