

City of Unalaska, Alaska

Operating and Capital Budget



Photo by Dmitri Delacruz

Fiscal Year 2015

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FY15 Budget

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CITY OF UNALASKA
43 Raven Way - P.O. Box 610
Unalaska, Alaska 99685



July 1, 2014

The Honorable Shirley Marquardt, Mayor
Unalaska City Council Members
Residents of the City of Unalaska

Re: FY15 Budget

Dear Mayor Marquardt, Council Members and Residents of Unalaska:

My staff and I are pleased to present the City of Unalaska's Budget for Fiscal Year 2015, which commenced on July 1, 2014. The budget process began in October 2013 and was accomplished with the help of staff members in each department.

This budget message includes an overview of the philosophy with which we approached the development of the budget. The budget reflects and supports council's FY15 Budget Goals and contains a summary of anticipated influences and impacts on the City's operations and planning in the near and long-term future.

The budget reflects our efforts to maintain current services while identifying cost savings wherever possible. This budget responds to council's direction allowing for a modest overall increase in non-personnel expenses and demonstrates our efforts to meet financial obligations in the face of increasing personnel and insurance costs and some specific departmental increases. Due to increasing pressure to reduce the federal deficit and changes in the way the State of Alaska taxes oil companies, fewer state and federal dollars will be available. This will put more pressure on local resources to maintain infrastructure, fund schools, and advance important capital projects.

The budget represents a general fund total of \$36,114,192 in revenues and \$25,544,977 in expenditures, which is an 8.59% increase above FY14 general fund revenues and a 3.86% increase above FY14 budgeted expenditures.

Operating revenues in all fund types, including the general fund, special revenue funds, and proprietary funds, are projected to total \$72,024,707, less interfund transfers, which is an increase of 7.4% over last year's total operating revenues. Operating expenses, excluding transfers, for all fund types, are projected to total \$60,191,567, which is 6.7% more than last year's total of \$56,365,995.

The FY15 capital project budget totals \$7,129,321, which includes Aquatic Center improvements, Powerhouse Engine 4, increased utility services, and improvements to the C-Float at the Robert Storrs Harbor. A complete list and more detailed information on funding for each of these projects, as well as the Capital and Major Maintenance Plan (CMMP) that was adopted on May 27, 2014, can be found behind the capital budget tab.

Continuing projects include repaving Airport Beach Road and Broadway Avenue; paving Biorka Drive, Henry Swanson Drive, the trail around Kelty Field, the South Channel Bridge and various parking lots; construction of the new wastewater treatment plant, new water treatment plant, and landfill cells; replacement of Summer Bay Bridge; upgrades to port lighting; expansion of the Public Safety parking lot; Biorka Drive sewer force main; Delta Way storm drain and sewer force main; city-wide drainage projects; utility relocation and betterments near the airport in support of runway expansion; installation of the powerhouse fourth engine; and design of the UMC dock replacement project.

I. OVERVIEW

Based on the budget process initiated in FY04, this document is designed to give readers an overview of the City's FY15 financial picture that incorporates the factors that have influenced it, as well as the detail traditionally found in our budget. This budget message is focused on the big picture as it highlights selected changes in costs and levels of funding, identifies trends, and breaks out total revenues and expenditures in a single document.

Several years ago, HyettPalma incorporated the community vision document for 2011-2020 into the Comprehensive Plan. This was the third time the City worked with HyettPalma. In the last twenty years, the City has spent over \$200 million on capital projects, and much of what was outlined in HyettPalma's first two vision documents has been accomplished. This is a testament to all the council members and mayors who directed the City over the past two decades.

II. GOALS

The development and use of performance measures with goals and objectives improves the planning and budgeting process by focusing valuable City resources, like time, effort, and money, in the direction desired by the City Council. This administration recognizes the value of goal setting and uses it extensively as a tool to identify priorities, resources, needs, and commitments; to develop comprehensive plans that meet organizational goals; and to record and measure accountability in reaching those goals.

The following highlights the various sets of goals and objectives that have been developed by the City and explains the ways these activities have influenced planning, performance, and budgeting.

A. HyettPalma Study, Community Visions for the Future: Unalaska 2011-2020

The City Council commissioned a ten-year community visioning study through HyettPalma, the same firm that conducted the highly successful 1991 and 2001 studies. The final report, which was released in September of 2010, identified the ten-year vision for Unalaska as defined by its residents, business owners, non-profit organizations, institutions, boards, commissions, and the City Council. The report also provided the City Council with the actions recommended in order to attain the community's vision.

The community's goals fell into eight general categories: Economic Development; Environment; Health & Well-Being; Education, Arts, and Culture; Physical Appeal; Recreation and Entertainment; Community Participation; and Overall Quality of Life. These goals have been used to guide council and staff decisions in the allocation of the City's resources.

The FY15 operating and capital budgets contain funding that addresses the goals and many of the recommended actions from the study. The following is a list of some of the actions identified in the study and supported by expenditures in the City's FY15 budget:

1. **Support organizations that provide tourism development, health, arts, culture, education, the local women's shelter, drug and alcohol treatment and prevention, and the senior citizen nutrition program.** The City received nine grant applications from local non-profit organizations and the Council funded the FY15 requests at \$967,701.
2. **Continue ongoing work and planning with state and federal agencies for various airport and passenger terminal improvements.** The City continues to work closely with the Alaska Department of Transportation and the FAA for completion of the runway safety areas at our airport. The runway is designated B-II, which will allow for 60-passenger aircraft to service Unalaska. The runway safety areas are complete. Plans this summer include repaving of the current runway. Costs for the project are covered by the State of Alaska.
3. **Continue lobbying efforts to reduce airfares and improve air service to Unalaska.** In an effort to improve air service, City officials continue to work with Alaska Airlines and Peninsula Airways. With increases in fuel costs and the fact that we only have one air carrier providing service to our community, it is unlikely that airfares will be reduced in the near term, but we will continue talks with PenAir and Alaska Airlines regarding air transportation to Unalaska. If Shell continues oil and gas exploration activities, we may see more seats in the market.
4. **Improve and expand of the City's water, sewer, and power utilities.** During FY13, the City began construction on the upgrades to the water treatment facility and the wastewater treatment facility. The wastewater utility is constructing a chemically enhanced primary treatment facility for a total cost of \$28 million. The new water plant is needed to meet EPA's new LT-2 rule for drinking water regulations. The total cost of the plant will be \$16 million. The electric utility is planning for a fourth engine for the powerhouse to be installed this summer. This is being funded through a combination of utility revenues and State of Alaska grants. ORC units are also being installed in the old power house facility.
5. **Continue working with state and federal agencies to develop a new small boat harbor.** The Carl E. Moses Harbor is complete. The outer breakwaters installed by the Corps of Engineers have required improvements to the connection system. It is time to review the Ports Master Plan in regard to all facilities.
6. **Continue to encourage increased U.S. Coast Guard and state enforcement presence in Unalaska.** This has been a priority for Mayor Marquardt over the past several years. Mayor Marquardt has been in contact with Coast Guard representatives

providing information on our community, and she will continue to work to make Unalaska a duty station for the Coast Guard. The Commandant for the Coast Guard has indicated that Unalaska will partially be a family duty station.

7. **Support the work of the City's Historic Preservation Commission.** During FY15, PCR and Planning staff will work to combine the duties of the Historic Preservation Commission with the Planning Commission.
8. **Continue positive and educational interactions with the Unalaska City School District.** Public Safety will continue to provide staff as needed for educational outreach and offer safety related classes. City staff also participates in the school's Career Fair each year; conducts tours of City Hall for students; and assists in lessons regarding the work of the City Council. The City of Unalaska funds the schools at the full amount allowable under the law.
9. **Continue the City Council's Graduating Senior Scholarship Award Program.** Under the mayor and council section of the FY15 budget in the general fund, \$35,000 has been budgeted for the scholarship program. Any changes to the program need to be undertaken in February of 2015 in order to be in place by next graduation.
10. **Provide budget for annual Spring Clean-up Week through PCR.** PCR will facilitate the Spring Cleanup again in FY15. This is a major issue identified in the Vision Document and is successful each year due to the hard work of PCR staff and community members.
11. **Continue to finance the removal of junk vehicles.** Public Safety included \$3,000 in its FY15 budget for costs associated with disposal of abandoned vehicles. In FY11, council addressed this issue by adding a vehicle tax of \$100 every two years on all vehicles on the island. City staff has been working with a contractor to remove scrap metal from the island and the contractor has successfully removed numerous junk vehicles and more than 11 million pounds of scrap metal from the island.
12. **Develop a maintenance plan for all public facilities, roads and parks.** Maintenance plans are now a part of the City's five-year Capital and Major Maintenance Plan. The Road Improvement Plan established the foundation for annual maintenance of our streets and roads. Various maintenance plans have also been developed for the water, wastewater and electric utilities and are updated as projects are completed and new equipment put into service. The Ports Department maintenance plan was devised in 2006 and much of that plan, including underwater inspection and repair, has been adopted into routine practices.
13. **Plan and construct new pathways, road paving and road rehabilitation projects.** The City contracted with Shannon & Wilson, Inc. to develop a Road Master Plan in 2009. The Plan provides guidance to the City regarding the means and methods of maintenance for our existing pavement, as well as recommendations for specifications for new pavement projects. Their analysis of why our existing pavement is failing in some areas has prompted the passage of new regulations regarding chain usage during winter months and the operation of the fifth wheel on commercial motor vehicles. The City passed an ordinance to deal with the 5th wheel issue and tire chains.

14. **Continue park development and other recreational opportunities for residents.** The gazebo at Expedition Park was completed last summer, and paving the walkway around Kelty Field will be completed this summer. A million dollars' worth of improvements is scheduled for the pool during FY15.
15. **Continue to recruit citizens willing to serve on City boards, committees, and commissions.** It is at times difficult to recruit volunteers for boards and commissions in a small community. The City posts vacancies on boards, committees, and commissions as they come open.

B. City Council Fiscal Goals for FY15

On February 25, 2014, as part of the budget process through Resolution 2014-14, the City Council adopted fiscal goals for FY15. Listed below are the goals, each of which is followed by a brief summary of progress made and how that goal influenced development of the budget.

1. **Personnel Goals. The number of employee full-time equivalents (FTEs) will increase by 1. If revenue declines, consideration will be given to a reduction in work force. The number of employee positions approved by council is 149 full-time and 33 part-time positions, a FTE total of 158.96.** The personnel detail in the back of the budget summarizes by department the 158.96 FTE employees for FY15.
2. **General Fund Surplus Deficit. General fund operations will be budgeted without a deficit. The council may appropriate additional funds from surplus to cover costs of capital projects.** FY15 general fund operations are budgeted without a deficit.
3. **Proprietary Self-Funding. Staff will continue to seek ways to balance budgets in the following proprietary funds: Electric, Water, Wastewater, and Ports.** This goal has been met for the electric and ports & harbors funds in the FY15 operating budget, less capital transfers. However, the water and wastewater funds did not meet this goal. Both funds have budgeted losses which will be funded with prior years' surpluses. The airport fund requires improvements on the revenue side of operations. Leases are adjusted annually, but there is still a deficit. The airport fund has sufficient net assets to cover this year's operating deficit of \$412,357. Housing is budgeted to lose \$238,326 in FY15. Council discussed housing rates at length during FY2012. Plans to expand this fund are currently on hold.
4. **Operating Expenses**
 - a) **The City Manager's proposed FY15 budget shall not exceed a 3% increase in non-personnel expenditures.** Total FY15 budgeted general fund non-personnel costs are 2.5% higher than FY14. Some departments exceeded the 3% increase, but these increases were offset by decreases in other departments. This number does not include transfers to capital projects. Decreases were primarily due to non-recurring projects and grants in FY14. Each department that exceeded a 3% increase individually presented its budget and justification for any

dollars over the 3% maximum to the City Manager and then to City Council.

- b) **The total amount available to non-profit grants will be limited to 3.4642 percent of the five-year average for the general fund and bed tax fund for the most recent complete years for a total of \$1,093,776. (Revenues do not include Other Financing Sources. The most recent years are FY09 to FY13.)** This goal was not met with the original budget. The FY15 budget reflects \$967,701 from the general fund and \$175,000 from bed tax revenues, for a total of \$1,142,701. This amount exceeds the goal by \$48,925, of which \$30,000 was in capital requests.
- c) **City management shall continue to examine ways to reduce expenditures without significantly impacting the quality and quantity of services to the public.** This goal has been met in the FY15 budget. Staff has done a good job of holding the line with this budget.
- d) **City management shall continue to examine ways to reduce inventory without significantly impacting the quality and quantity of services to the public.** A review of inventory policies will be completed this year.

5. Capital Goals

- a) **New capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life-safety issues.** This goal has been met in the budget. The capital projects proposed for FY15 are those listed in the FY15-FY18 Capital and Major Maintenance Plan (CMMP), which the City Council adopted on May 13, 2014.
- b) **The replacement and maintenance plans for all existing capital assets will be reviewed annually.** The Road Improvement Plan establishes the foundation for the annual maintenance requirements of our streets and roads and for long-term capital investments, such as paving and new road construction, and utility maintenance plans in FY15. The Facility Maintenance Plan continues to be reviewed and updated on an annual basis. Ports will develop a harbor operations plan for the Carl E. Moses Harbor and the electric line division is working on their maintenance plan. Ports will also be reviewing operations plans for each facility and updating the best management practices.
- c) **Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.** The Vehicle Maintenance Division completed a thorough review of all vehicles and equipment in FY13 and updated the rolling stock replacement schedule. Replacement of most vehicles has been extended at least 3 years. An update of the replacement schedule will be completed in FY15. An aggressive rust control program for light duty vehicles has been implemented in order to extend the body life. Major

overhauls are being completed on the heavy equipment fleet whenever possible to extend their useful life versus purchasing new equipment. Equipment and vehicles with low annual mileage have been earmarked for removal from the fleet when they are no longer usable and will not be replaced.

6. Revenue

- a) **Proprietary fund rate studies will be completed every three years and presented to Council.** This goal has been met. A high level rate review was accomplished for water, wastewater, and solid waste in May of 2013; a rate study for the electric utility was completed in the fall of 2013; a rate study for the water utility will be undertaken after bids are opened for the new plant; a rate study for the wastewater utility is underway; and a rate study for the solid waste utility will be undertaken when bids are opened for cells 2-1 and 2-2. For the Ports Department, a tariff was implemented in 2011 and they are working toward a rate analysis this year for all facilities.
- b) **Yearly revenue projections will reflect five years out, utilizing the model prepared by Northern Economics.** This goal has been met. Five-year projections were not completed this year because of personnel changes in the Finance department, but this coming year we will return to this practice.
- c) **The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure, operations, and debt service.** This goal has been met. The mil rate is reviewed annually. The current mil rate is 10.5 mils.

7. Debt Service Goals

- a) **The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, unless the capital asset is eligible for a debt reimbursement program that is mandated by state or federal government, or that is needed to address life safety issues.** The City applied for and received three separate loans for FY14 and FY15 through ADEC's Clean Water and Drinking Water Revolving Loan Funds. These loans are for mandated projects: water treatment plant, wastewater treatment plant, and leachate tank at the landfill. The low interest rate loans are required to meet the deadlines imposed by the EPA for these projects.
- b) **The City may incur debt for one or more of the three major capital projects: Landfill and Water projects.** The City is managing the debt for the capital projects.

C. Management Goals & City Assessments

The 13th Annual Assessment of City Services was distributed to the council and community in June 2014. The assessment provides a snapshot of the volume of work being done by each division in each department, the tasks they have completed during the past year, and the projects needed in coming years. The assessment is an ever-changing document. While certain tasks and projects are completed, other tasks and projects develop.

The report is valuable in many respects. As an internal management tool, it provides a record of current work being done and jobs that have been completed. The process helps managers identify needs and prioritize tasks, and it promotes interdepartmental communications. The current and future tasks identified in the assessment reflect the work necessary to support and improve the City's day-to-day operations and those tasks that support the council's goals and direction. The report is also a record of the City's progress toward achieving the goals that residents identified in the HyettPalma community visioning process. All of the tasks in the Assessment of City Services are directly tied to each year's budget figures and can be used as additional back-up material for the budgeting process. The assessment is an invaluable way to communicate information on the City's activities and direction to the public and others, such as legislators, lobbyists, consulting firms, government agencies, and local organizations who help us work toward our goals.

III. HIGHLIGHTS

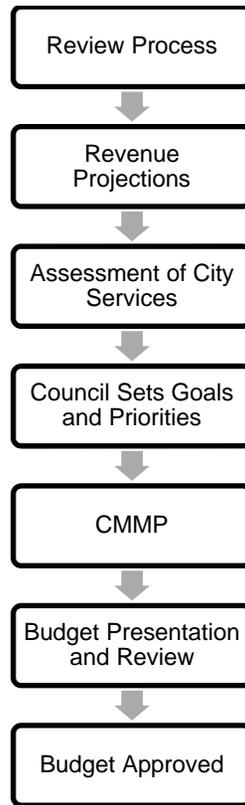
A. The Process

The process and the final budget document emphasize the development of the budget based on City Council goals and priorities.

The budget cycle began in October with review of last year's CMMP and budget goals, an estimate of funds available for capital projects, and the presentation of the budget calendar. In January, council finalized revenue projections and in February, adopted their budget goals. City departments completed their draft operating budgets in early February, and council began the review of the FY15 CMMP.

The City Council set the FY15 level of school funding by resolution in April and in May set the property tax mil rate. The first reading of the budget ordinance was on May 13, with public hearing and second reading on May 27. The revised ordinance was passed on May 27, 2014.

The following chart summarizes the steps followed for the annual budget process since FY04:



B. Future Improvements

We will continue to work on improving the budget document each year as we strive to achieve our goal of meeting current professional standards and eventually participating in the Government Finance Officers Association Distinguished Budget Presentation Awards Program. In doing so, we will not only fine tune the information provided, we will ease navigation through the document and facilitate greater understanding of the City's budget. We introduced goals and objectives in the past two fiscal years and last year introduced mission statements as well as performance measures. We will continue to use planning documents and tools like annual council budget goals, the HyettPalma Visioning document, the CMMP, the Assessment of City Services, and long-term revenue forecasts to influence the discussions and development of future budgets.

C. Local, State, and Federal Revenues

- 1. Local Revenues.** Revenues for FY15 are projected to be \$72,024,707.
- 2. State Revenues and Funding.** This year, the legislature appropriated one grant for the City. The powerhouse fourth engine was funded at \$1 million. There has been a major change in how the state taxes oil companies, with a predicted result of \$1 billion less in revenue to the state this coming year. The impact of this decreased revenue is unknown.

3. **Long-Range Fiscal Plan.** This year, staff will continue working on the fiscal sustainability plan (FSP) which includes long-range plans to address revenue and expenditure concerns as we move forward with meeting the goals of the community. The budget document was enhanced last year to include performance measure results and forecasts which are both key in the development of the FSP.
4. **Municipal Revenue Sharing and Safe Communities, Municipal Dividend Proposal.** Last year, the state legislature continued the revenue sharing program that was reinstated in FY09. This year, we anticipate funding of approximately \$318,779. The Alaska Municipal League continues to work on our behalf and on behalf of many other communities in convincing the legislature to include it in the budget.
5. **PERS and TRS.** This year, PERS and TRS will remain about the same. The rate set in FY10 was 22% for each municipality (SB125). In 2008, the plan was converted to a cost-share plan. The state continues to make payments on behalf of each municipality, and the rate for the City of Unalaska's "on behalf" payments is 22.03% for FY15. The following table shows figures taken from the Alaska Department of Administration's Retirement and Benefits website:

PERS/TRS DB Plan - FY14 Contribution Rates (PERS Tiers I / II / III and TRS Tiers I / II)		
	PERS 2014* (P & A)	TRS 2014
ARMB Adopted Rate	44.03%	70.75%
Employer Effective Rate	22.00%	12.56%
*P = Peace officers/firefighters; A = All others		

6. **Federal Funding.** The City is seeking funding for the Unalaska Marine Center Replacement Project in the form of a TIGER Discretionary Grant (Transportation Investment Generating Economic Recovery Program). We are on the Corps of Engineers project request list for dredging the entrance channel to Dutch Harbor.

D. Personnel Costs

1. **Total Personnel Costs.** Total personnel costs for FY15 are projected at \$22,045,963, which is a 5.3% increase from the FY14 total of \$20,943,423. The FY15 total is 39% of the total operating budget. Personnel costs include salaries and wages, payroll taxes, benefits, and other compensation. Detailed positions and costs for each department are shown in the personnel portion of this budget.
2. **Salaries and Wages.** The salaries and wages line item for FY15 includes base pay rates and the City's costs of providing paid leave and holidays. Salaries and wages for all departments and funds are \$11,547,947, which is a 3.3% increase over FY14.

3. Employee Payroll Taxes and Benefits.

- a) Employee payroll taxes and benefits include City contributions to state and federal payroll taxes, the Alaska Public Employees Retirement System (PERS), health insurance premiums, Workers' Compensation insurance, and annual airfare payments. The cost for employee benefits included in the budget is \$9,892,537, which is 45% of total personnel costs and an increase of 7.2% from FY14.
- b) City contributions for employees to the state PERS were budgeted at 22%. In FY04, our employer contribution rate was 7.09%; in FY05, it was 12.09%; in FY06, it was 17.09%; in FY07, it was 18.5%; and in FY08, it was 20.81%. The plan is now a cost-share statewide plan, and for FY15, the City's contribution rate is 22% and the State of Alaska makes "on behalf" payments totaling 22.03%.
- c) The FY15 budget is based on an average workers' compensation insurance rate of 3% of the total payroll. That equates to premiums of about \$380,699 based on a payroll estimated at \$11.5 million. The rate has changed very little in the last several years.
- d) The City will spend \$231, 000 in airfare benefits for eligible employees in FY15. This is the same as was budgeted in FY14.
- e) The City pays health insurance premiums for eligible employees, and employees do not contribute to these premiums. Our standard insurance benefits include group medical, dental, and vision coverage for the employee and family. The budget reflects a monthly premium of \$2,200 per eligible employee. Preliminary numbers show FY15 premiums should be \$1,918 per employee per month, which is 14% less than the same time in FY14. This amount will be adjusted during the year if this proves to be an accurate estimate of the premiums. Based on the \$1,918 monthly premium per employee, or \$23,016 per employee per year, the City expects to pay \$3,432,960 in health insurance premiums in FY15.

4. Budgeted Overtime. Budgeted overtime for all departments for FY15 is \$605,479, which is an increase from the FY14 original budget of \$539,367.

5. Future Pension Liability Reporting. Beginning in FY16, two new Governmental Accounting Standards Board (GASB) Statements will change the way the City reports their estimated future pension liability: GASB 67 – Financial Reporting for Pension Plans and GASB 68 – Accounting and Financial Reporting for Pensions. Based on a calculation done by our auditors using 2011 information, and using one of the proposed calculation methods, the City's future pension liability would increase by \$81 million. The details are still being worked out on how these new requirements will be reported in the year of adoption.

E. Insurance Costs and Trends

Each year in January, Administration prepares an estimate of the City's property, casualty, marine, and workers' compensation insurance costs for the upcoming budget cycle. This process is difficult because we are speculating at the beginning of the calendar year for an insurance market that does not open until April and for which initial soft numbers are not available until late May to early June. We do not get the final or hard numbers, until early-to-late June. The figures we use to prepare the budget are estimates based on market trends and the overall condition of the insurance market in the state and the nation four or five months in advance of the actual market that begins in June.

In January of 2014, the best estimates for the City's FY15 property, casualty, marine, and workers' compensation coverage were made based on a combination of the City's loss history, revenues, salaries, values of existing properties, values of projects added in FY14, values of projects completed during FY15, and the overall condition of the insurance market. In January 2014 the insurance industry as a whole slowed its overall demand for rate increases and the overall market condition was flat to slightly up.

In January 2014, on average, property reinsurers were looking to attract premiums so increased competition for business was expected and rates were estimated to be flat to a 5% increase. Accordingly, property budgets were increased 5% above FY14. Budgets were also increased to account for property added during FY14, such as the Leachate Tank and Engine #4, as well as projects expected to come online in FY15, such as the Water Treatment Plant, the General's Hill Booster Pump Station, and the Landfill Phase II project. In total, this amounted to an estimated 12% increase in property budgets, primarily due to added property. In FY14 DIC (earthquake and tsunami) underwriters asked for and received premium increases. At budget time in January 2014, more competition was expected in the DIC market and rates were expected to increase around 5%. FY15 DIC budgets were increased accordingly. Budgets were also increased to account for property added during FY14, and projects expected to come online in FY15, as previously mentioned above.

In January 2014 the market for liability coverage was flat to a 5% increase. In addition to market rates, liability coverage is based on the City's loss history, payroll, and number of vehicles in the City fleet. The City experienced one vehicle liability claim in FY14 that may negatively impact the premium, payroll is expected to increase 3%, and the City will add approximately four more vehicles to the fleet in FY15, in addition to the three vehicles that were added during FY14. The liability budget was increased approximately 9% to account for these increases.

Workers' compensation insurance premiums are based on payroll and the City's loss experience modifier. Rising medical costs and changes in how doctors bill for treatment continued to be a major problem in the workers' compensation arena and increases as much as 10% were expected. In January 2014 a 10% increase was budgeted, plus 3% for expected increases in payroll, for a total of 13%.

In January 2014 the marine market was fairly stable, and premiums were expected to remain relatively flat. However, marine coverage is based on revenue, so as revenues increase, so do marine coverage costs. Ports revenue increased approximately 9% from FY13 to the FY14 budgeted amount. It is estimated revenues will increase 4% from FY14 to FY15, so a 13% increase has been budgeted for marine coverage in FY15.

In June of 2014, the actual premiums for FY15 were presented to the City. Alaska Public Entities Insurance (APEI) remains the most economical option for the City's property, casualty, and workers' compensation coverage.

Overall rates were reduced this year primarily due to the City's favorable workers' compensation loss experience, APEI's aggressive negotiations with property, DIC and liability reinsurers, and positive investment returns, which led to a large premium credit. APEI program wide property rates are down almost 7% for municipalities. While securing lower rates, APEI was also able to negotiate with excess carriers for higher coverage limits for property. APEI's general commercial property limit was raised from \$100 million to \$150 Million per occurrence, while the DIC (earthquake and flood) limit was raised from \$50 million to \$75 million.

The City's overall FY15 insurance premium is down 10.9% from FY14. The property premium is down 4% on an increase of 4% of the City's Total Insured Values due to property additions in FY14. The workers' compensation premium is down almost 20% on a slight increase in payroll, primarily due to an almost 20% decrease in the experience modification factor and an increase in loss control credits over the prior year. On June 10, 2014 the City bound all of its property, casualty, marine and workers' compensation insurance policies.

F. The Capital and Major Maintenance Plan

Title VI of the Unalaska City Code requires the City Manager to submit a five-year capital improvement plan and budget of the proposed projects each year in conjunction with the City's operating budget. Each year, the City Council adopts this plan, now called the Capital and Major Maintenance Plan (CMMP), to help identify needs and set spending priorities for the coming five-year period. The first year of the plan supports the capital budget, and the following four years show anticipated costs for capital improvement projects, projected infrastructure and equipment maintenance or replacement needs. Each component of the CMMP is designed to identify and prioritize various needs and expected expenditure levels. With the addition of a five-year financial forecast in the budget document, the CMMP will also provide information on financial trends that may help identify financial problems well before they occur.

- 1. The CMMP Threshold.** The capital asset threshold remains at \$50,000, but we have continued to list capital items like copiers and vehicles under \$50,000 on the CMMP for consistency. Those items are not in the capital budget and are shown in a separate column in the ordinance.
- 2. Major Maintenance Schedule.** The Major Maintenance Schedule was added to the CMMP in FY03 and was an important addition. The Facilities Maintenance Supervisor developed a maintenance plan to look at major facility assets and projects replacement and repair needs over 20 years. The plan is updated annually after inspection of facilities, and items are scheduled through the CMMP and operating budget to ensure our investments in infrastructure and assets are well maintained.

G. School Funding

The Unalaska City School District's FY15 budget request to the City for \$3,868,791 was approved by council at their meeting on April 22, 2014. The district's request includes the required general fund appropriation of \$2,843,983 at the maximum rate allowed, and additional

funding of \$1,024,088 for Community Schools, Preschool and Food Services. The approved funding for FY15 is 3.9% lower than FY14's total of \$4,029,640.

H. Proprietary Funds Synopsis

1. **Proprietary Fund Defined.** According to the Governmental Financial Reporting Model, proprietary funds, formally known as enterprise funds, may be described as a special type of fund created to report on the activities for which user fees are charged for specific goods and services. Governments must set up proprietary funds if the principal revenue sources meet any of these criteria: debt issued backed only by user fees and charges; a legal requirement to recover the costs of services, including capital costs such as depreciation or debt service; or a local government's policy that all costs are recovered through user fees and charges, including capital costs such as depreciation or debt service.

It is important to note that all funds must break even or balance. If proprietary funds are required to be established as outlined above, it is the intent that the funds would break even through the use of user fees and service charges. However, in practice, local governments often use proprietary funds as a way to account for activities whose costs are only partly funded through user fees and charges. In other words, proprietary funds can be used to show what portions of costs are covered by user fees and to identify the level of subsidies provided. This approach can be useful because it focuses attention on the costs of providing a specific service and highlights the portion of those costs paid by taxpayers.

Considering the above, the City's seven proprietary funds fall into two main categories of financial viability: funds that are financially stable; and funds that require subsidies (all of which will be reviewed in the fiscal sustainability plan).

2. **Financially Stable Funds.** The funds that fall into the financially stable category are electric, and ports & harbors. Each is relatively healthy in that revenues are expected to increase over FY14 levels with an overall outlook for continued stability and possible future growth.
 - a) **Electric.** Operating revenues are expected to increase for the electric fund in FY15. Revenues are budgeted at \$18,753,308 in FY15 compared to \$18,120,984 budgeted in FY14. The operation of the new powerhouse has allowed the City to increase sales to industrial users, which accounts for the increase in revenue compared to the previous year. The new powerhouse is also more efficient which will decrease the overall fuel cost for electrical generation. Rates in this fund are directly linked to the cost of fuel, so the rates will increase as the cost of fuel increases. The reverse is also true: if the cost of fuel goes down, rates will adjust to the change. Cost controls and operational efficiencies are essential to improve the overall financial performance of this fund. There is a budgeted surplus of \$166,893 for FY15.

IV. SUMMARY

Long-term planning and progress reporting are key components of performance accountability in local government. We continue our work on master plans for the City's utilities that will identify and assess these infrastructure assets, prepare us for regulatory changes, develop replacement schedules, and map out a path toward better management and improved financial performance.

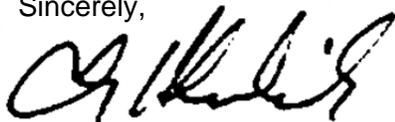
That same type of planning is critical to the successful long-term operation of the Ports Department. The Ports Department plans to replace the C Float at the Storrs Harbor and construction is complete on the Carl E. Moses Harbor project. The Ports Department is also looking to replace positions 3 and 4 at the Unalaska Marine Center. These are major projects for the Ports Department that address long-term needs of the community.

The City of Unalaska is fortunate to have held money in reserve for emergencies, and our community has truly benefited from upturns in commercial fisheries. Elected officials and policymakers reinvested these revenues in the community for the benefit of residents, fisherman, visitors, seasonal workers, and many others who regularly pass through our community. The assets that past councils put in place, however, need to be maintained. Costs continue to rise. State and federal funding sources are in flux. Changes in state and federal fisheries and wildlife management regulations have the potential to further strain our local economy. In addition, our economy, while diverse in that we process many species of fish, is still a single-source, resource-extraction-based economy. We must make every effort to maintain the infrastructure that we have in place. To do this, we need to develop ways to invest in the future for the time when funding and fisheries, which are notoriously cyclical, take an inevitable downturn.

On July 1, 2014, the FY15 budget will turn public dollars into the public services that are reflective of the community's goals and that meet the budget goals the City Council set in January.

Finally, my staff and I would like to thank Mayor Marquardt, the City Council, and residents for their advice and work in preparing the City of Unalaska's FY15 Operating and Capital Budgets.

Sincerely,



CHRIS HLADICK
City Manager

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2014-14

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE
COUNCIL'S GOALS FOR THE FY15 BUDGET

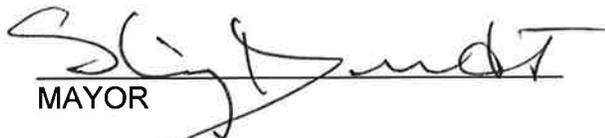
WHEREAS, budget guidelines help to ensure that the budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council has discussed and selected the attached set of budget goals for FY15; and

WHEREAS, management will utilize the adopted goals as guidelines when developing the FY15 budget;

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council adopts the attached goals as a guideline for developing the FY15 budget.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY UNALASKA THIS 25TH DAY OF FEBRUARY 2014.


MAYOR

ATTEST:


CITY CLERK



City Council Goals for the FY15 Budget Year

Personnel Goals

The number of full-time equivalent (FTE) employees will increase by 1. If revenue declines, consideration will be given to a reduction in work force. The number of employee positions approved by Council is 149 full-time and 33 part-time positions (9.96 FTE) resulting in a total FTE of 158.96.

Note: The FTE has decreased .78 from FY14 due to removing the Wastewater Operator III position and the two Temporary Installation Maintenance Worker positions are removed and replaced with one full time Installation Maintenance Worker. There are 149 full time positions and 33 part time positions budgeted for FY15- for a total of 182 employees.

General Fund Surplus Deficit

The General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.

Enterprise Self Funding

Staff will continue to seek ways to balance budgets in the following enterprise funds: Electric, Water, Wastewater and Ports.

Operating Expenses

The City Manager's proposed FY15 budget shall not increase more than 3% in non-personnel expenditures

The total amount available to fund the Community Support Program grants will continue to follow the formula of 3.4642 percent of the five-year average revenue for the General Fund and Bed Tax Fund for the most recent complete years for a total of \$1,093,775.68. (Revenues do not include Other Financing Sources. The most complete years are FY09 through FY13.)

City management shall continue to examine ways to reduce expenditures without significantly impacting the level and quality of services to the public.

City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of services to the public.

Capital

New capital assets or maintenance of capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life safety issues.

The replacement and maintenance plans for all existing capital assets will be reviewed annually.

Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.

Revenues

Enterprise Fund rate studies will be completed every three years and presented to Council.

Yearly revenue projections will be conducted five years out, utilizing the model prepared by Northern Economics.

The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure and operations.

Debt Service

The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, and will not incur new debt unless the capital asset is eligible for a debt reimbursement program; is mandated by State or Federal government; or is needed to address life safety issues.

The City may incur debt for one or more of the three major capital projects: Landfill and Water projects.

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2014-08

**AN ORDINANCE ADOPTING THE FISCAL YEAR 2015 OPERATING AND CAPITAL
BUDGET FOR THE CITY OF UNALASKA.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF UNALASKA:

Section 1. Classification: This is a non-code ordinance.

Section 2. Effective Date: This ordinance becomes effective July 1, 2014

Section 3. Content: The following sums of money as may be needed or deemed necessary to defray expenses and liabilities of the City of Unalaska are hereby appropriated for municipal purposes and objects of the City of Unalaska hereinafter specified for the fiscal year 2015, July 1, 2014 to June 30, 2015 for the operating section, and for the duration of the project for the capital section. Adoption of this ordinance recognizes that funds are appropriated at the department level or capital project level and as outlined below. The presentation shown (by function: general government, public safety, etc.) is the authorized legal level of control. Composition of these figures is explained in the full detail budget document.

I. OPERATING BUDGET

A. General Fund

Revenues

Taxes	50.41%	\$ 18,205,000
Intergovernmental	41.99%	15,163,492
Charges for Services	0.97%	351,100
Investment Income	2.77%	1,000,000
Other Revenues	0.26%	94,600
Other Financing Sources	3.60%	1,300,000
Appropriated Fund Balance	0.00%	-
Total General Fund Revenues		\$ 36,114,192

General Fund continued

Expenditures

General Government		
Mayor & Council	2.14%	\$ 565,469
City Administration	6.43%	1,698,501
City Clerks	2.06%	543,146
Finance	5.80%	1,532,656
Planning	2.34%	618,949
Total General Government	18.78%	4,958,721
Public Safety	21.44%	5,661,383
Public Works	23.49%	6,201,148
Parks, Culture & recreation	11.04%	2,913,920
Grants to Non-Profits	2.56%	675,977
Education Support	14.65%	3,868,791
Debt Service	3.74%	988,313
Transfers to Other Funds		
Transfers to Govt Capital Projects	3.90%	1,029,127
Transfers to Enterprise Operations	0.00%	-
Transfers to Enterprise Capital Projects	0.40%	105,065
Total Transfers	4.30%	1,134,192
Total General Fund Expenditures and Transfers		\$ 26,402,445

B. Special Revenue Funds

	Revenues	Appropriated Fund Balance	Expenditures
1% Sales Tax Fund	\$ 3,850,000	\$ -	\$ 1,200,000
Bed Tax Fund	170,000	5,000	175,000
Total Special Revenue Funds	\$ 4,020,000	\$ 5,000	\$ 1,375,000

C. Proprietary Funds

	Revenues	Appropriated Net Assets	Expenditures
Electric Fund	\$ 18,753,308	\$ -	\$ 18,586,415
Water Fund	2,560,094	752,234	3,312,328
Wastewater Fund	2,191,866	57,208	2,249,074
Solid Waste Fund	1,856,239	1,050,932	2,907,171
Ports & Harbors Fund	6,961,101	46,599	7,007,699
Airport Fund	475,373	412,357	887,730
Housing Fund	292,534	238,326	530,860
Total Proprietary Funds	\$ 33,090,515	\$ 2,557,656	\$ 35,481,277



**City of Unalaska
Capital and Major Maintenance Plan
FY 2015**

General Fund

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	FY15 Financing Sources for Capital Cost				
						General Fund	City 1% Sales Tax	Proprietary	Debt	Other Grant
PR401	PCR - Aquatic Center	Aquatic Center Improvements (Project Engineering & Design)	35,000	TBD	TBD	-	-	-	-	TBD
	Public Works-Fac Maint.	Facility Maintenance Truck (New Vehicle Purchase)	-	28,231	28,231	-	-	-	-	28,231
	Public Works-Fac Maint.	Facility Maintenance Service Truck (New Vehicle Purchase)	-	39,976	39,976	-	-	-	-	39,976
	General Fund	Vehicle Replacement (Purchases)	-	264,010	264,010	-	-	-	-	264,010
	PCR - Library	Replacement Copier	-	25,000	25,000	-	-	-	-	25,000
		Governmental Grand Total	35,000	357,217	357,217	-	-	-	-	357,217

Proprietary Funds

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	FY15 Financing Sources for Capital Cost				
						General Fund	City 1% Sales Tax	Proprietary	Debt	Other Grant
EL302	Electrical-Distribution	Powernouse Engine 4 (Project Construction)	3,375,000	4,530,000	7,875,000	-	-	-	-	4,500,000
	Electric	Vehicle Replacement (Purchases)	-	30,000	30,000	-	-	30,000	-	30,000
		Electric Grand Total	3,375,000	4,530,000	7,905,000	-	-	30,000	-	4,530,000
	Water	Pyramid Water Storage Tank (Project Feasibility)	-	100,000	100,000	-	-	100,000	-	100,000
	Water	Backflow Preventer (Installations and Compliance (Project Design & Const.))	-	501,550	501,550	105,065	-	396,485	-	501,550
	Water	Icy Lake Roof and Siding Replacement (Maint. Design & Construction)	-	61,250	61,250	-	-	61,250	-	61,250
	Water	Water Utility Automatic Meter Reading System (Project Design & Const.)	-	106,052	106,052	-	-	106,052	-	106,052
		Water Grand Total	-	768,852	768,852	105,065	-	663,787	-	768,852
	Wastewater	Electronic Forklift (New Vehicle Purchase)	-	35,000	35,000	-	-	35,000	-	35,000
	Wastewater	Exterior Forklift (New Vehicle Purchase)	-	76,000	76,000	-	-	76,000	-	76,000
	Wastewater	Filthead (New Vehicle Purchase)	-	31,908	31,908	-	-	31,908	-	31,908
	Wastewater	Pick Up (New Vehicle Purchase)	-	21,317	21,317	-	-	21,317	-	21,317
		Wastewater Grand Total	-	164,225	164,225	-	-	164,225	-	164,225
	Solid Waste	Vehicle Replacement (Purchases)	-	30,000	30,000	-	-	30,000	-	30,000
	Solid Waste	Baler Conveyor Belt Rebuild (Maintenance Construction)	-	49,900	49,900	-	-	49,900	-	49,900
		Solid Waste Grand Total	-	79,900	79,900	-	-	79,900	-	79,900
PH905	Ports & Harbors	Robert Slorris Small Boat Harbor Improvements (A&E Floats)	100,000	200,000	300,000	-	-	200,000	-	200,000
		Ports & Harbors Grand Total	100,000	200,000	300,000	-	-	200,000	-	200,000
	Airport		-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-
		Governmental Fund Total	35,000	357,217	392,217	357,217	-	-	-	357,217
		Proprietary Funds Total	3,475,000	5,742,977	9,217,977	105,065	-	1,137,912	-	5,742,977
		City Grand Totals	3,510,000	6,100,194	9,610,194	462,282	-	1,137,912	-	6,100,194

Section 4. City of Unalaska staff is hereby authorized and directed to effect the necessary line item changes within the limits established above by fund, department, and project to properly account, and report on the expenditure of these funds.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 27th DAY OF MAY 2014.



MAYOR

ATTEST:



CITY CLERK



**City of Unalaska
Capital and Major Maintenance Plan
FY 2015**

General Fund		Fund or Department	Project	Appropriated Funding	FY15 Request	Total	FY15 Financing Sources for Capital Cost				
							General Fund	1% Sales Tax	Proprietary	Debt	Other Grant
PR401	PCR - Aquatic Center	Aquatic Center Improvements (Project Engineering & Design)	35,000	1,029,127	1,064,127	1,029,127	-	-	-	-	1,029,127
	Public Works-Fac Maint	Facility Maintenance Truck (New Vehicle Purchase)	-	-	28,231	28,231	-	-	-	-	28,231
	Public Works-Fac Maint	Facility Maintenance Service Truck (New Vehicle Purchase)	-	-	39,976	39,976	-	-	-	-	39,976
	General Fund	Vehicle Replacement (Purchases)	-	-	264,010	264,010	-	-	-	-	264,010
	PCR - Library	Replacement Copier	25,000	25,000	25,000	25,000	-	-	-	-	25,000
		Governmental Grand Total	35,000	1,386,344	1,421,344	1,386,344	-	-	-	-	1,386,344
*\$1,029,127 was approved for the engineering, design, and construction of the Aquatic Center Improvements in the FY15 Capital Budget and was TBD at the time of the FY15 - FY19 CMMP was adoption. Numbers in RED now include this funding.											
Proprietary Funds		Fund or Department	Project	Appropriated Funding	FY15 Request	Total	FY15 Financing Sources for Capital Cost				
							General Fund	1% Sales Tax	Proprietary	Debt	Other Grant
EL302	Electrical Distribution	Powerhouse Engine 4 (Project Construction)	3,375,000	4,500,000	7,875,000	-	-	-	-	4,500,000	4,500,000
	Electric	Vehicle Replacement (Purchases)	-	30,000	30,000	-	-	30,000	-	-	30,000
		Electric Grand Total	3,375,000	4,530,000	7,905,000	-	-	30,000	-	4,500,000	4,530,000
	Water	Pyramid Water Storage Tank (Project Feasibility)	-	100,000	100,000	-	-	100,000	-	-	100,000
	Water	Backflow Preventer Installations and Compliance (Project Design & Const.)	-	501,550	501,550	105,065	-	396,485	-	-	501,550
	Water	Icy Lake Roof and Siding Replacement (Maint. Design & Construction)	-	61,250	61,250	61,250	-	61,250	-	-	61,250
	Water	Water Utility Automatic Meter Reading System (Project Design & Const.)	-	106,052	106,052	-	-	106,052	-	-	106,052
		Water Grand Total	-	768,852	768,852	105,065	-	663,787	-	-	768,852
	Wastewater	Electronic Forklift (New Vehicle Purchase)	-	35,000	35,000	-	-	35,000	-	-	35,000
	Wastewater	Exterior Forklift (New Vehicle Purchase)	-	76,000	76,000	-	-	76,000	-	-	76,000
	Wastewater	Flashed (New Vehicle Purchase)	-	31,908	31,908	-	-	31,908	-	-	31,908
	Wastewater	Pick Up (New Vehicle Purchase)	-	21,317	21,317	-	-	21,317	-	-	21,317
		Wastewater Grand Total	-	164,225	164,225	-	-	164,225	-	-	164,225
	Solid Waste	Vehicle Replacement (Purchases)	-	30,000	30,000	-	-	30,000	-	-	30,000
	Solid Waste	Baler Conveyor Belt Rebuild (Maintenance Construction)	-	49,900	49,900	-	-	49,900	-	-	49,900
		Solid Waste Grand Total	-	79,900	79,900	-	-	79,900	-	-	79,900
PH605	Ports & Harbors	Robert Storr Small Boat Harbor Improvements (A&B Floats)	100,000	200,000	300,000	-	-	200,000	-	-	200,000
		Ports & Harbors Grand Total	100,000	200,000	300,000	-	-	200,000	-	-	200,000
	Airport	Airport Grand Total	-	-	-	-	-	-	-	-	-
	Housing	Housing Grand Total	-	-	-	-	-	-	-	-	-
		Governmental Fund Total	35,000	1,386,344	1,421,344	1,386,344	-	-	-	-	1,386,344
		Proprietary Funds Total	3,475,000	5,742,977	9,217,977	105,065	-	1,137,912	-	-	5,742,977
		City Grand Totals	3,510,000	7,129,321	10,639,321	1,491,409	-	1,137,912	-	-	7,129,321

**CITY OF UNALASKA
UNALASKA, ALASKA**

ORDINANCE 2014-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UNALASKA APPROPRIATING \$291,724 TO THE MUSEUM OF THE ALEUTIANS AND INCLUDING THAT SUM IN THE FISCAL YEAR 2015 OPERATING BUDGET

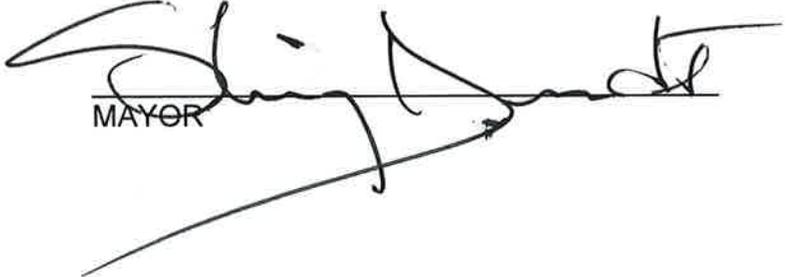
WHEREAS, the City of Unalaska, through its Community Support Program, provides funding to eligible non-profits that submit applications that adhere to the Council-approved guidelines; and

WHEREAS, funding for the Community Support Program is approved annually through the City of Unalaska operating budget; and

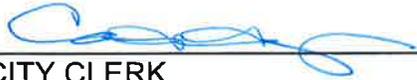
WHEREAS, the Museum of the Aleutians, an eligible non-profit that has submitted an acceptable application for funding that follows the Community Support Guidelines approved by Council, has applied for funding in the amount of \$291,724 through the Fiscal Year 2015 program;

NOW THEREFORE, BE IT RESOLVED that the sum of \$291,724 is hereby appropriated to the Museum of the Aleutians and shall be considered included in the Fiscal Year 2015 operating budget for the City of Unalaska.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 27TH DAY OF MAY 2014.


MAYOR

ATTEST:


CITY CLERK

PRINCIPAL EXECUTIVE OFFICERS

July 1, 2014

Unalaska City Council

Mayor	Shirley Marquardt
Council Member	Tom Enlow
Council Member	Alejandro Tungul
Council Member	Dave Gregory
Council Member	Roger Rowland
Council Member	Dennis Robinson
Council Member	Zoya Johnson

City Management

City Manager	Chris Hladick
Assistant City Manager	Patrick Jordan
City Clerk	Cat Hazen
Finance Director	Patricia Soule
Parks, Culture, & Recreation Director	D. Tyrell McGirt
Planning Director	Erin Reinders
Ports & Harbors Director	Peggy McLaughlin
Public Safety Director	Jamie Sunderland
Public Works Director	Tom Cohenour
Public Utilities Director	Dan Winters

Special Services

Attorney	Hicks, Boyd, Chandler & Falconer
Auditors	KPMG

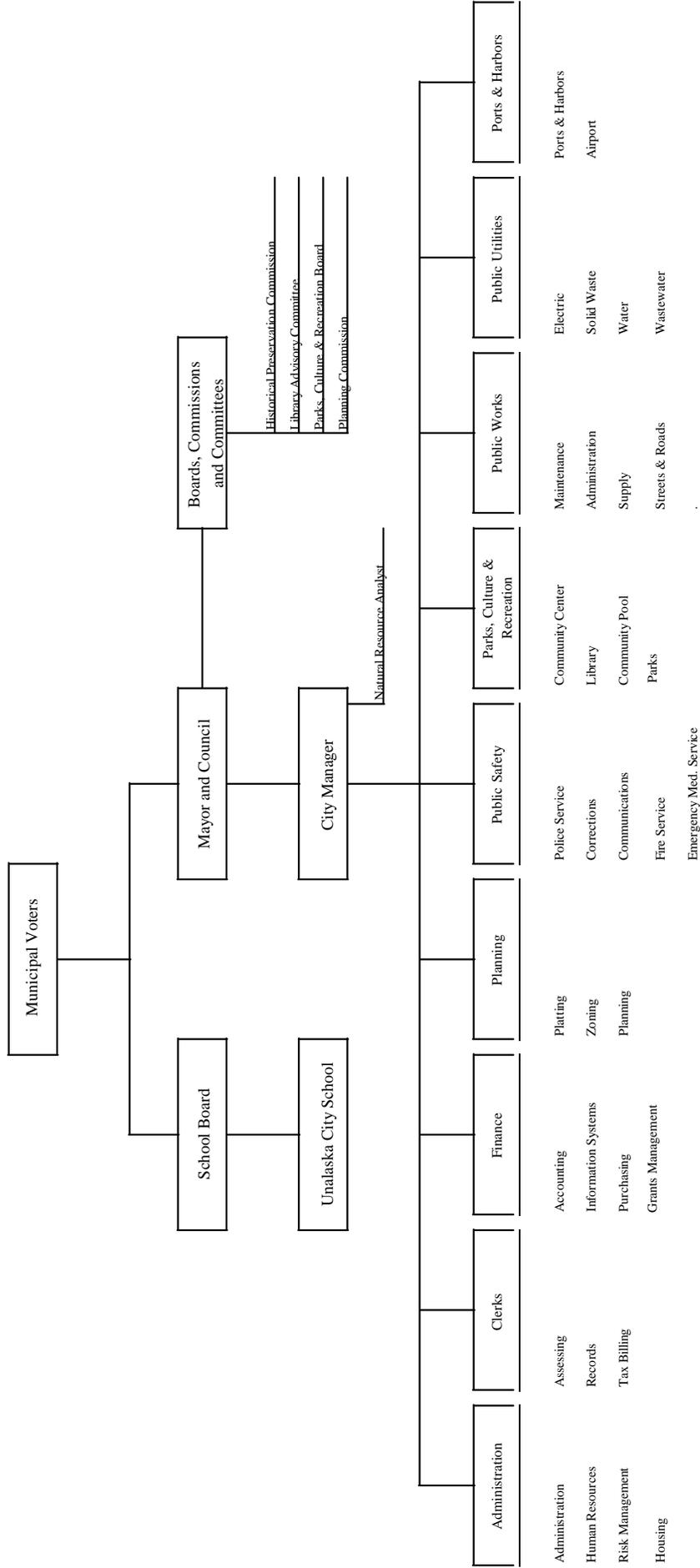
School Board

President	Abner Hoage
Clerk/Treasurer	Melanie Magnusen
Member	Denise Rankin
Member	Cathy Jordan
Member	Fernando Barrera - Barrera
Student Representative	Reanna Marquez

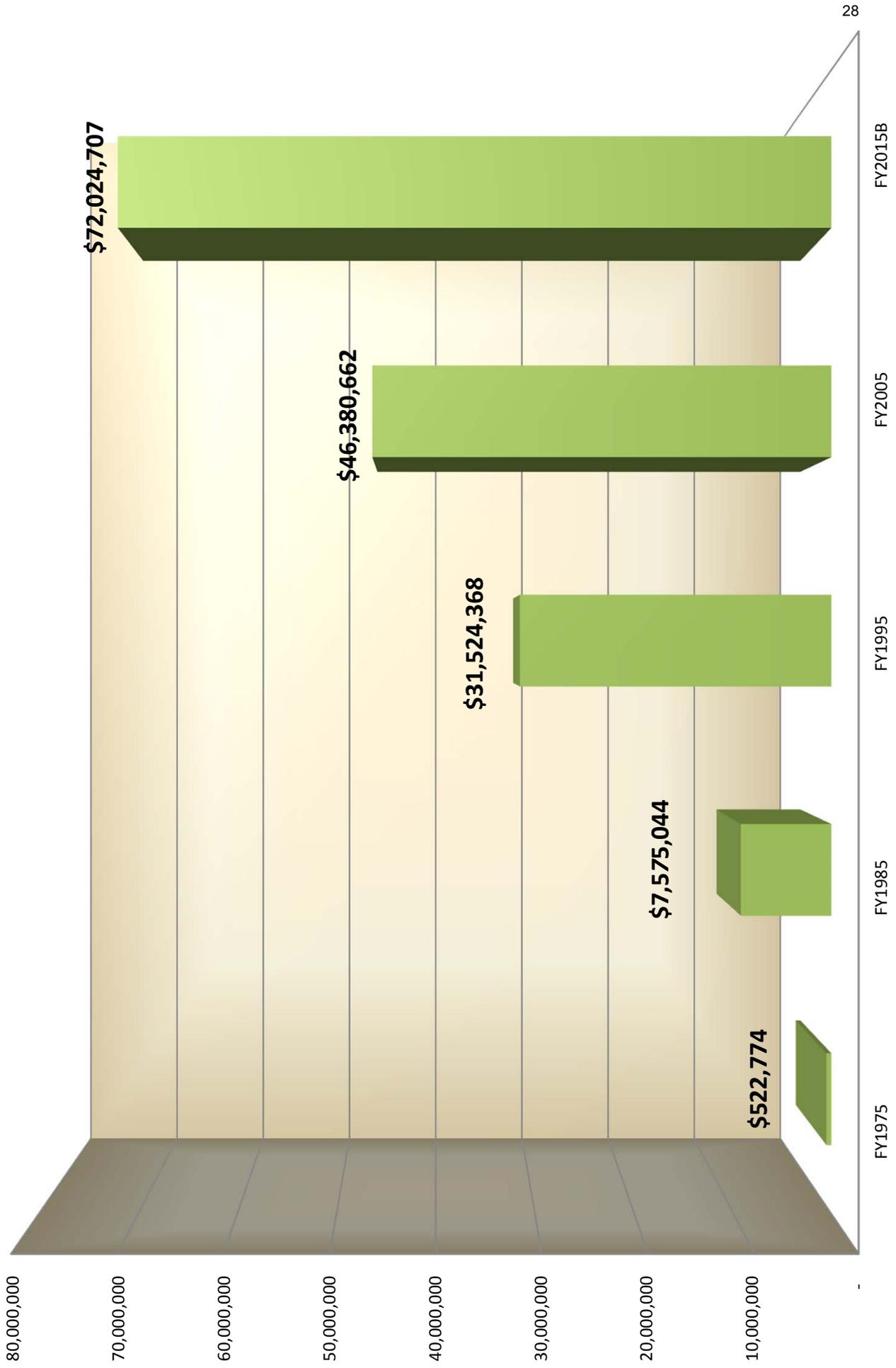
School Officials

Superintendent	John Conwell
Secondary Principal	Jim Wilson
Elementary Principal	Eric Anderson
Business Manager	Holly Holman

City of Unalaska Organizational Chart

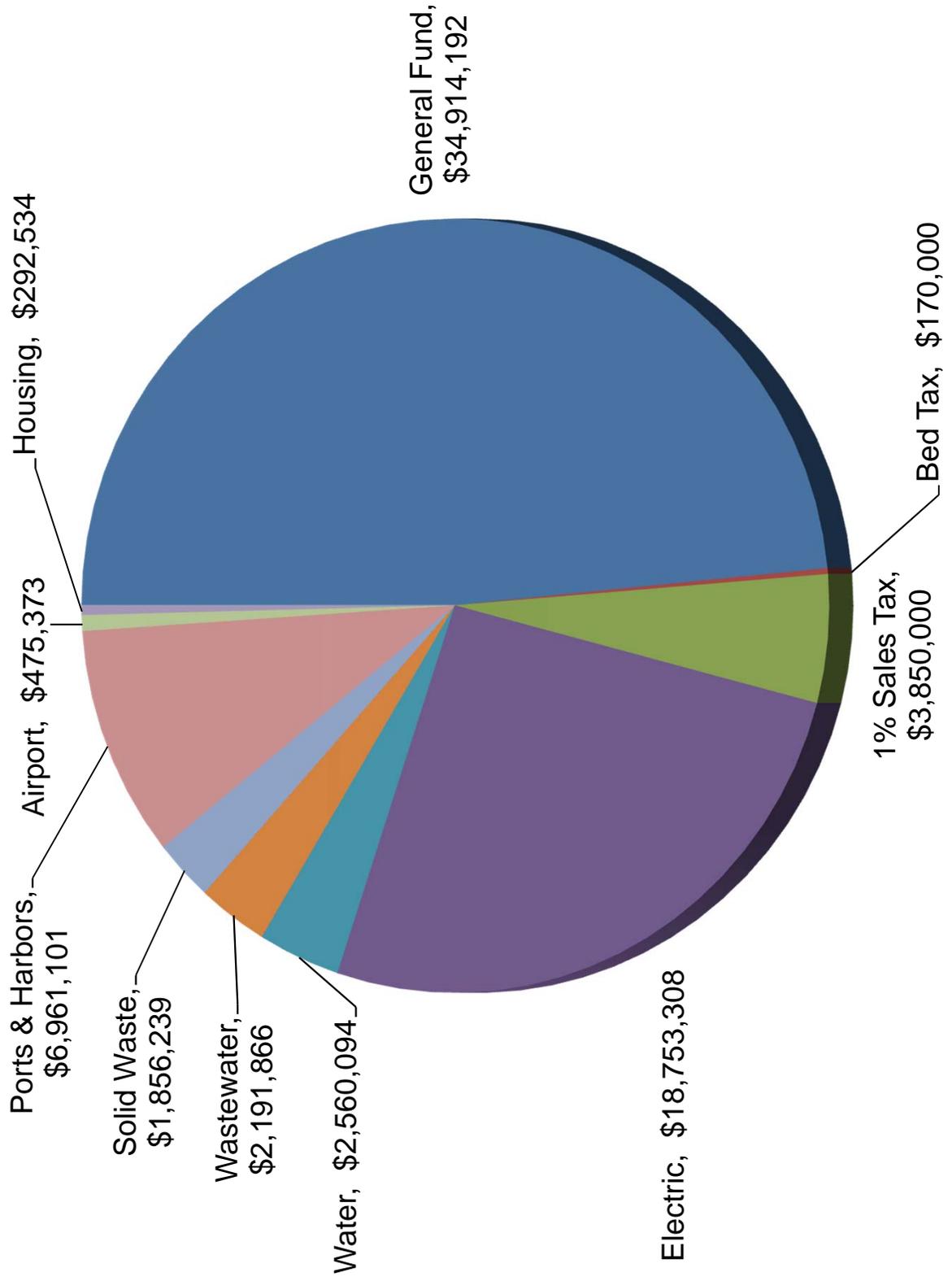


City of Unalaska Revenue - 1975 to 2015

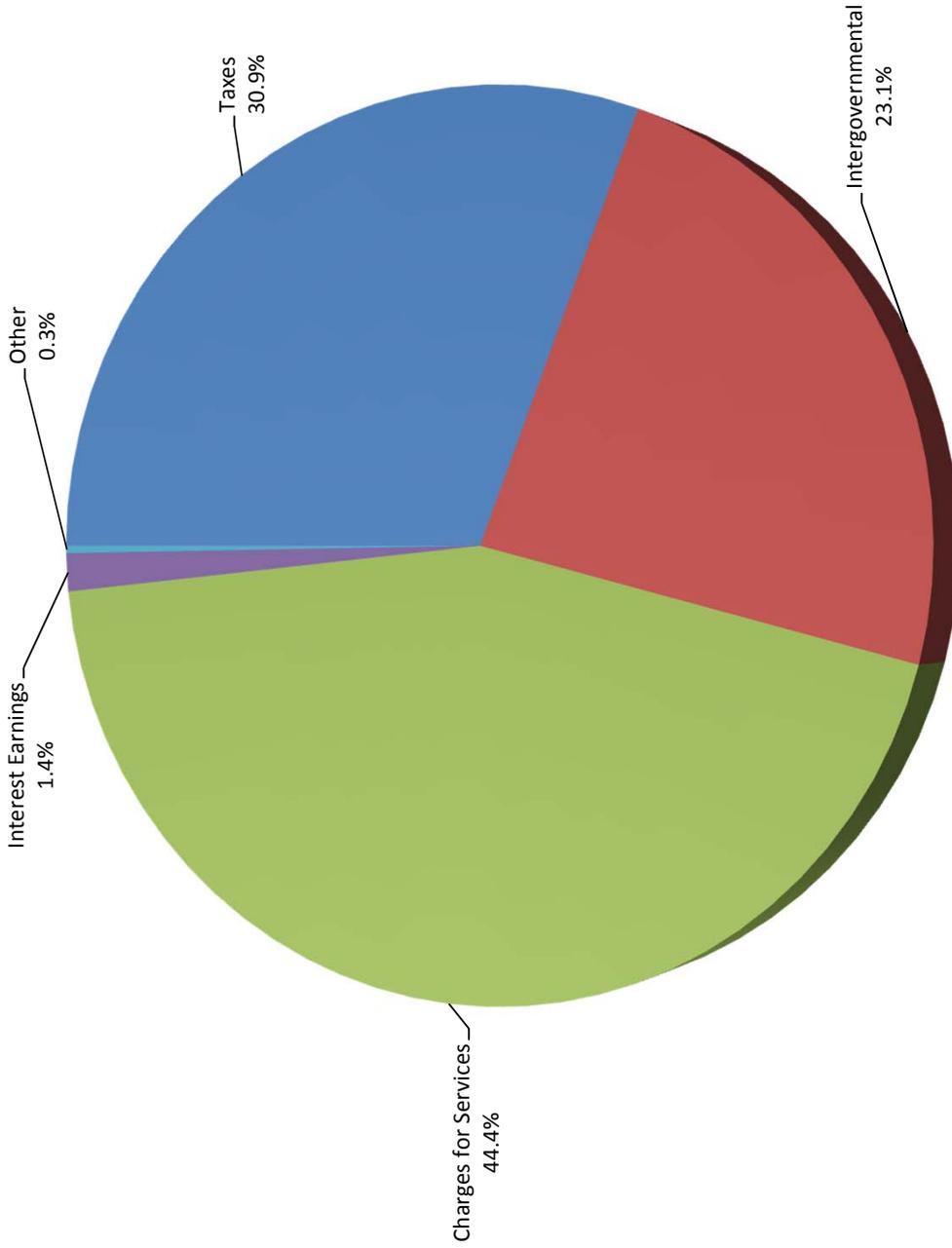


Revenues by Fund - FY15 Budget

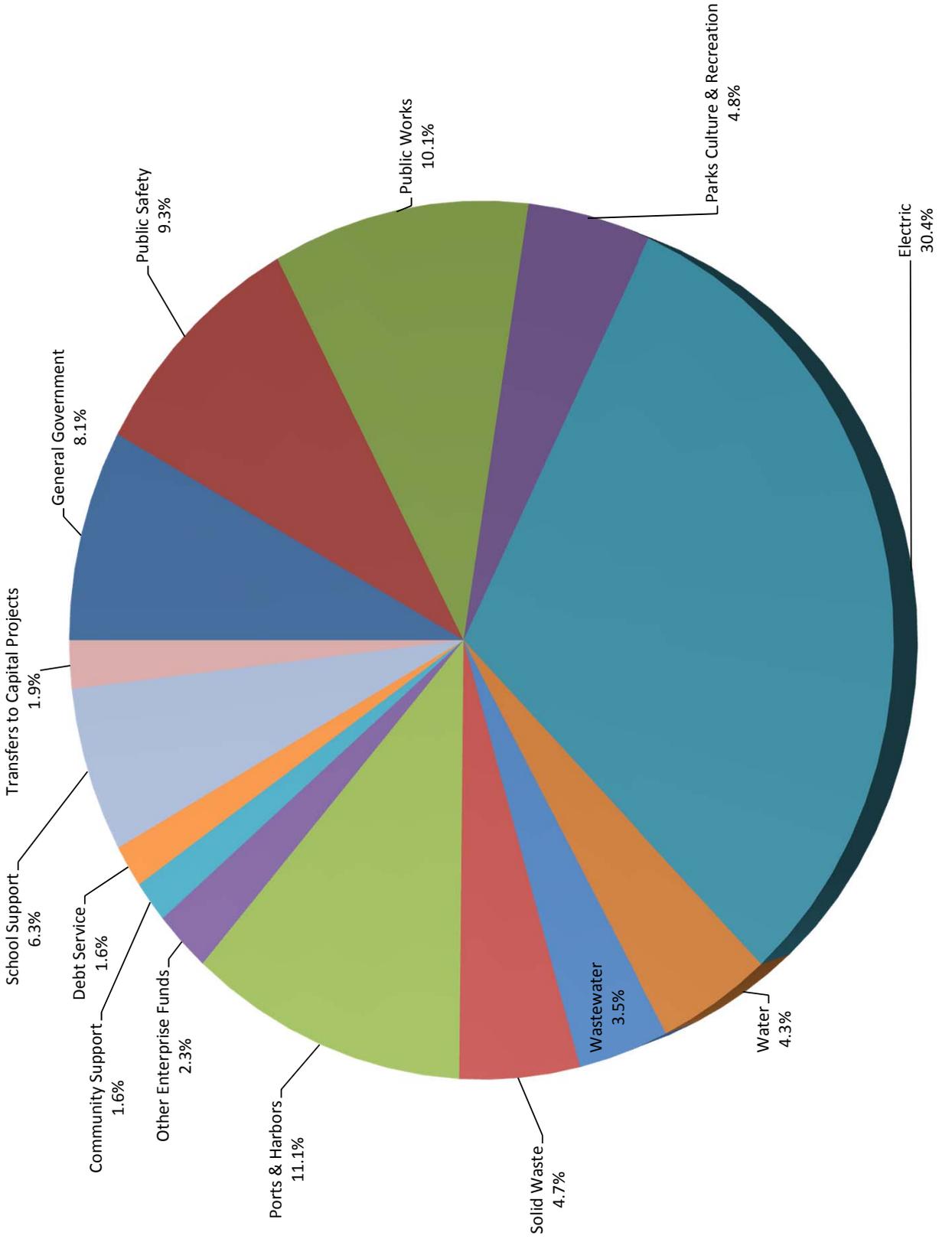
Total \$72,024,707



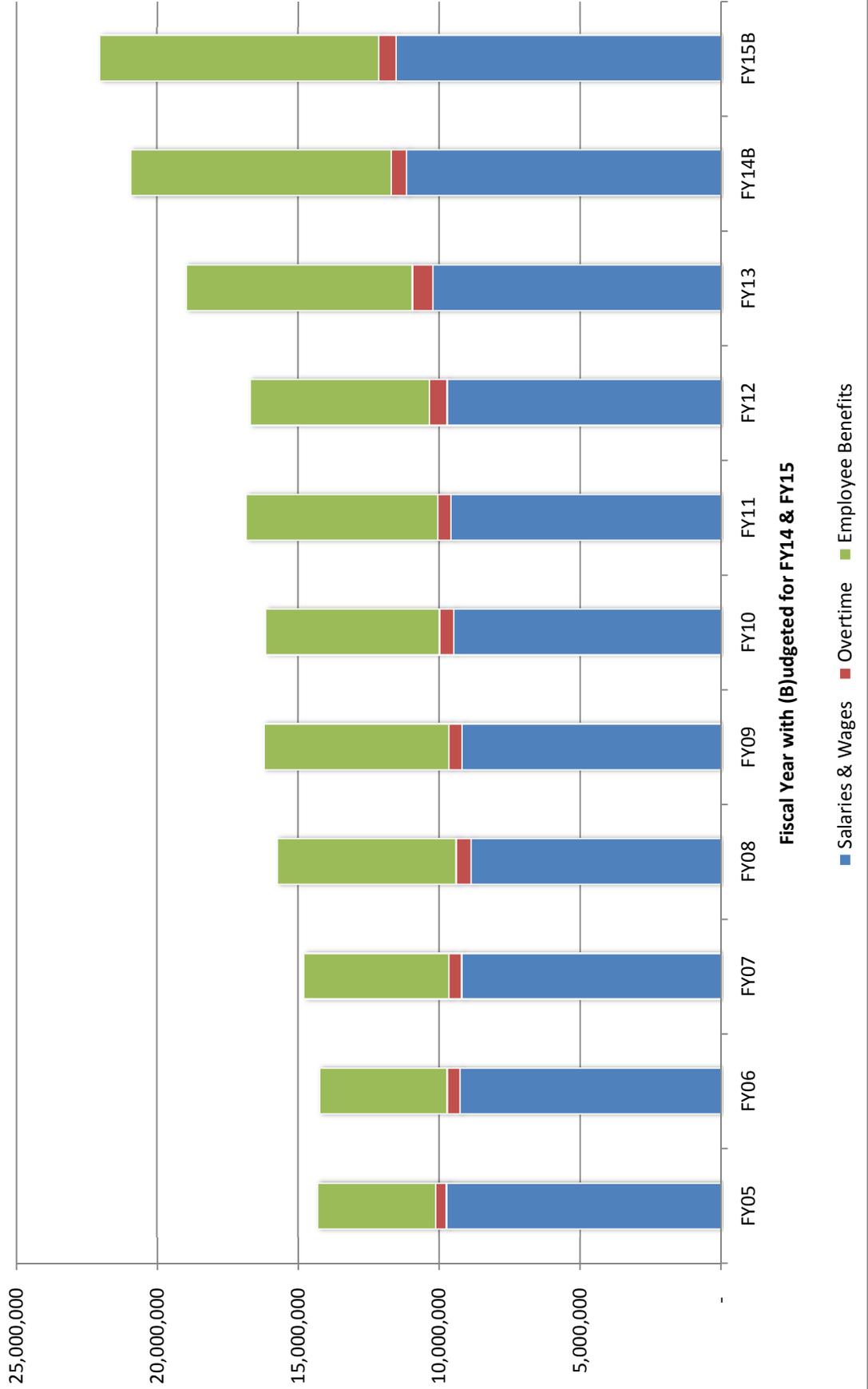
Where the Money Comes From Revenues FY15



Where the Money Goes (All Funds) Expenditures and Capital Transfers FY15



10 Years of Personnel Costs



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2013-78

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING DATES FOR THE FISCAL YEAR 2015 REAL PROPERTY TAX AND BUSINESS PERSONAL PROPERTY TAX COLLECTION EFFORT.

WHEREAS, UCO 6.36.020 states that taxes become due and are delinquent on dates set yearly by resolution.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council sets the following dates for the accomplishment of the FY15 real property tax and business personal property tax collection effort:

January 15, 2014	Mailing of Business Personal Property Declaration Forms
February 28, 2014	Deadline for return of Business Personal Property Declaration Forms
March 31, 2014	Mail Real Property and Business Personal Property Regular, Supplemental, and Involuntary Assessment Notices
May 01, 2014	Deadline for filing appeal to the Board of Equalization
May 13, 2014	Board of Equalization meets
June 30, 2014	Final mailing date for Real and Business Personal Property statements
August 20, 2014	First payment due date for regular Real and Business Personal Property tax rolls
	Final payment due date for Supplemental and Involuntary Business Personal Property tax rolls
August 21, 2014	Unpaid taxes become delinquent and subject to penalty and interest
October 20, 2014	Final payment due date for regular Real and Business Personal Property tax rolls.
October 21, 2014	Unpaid taxes become delinquent and subject to penalty and interest.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 17TH DAY OF DECEMBER 2013.


MAYOR

ATTEST:


CITY CLERK



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2014-35

A RESOLUTION OF THE UNALASKA CITY COUNCIL CERTIFYING THE 2014 REAL AND PERSONAL PROPERTY TAX ROLLS

WHEREAS, the City Council of the City of Unalaska, Alaska has convened as the Board of Equalization on May 13, 2014, and has heard all appeals for the 2014 property tax assessments roll; and

WHEREAS, Unalaska City Code of Ordinances Section 6.32.110 provides that "the Board of Equalization shall certify its actions to the assessor within seven days";

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Unalaska, Alaska hereby accepts and certifies the property tax assessment roll for 2014 as follows:

REAL PROPERTY ASSESSED VALUE

TOTAL TAXABLE \$367,087,363

BUSINESS PERSONAL PROPERTY

TOTAL PERSONAL PROPERTY ROLL \$178,034,923

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 13TH DAY OF MAY 2014.


MAYOR

ATTEST:


CITY CLERK



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2014-37

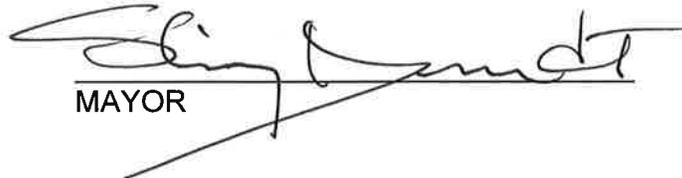
A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE RATE OF LEVY OF ASSESSED PROPERTY WITHIN THE CITY OF UNALASKA, ALASKA FOR FISCAL YEAR 2015

WHEREAS, Unalaska City Code Section 6.28.010(B) states, "The Council shall annually by resolution establish the rate of levy on assessed property within the City"; and

WHEREAS, Unalaska City Council has reviewed options and information regarding the mil rate for Unalaska;

NOW THEREFORE BE IT RESOLVED BY THE UNALASKA CITY COUNCIL THAT the rate of levy on assessed property within the City of Unalaska, Alaska for Fiscal Year 2015 shall be set at 10.5 mils.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 13TH DAY OF MAY 2014.


MAYOR

ATTEST:


CITY CLERK



City of Unalaska
FY2015 General Fund Budget Summary
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
REVENUES						
Raw Seafood Tax	5,371,768	5,260,999	4,784,198	5,278,000	5,250,000	(0.53%)
AK Fisheries Business	3,199,290	4,143,777	4,398,441	4,400,000	4,350,000	(1.14%)
AK Fisheries Resource Landing	3,531,739	3,469,263	4,898,543	4,900,000	6,600,000	34.69%
Property Taxes	4,598,320	4,730,689	5,032,561	4,990,000	5,200,000	4.21%
Sales Tax	7,076,894	9,193,256	8,722,523	7,600,000	7,700,000	1.32%
Investment Earnings	1,602,535	1,067,235	435,893	1,000,000	1,000,000	0.00%
Other Revenues	8,577,131	4,970,698	6,151,749	5,229,763	6,014,192	15.00%
Total Revenues	33,957,677	32,835,918	34,423,906	33,397,763	36,114,192	8.13%
EXPENDITURES						
Mayor & Council	414,752	443,371	415,558	532,640	565,469	6.16%
City Administration	1,289,570	1,217,272	1,499,272	1,686,987	1,698,501	0.68%
City Clerk	455,161	434,239	462,320	585,743	543,146	(7.27%)
Finance	1,228,191	1,468,688	1,469,182	1,576,430	1,532,656	(2.78%)
Planning	183,874	353,103	444,215	693,324	618,949	(10.73%)
Public Safety	4,236,940	4,030,551	4,706,973	5,345,730	5,661,383	5.90%
Public Works	5,142,804	5,131,731	5,274,947	5,935,354	6,201,148	4.48%
Parks, Culture & Recreation	2,193,966	2,232,849	2,439,537	2,863,558	2,913,920	1.76%
Other Expenses	5,783,214	6,037,084	5,775,090	5,906,979	5,824,805	(1.39%)
Total Operating Expenditures	20,928,473	21,348,888	22,487,093	25,126,743	25,559,977	1.72%
Transfers To Capital Projects	873,237	4,672,400	8,550,000	562,677	1,029,127	82.90%
Transfers To Enterprise Funds	783,731	2,301,710	0	34,400	0	(100.00%)
Transfers To Enterprise Capital	2,285,000	16,914,375	7,183,719	314,378	105,065	(66.58%)
	3,941,968	23,888,485	15,733,719	911,455	1,134,192	24.44%
General Fund Net	9,087,236	(12,401,455)	(3,796,905)	7,359,565	9,420,023	

	Personnel Expenses	Operating Expenses	Capital Expenses	Other Expenses	Budget Approved	% of Fund
EXPENDITURES						
Mayor & Council	54,343	511,126	0	0	565,469	2.21%
City Administration	981,326	717,175	0	0	1,698,501	6.65%
City Clerk	432,251	110,895	0	0	543,146	2.12%
Finance	1,157,092	623,350	0	(247,786)	1,532,656	6.00%
Planning	392,199	226,750	0	0	618,949	2.42%
Public Safety	4,704,143	723,230	234,010	0	5,661,383	22.15%
Public Works	3,890,635	2,212,306	98,207	0	6,201,148	24.26%
Parks, Culture & Recreation	2,009,630	879,290	25,000	0	2,913,920	11.40%
Other Expenses	0	0	0	5,824,805	5,824,805	22.79%
Total Operating Expenditures	13,621,619	6,004,122	357,217	5,577,019	25,559,977	

City of Unalaska
FY2015 General Fund Budget Detail
Revenues
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Taxes							
01010040 - 41110	Real Property Tax	3,383,940	3,363,872	3,493,791	3,450,000	3,500,000	1.45%
01010040 - 41120	Personal Property Tax	1,214,380	1,366,817	1,538,770	1,540,000	1,700,000	10.39%
01010040 - 41310	City Sales Tax	7,076,894	9,193,256	8,722,523	7,600,000	7,700,000	1.32%
01010040 - 41410	Raw Seafood Tax	5,371,768	5,260,999	4,784,198	5,278,000	5,250,000	(0.53%)
01010040 - 41911	Real Property Tax P&I	59,170	5,112	53,203	20,000	20,000	0.00%
01010040 - 41912	Personal Property Tax P&I	1,998	20,475	18,047	10,000	10,000	0.00%
01010040 - 41930	Gen Sales and Use Tax P&I	87,580	40,069	22,692	20,000	20,000	0.00%
01010040 - 41941	Raw Seafood Tax Penalty / Int	10,010	21,448	8,001	5,000	5,000	0.00%
Total Taxes		17,205,739	19,272,049	18,641,224	17,923,000	18,205,000	1.57%
Intergovernmental							
01012041 - 42101	Fed FCC Universal Srv Grant O	8,365	9,763	54,067	0	42,780	0.00%
01011041 - 42149	Misc Fed Operating Grant	122,467	0	0	0	0	0.00%
01011041 - 42151	DMV Commissions	54,741	57,913	62,771	50,000	50,000	0.00%
01013541 - 42152	Debt Reimbursements Grants	837,556	833,318	823,951	827,546	688,179	(16.84%)
01011041 - 42155	Corrections Contract	481,355	628,132	628,132	630,000	625,000	(0.79%)
01011041 - 42156	Byrne Drug Grant	25,469	3,977	0	0	0	0.00%
01011041 - 42157	Local Emergency Planning	13,479	14,343	14,343	0	14,343	0.00%
01011041 - 42161	AK Homeland Sec. Grnt	13,903	0	0	0	0	0.00%
01012041 - 42170	AK Public Library Assistance	6,300	15,400	0	7,000	7,000	0.00%
01012041 - 42171	IMLS Library Grant	6,000	7,000	7,000	7,000	18,000	157.14%
01012041 - 42172	OWL Library Grant	0	0	22,214	8,501	24,615	189.55%
01011041 - 42198	Other Grants-DPS	5,477	0	96	3,000	0	(100.00%)
01012041 - 42199	Misc State Operating Grant PCR	50,532	50,232	22,457	83,993	83,993	0.00%
01012041 - 42299	Misc State Capital Grant PCR	7,400	0	0	0	0	0.00%
01010041 - 42350	State Shared Revenue	279,655	418,070	437,654	300,000	318,779	6.26%
01010041 - 42351	Fisheries Business Tax	3,199,290	4,143,777	4,398,441	4,400,000	4,350,000	(1.14%)
01010041 - 42352	Fisheries Resource Land Tax	3,531,739	3,469,263	4,898,543	4,900,000	6,600,000	34.69%
01010041 - 42353	Motor Vehicle License Tax	43,342	86,368	69,510	40,000	50,000	25.00%
01010041 - 42354	Alcoholic Beverage Tax	3,750	14,200	2,500	5,000	5,000	0.00%
01010041 - 42359	Other State Revenue	484,347	713,441	926,476	914,530	1,522,218	66.45%
01010041 - 42390	State PILT	621,999	632,646	769,986	611,868	763,585	24.80%
01010041 - 42400	Enterprise PILT	198,605	0	0	0	0	0.00%
Total Intergovernmental		9,995,772	11,097,844	13,138,142	12,788,438	15,163,492	18.57%
Charges for Services							
01010142 - 43130	Zoning and Subdivision Fees	1,000	3,000	2,350	1,500	2,000	33.33%
01010142 - 43140	Printing / Duplicating Service	0	12	3	0	0	0.00%
01010142 - 43190	Other and Late Fees	11,174	6,357	63,178	40,000	40,000	0.00%
01011042 - 43210	Prisoner Fees	150	150	450	1,000	700	(30.00%)
01011042 - 43211	Impound Yard Storage Fees	545	940	520	0	0	0.00%
01011042 - 43212	Police Civil Service	450	700	950	500	500	0.00%
01011042 - 43250	Ambulance Service Fees	52,040	5,100	0	43,425	87,000	100.35%
01011042 - 43251	EMT Class Fees	400	0	0	500	500	0.00%
01011042 - 43260	Animal Control / Shelter Fees	555	875	1,277	600	600	0.00%
01012042 - 43710	Facility Passes	95,207	105,411	113,650	115,000	115,000	0.00%
01012042 - 43720	Program Fees	59,744	66,310	75,424	75,000	75,000	0.00%
01012042 - 43730	Concessions	0	0	0	3,000	3,000	0.00%
01012042 - 43740	Facility Rental Fees	7,425	9,155	6,760	5,000	6,000	20.00%
01012042 - 43750	Equipment Rental Fees	465	554	200	500	500	0.00%
01012042 - 43760	Other PCR Fees	7,015	4,853	7,392	3,500	4,000	14.29%
01012042 - 43770	Library Fees	9,609	11,183	14,017	10,000	12,000	20.00%
01012042 - 43771	Passport Fees (libry)	3,600	2,800	3,475	4,000	4,000	0.00%
01012042 - 43772	Library Postage Fee	494	836	749	300	300	0.00%
Total Charges for Services		249,873	218,236	290,395	303,825	351,100	15.56%

City of Unalaska
FY2015 General Fund Budget Detail
Revenues
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Investment Income							
01010043 - 47110	Interest Revenue	2,284,621	1,385,882	832,408	1,000,000	1,000,000	0.00%
01010043 - 47115	Interest Income-bonds	74	60	120	0	0	0.00%
01010043 - 47120	Incr (Decr) FMV Investments	(682,087)	(318,647)	(396,515)	0	0	0.00%
Total Investment Income		1,602,609	1,067,295	436,013	1,000,000	1,000,000	0.00%
Assessments							
01010044 - 46500	Special Assessments	0	0	5,644	0	0	0.00%
Total Assessments		0	0	5,644	0	0	0.00%
Other							
01010047 - 45110	Business Licenses and Permits	10,625	11,819	10,258	11,000	11,000	0.00%
01010047 - 45210	Building Permits	4,550	3,675	3,750	4,500	4,000	(11.11%)
01010047 - 45220	Taxi Permits	2,965	2,395	2,925	3,000	2,500	(16.67%)
01010047 - 45230	Animal Licenses	715	395	230	1,000	600	(40.00%)
01010047 - 46210	Forfeits	2,344	350	2,620	2,000	1,500	(25.00%)
01010047 - 47210	Tideland Rent	51,124	(65,225)	53,059	50,000	50,000	0.00%
01010047 - 47220	Land Rent	11,586	15,609	25,530	11,000	25,000	127.27%
01012047 - 47400	Contrb & Donate / Prv Sources	15,010	0	100	0	0	0.00%
Total Other		98,919	(30,981)	98,472	82,500	94,600	14.67%
Other Financing Sources							
01019848 - 49110	Transfers From Spec Rev Fnd	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
01019848 - 49120	Transfers From Gov Capt Projec	1,169,219	775	225,714	0	0	0.00%
01019848 - 49130	Transfers From Enterprise Oper	1,776,991	0	0	0	0	0.00%
01019848 - 49140	Transfers From Entrp Capt Proj	650,644	723	379,019	0	0	0.00%
01010048 - 49210	Sale of Fixed Assets	7,911	9,977	9,284	100,000	100,000	0.00%
Total Other Financing Sources		4,804,765	1,211,475	1,814,017	1,300,000	1,300,000	0.00%
Total General Fund Revenues		33,957,677	32,835,918	34,423,906	33,397,763	36,114,192	8.13%

General Fund: **Mayor and City Council** (0100-001)

Mission

Strengthen our economy and sense of community.

Functions and Responsibilities

- *Establish policies that govern the functions and operations of the City through the adoption of ordinances and resolutions.*
- *Determine the level of services for the City and appropriate funds necessary to provide high quality services for the community with the available resources.*
- *Promote innovation and flexibility to meet the changing needs of our community.*
- *Hold public meetings and/or hearings in an open and transparent way to provide opportunities for citizen input on decisions that affect their quality of life.*
- *Represent and promote the City at the local, State, and Federal level.*

Departmental Goals

- *Successfully lobby on the State and Federal level for issues that are important to the community of Unalaska and the Port of Dutch Harbor by being prepared and well informed about matters that impact the community.*
- *Protect the financial interests of the City.*
- *Make informed decisions that maintain and protect infrastructure needed to provide dependable and efficient services.*
- *Promote economic development in the community.*
- *Set clear and definable goals for future projects or upgrades.*
- *Identify clear measurements of need for projects or services.*
- *Support Community Vision and Comprehensive Plan.*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
Ensure financial sustainability policies are followed	Protect the financial interests of the City
Develop a plan to address future Arctic impacts to Unalaska and the Port of Dutch Harbor	Set clear and definable goals for future projects or upgrades
Review and adopt a comprehensive 5-year Capital and Major Maintenance Program annually	Set clear and definable goals for future projects or upgrades
Support Planning Commission in creating land use policies for possible Arctic development	Support Community Vision and Comprehensive Plan
Encourage land development for future business, industry and residential growth	Support Community Vision and Comprehensive Plan

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Mayor & Council							
Council							
01020151 - 51100	Salaries and Wages	37,525	34,900	37,400	44,400	44,400	0.00%
01020151 - 52200	FICA & Medicare Emplr Match	2,871	2,670	2,862	3,397	3,397	0.00%
01020151 - 52300	PERS Employer Contribution	8,688	7,280	6,139	7,279	6,341	(12.90%)
01020151 - 52500	Workers Compensation	204	140	154	201	205	1.70%
Total Personnel Expenses		49,289	44,991	46,555	55,277	54,343	(1.69%)
01020152 - 53260	Training Services	1,995	1,200	6,775	12,000	6,000	(50.00%)
01020152 - 53300	Other Professional Svcs	155,250	155,315	155,250	202,426	239,000	18.10%
01020152 - 54230	Custodial Services/Supplies	0	0	28	0	0	0.00%
01020152 - 55310	Telephone / Fax/ TV	998	1,077	800	3,000	1,000	(66.70%)
01020152 - 55901	Advertising	0	2,000	1,500	0	0	0.00%
01020152 - 55902	Printing and Binding	0	824	647	0	0	0.00%
01020152 - 55903	Travel and Related Costs	54,134	66,962	56,751	63,061	68,951	9.30%
01020152 - 55906	Membership Dues	3,140	10,377	7,990	8,742	9,005	3.00%
01020152 - 55999	Other	1,307	361	394	1,500	1,500	0.00%
01020152 - 56100	General Supplies	32,836	40,584	38,441	38,484	37,500	(2.60%)
01020152 - 56120	Office Supplies	375	403	159	500	250	(50.00%)
01020152 - 56310	Food/Bev/Related for Programs	0	0	46	0	1,400	0.00%
01020152 - 56320	Business Meals	15,563	14,738	16,304	20,050	20,510	2.30%
01020152 - 56330	Food/Bev/Related Emp Apprctn	1,600	1,816	1,402	2,500	910	(63.60%)
01020152 - 58498	Council Sponsorships Contngncy	7,668	1,957	8,060	20,000	20,000	0.00%
01020152 - 58499	Council Sponsorships - Planned	63,500	100,766	74,458	105,100	105,100	0.00%
Total Operating Expenses		338,366	398,380	369,003	477,363	511,126	7.07%
01020154 - 59810	Other Financing Uses	27,097	0	0	0	0	0.00%
Total Other Expenses		27,097	0	0	0	0	0.00%
Total Council		414,752	443,371	415,558	532,640	565,469	6.16%

General Fund: ***City Manager's Office*** (0100-002)
 Responsible Manager/Title: Chris Hladick, City Manager

Mission

To provide professional advice and guidance to the city council, act as the city's representative regarding state and federal issues, and manage city services in an efficient manner while ensuring that the public is included and informed throughout government processes.

Functions and Responsibilities

- *Oversees the day-to-day operations of the City*
- *Implements the policy direction by the City Council*
- *Serves as an information resource to the City Council, citizens, and staff*
- *Manages City sponsored events and special projects*
- *Maintains relations between the City and legislators, federal and state agencies, and other governments and organizations*

Departmental Goals

- *To ensure that City services are being provided efficiently, economically, and effectively*
- *To aggressively pursue grant funding for capital projects and operations*
- *To promote a healthy local economy by closely monitoring regional fisheries related issues and advocating for the local fishing industry*
- *To foster open, constructive communication between the City and stakeholders*
- *To promote economic development supporting Ports Operations*
- *To ensure that all State and Federal Regulations are met by facilities and operations*
- *To serve as resource for City Council Directives*
- *To ensure air transportation is supporting community needs*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee Branding development	To ensure that City services are being provided efficiently, economically, and effectively
Obtain grant funding for UMC Port project	To aggressively pursue grant funding for capital projects and operations
Management training for Directors	To ensure that City services are being provided efficiently, economically, and effectively
Lobby legislature for long term fix for PERS and support revenue sharing	To serve as resource for City Council Directives
Explore employee housing solutions	To serve as resource for City Council Directives
Guide Wastewater and Water treatment improvements process	To ensure that all State and Federal Regulations are met by facilities

Performance Measures

- Follow bills in legislature, identify bills that will impact the city and report to council. Coordinate strategy for each bill's failure or success.

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of bills related to city	27	31
Reports to council	6	6

- Encourage more public participation at council meetings/government processes

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of participants at meetings	Not tracked	3-5
% increase over previous year	Not tracked	NA

- Seek federal and state funding annually for capital projects.

Measure:

	<u>FY12</u>	<u>FY13</u>
Federal funding obtained	3,617,314	2,362,137
State funding obtained	14,676,386	14,081,067

- Ensure elements of visioning document are incorporated into annual budgets.

	<u>FY12</u>	<u>FY13</u>
Number of elements introduced	15	
Elements:		
Identify actual projects that relate to vision	15	

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
City Administration							
City Manager's Office							
01020251 - 51100	Salaries and Wages	244,568	176,631	179,196	168,554	167,754	(0.50%)
01020251 - 51300	Overtime	535	508	849	500	800	60.00%
01020251 - 52100	Health Insurance Benefit	47,535	25,957	41,935	44,088	38,476	(12.70%)
01020251 - 52200	FICA & Medicare Emplr Match	16,542	11,850	11,677	10,923	11,033	1.00%
01020251 - 52300	PERS Employer Contribution	70,278	59,911	65,886	59,841	74,215	24.00%
01020251 - 52400	Unemployment Insurance	587	600	680	707	463	(34.50%)
01020251 - 52500	Workers Compensation	1,313	699	966	749	765	2.20%
Total Personnel Expenses		381,359	276,155	301,190	285,362	293,506	2.85%
01020252 - 53230	Legal Services	0	461	0	0	0	0.00%
01020252 - 53260	Training Services	1,980	625	1,149	850	950	11.80%
01020252 - 53300	Other Professional Svcs	0	0	9,000	25,000	20,000	(20.00%)
01020252 - 54230	Custodial Services/Supplies	39,110	39,166	37,960	39,700	39,700	0.00%
01020252 - 54300	Repair/Maintenance Services	2,156	1,969	763	1,500	1,500	0.00%
01020252 - 54420	Equipment Rental	0	95	69	0	0	0.00%
01020252 - 55310	Telephone/Fax/TV	4,540	2,792	1,647	2,500	2,500	0.00%
01020252 - 55901	Advertising	1,900	2,100	1,720	3,350	1,900	(43.30%)
01020252 - 55902	Printing and Binding	2,090	1,135	2,833	3,300	3,300	0.00%
01020252 - 55903	Travel and Related Costs	54,748	25,152	20,071	31,734	31,000	(2.30%)
01020252 - 55905	Postal Services	540	623	860	1,000	1,000	0.00%
01020252 - 55906	Membership Dues	2,320	1,015	975	550	550	0.00%
01020252 - 55908	Employee Moving Costs	0	6,872	0	0	0	0.00%
01020252 - 56100	General Supplies	3,092	4,355	14,324	11,000	11,000	0.00%
01020252 - 56120	Office Supplies	532	1,630	1,583	3,000	3,000	0.00%
01020252 - 56150	Computer Hardware / Software	192	0	0	0	0	0.00%
01020252 - 56260	Gasoline for Vehicles	1,255	1,174	1,393	1,000	1,320	32.00%
01020252 - 56320	Business Meals	1,589	1,535	1,551	2,800	2,800	0.00%
01020252 - 56330	Food/Bev/Related Emp Apprctn	5,863	3,576	5,660	6,405	6,405	0.00%
01020252 - 56400	Books and Periodicals	838	150	460	1,085	1,085	0.00%
Total Operating Expenses		122,745	94,426	102,019	134,774	128,010	(5.02%)
01020253 - 57400	Machinery and Equipment	0	0	32,834	0	0	0.00%
Total Capital Outlay		0	0	32,834	0	0	0.00%
Total City Manager's Office		504,104	370,581	436,043	420,136	421,516	0.33%

General Fund: Administration (0100-003)
 Responsible Manager/Title: Patrick Jordan, Assistant City Manager

Mission Statement

The mission of the Department of Administration is to provide effective, fiscally responsible municipal services of the highest quality, consistent with the resources available to us.

Functions and Responsibilities

- *The implementation of programs and policies established by the City Council*
- *Provides overall direction, coordination and management for all City departments*
- *Provides support for daily operations to all City departments*
- *Provides centralized human resources and risk management and associated policies and programs*
- *Conducts research and participates in labor negotiations*
- *Manages and administers City Council's Community Support Grant program*
- *Participates in capital projects, conducts research and other tasks as necessary*

Departmental Goals

- *To ensure Council policies and program achieve their objectives and desire outcomes*
- *To ensure quality employee performance and reduce performance-related liability through staff development and training programs*
- *To ensure City's hiring and employment process meets Code requirements. Equal Opportunity Employment and Affirmative Action Plans*
- *To ensure pay and benefit plans are equitable and competitive through research and analysis*
- *To provide quality customer service to all departments and employees*
- *To recruit and retain highly qualified employees*
- *To maintain a cost effective health insurance program*

DEPARTMENT OF ADMINISTRATION OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Provide Management Team Training	Ensure quality employee performance and foster staff development
Perform specific training to managers (i.e. Labor Law, Hiring, EEO)	To ensure City's hiring and employment process meets Code requirements , EEO and AA Plans
Complete Collective Bargaining with IBUP Ports	Achieve Council's Policy and Program goals
Assist in preparation of annual City budget	Achieve Council's Policy and Program goals
Implement Comp/Classification Study with Bargaining groups as opportunity presents itself	Recruit and Retain highly qualified employees. Build integrity/equity into the compensation system
Develop Employee Recognition system	Foster Staff Development

Performance Measures

Achieve Council's Policy and Program goals	FY 14 (Actual)	FY 15 (Target)
Respond to 100% of requests to fill positions within 3 days	95%	100%

To ensure City's hiring and employment process meets Code requirements, Equal Opportunity Employment and Affirmative Action Plans	FY 14 (Actual)	FY 15 (Target)
Establish timeline to keep job applicants apprised of the hiring process. This involves notification when an interview isn't offered as well as post-interview follow-up where a job offer is not made.	100% Attempted. Contact info out of our control	100%

<i>To provide quality customer service to all departments and employees</i>	FY 14 (Actual)	FY 15 (Target)
100% of workmen's compensation claims improperly completed will be returned within 3 business days.	95%	100%

<i>To ensure Council policies and program achieve their objectives and desired outcomes</i>	FY14 (Actual)	FY15 (Target)
90% of property damage and liability claims will be submitted to insurance within 30 days of occurrence	100%	100%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

City Administration		FY2011	FY2012	FY2013	FY2014	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
Administration							
01020351 - 51100	Salaries and Wages	180,288	202,774	248,932	269,312	275,739	2.40%
01020351 - 51200	Temporary Employees	0	805	0	0	0	0.00%
01020351 - 51300	Overtime	28	36	15	382	382	0.00%
01020351 - 52100	Health Insurance Benefit	56,446	45,653	76,706	92,612	80,824	(12.70%)
01020351 - 52200	FICA & Medicare Emplr Match	13,812	15,595	18,794	20,630	21,124	2.40%
01020351 - 52300	PERS Employer Contribution	54,663	67,589	83,661	95,208	120,928	27.00%
01020351 - 52400	Unemployment Insurance	934	1,349	1,877	2,471	1,625	(34.20%)
01020351 - 52500	Workers Compensation	973	751	957	1,184	1,242	4.90%
Total Personnel Expenses		307,144	334,551	430,941	481,799	501,864	4.16%
01020352 - 53230	Legal Services	12,585	27,722	26,577	70,000	70,000	0.00%
01020352 - 53260	Training Services	7,341	1,562	6,697	25,000	25,000	0.00%
01020352 - 53264	Education Reimbursement	0	0	666	2,000	2,000	0.00%
01020352 - 53300	Other Professional Svs	114,409	18,225	89,596	28,332	30,000	5.90%
01020352 - 53410	Software / Hardware Support	0	1,829	0	0	0	0.00%
01020352 - 53490	Other Technical Services	0	0	275	0	0	0.00%
01020352 - 54110	Water / Sewerage	762	1,015	1,101	1,080	1,250	15.70%
01020352 - 54210	Solid Waste	2,851	3,083	2,444	3,568	3,568	0.00%
01020352 - 54230	Custodial Services/Supplies	0	0	1,229	0	0	0.00%
01020352 - 54410	Buildings / Land Rental	686	0	50	2,000	2,000	0.00%
01020352 - 54420	Equipment Rental	0	73	53	0	0	0.00%
01020352 - 55200	General Insurance	218,479	163,121	167,582	260,660	247,478	(5.10%)
01020352 - 55310	Telephone/Fax/TV	26,977	24,569	25,192	27,180	27,180	0.00%
01020352 - 55320	Network / Internet	0	1,088	0	2,000	2,000	0.00%
01020352 - 55901	Advertising	6,406	1,942	5,357	12,000	12,000	0.00%
01020352 - 55902	Printing and Binding	25	0	127	1,500	1,500	0.00%
01020352 - 55903	Travel and Related Costs	2,120	1,833	19,192	18,999	18,900	(0.50%)
01020352 - 55905	Postal Services	420	485	485	1,200	1,200	0.00%
01020352 - 55906	Membership Dues	180	940	486	1,400	1,400	0.00%
01020352 - 55908	Employee Moving Costs	0	0	0	5,000	5,000	0.00%
01020352 - 55999	Other	0	0	0	400	400	0.00%
01020352 - 56100	General Supplies	155	2,511	1,339	2,500	2,500	0.00%
01020352 - 56120	Office Supplies	10,285	4,382	11,952	12,265	12,265	0.00%
01020352 - 56150	Computer Hardware / Software	0	2,545	0	0	0	0.00%
01020352 - 56160	Uniforms	0	0	0	100	100	0.00%
01020352 - 56220	Electricity	37,581	47,778	37,881	55,000	55,000	0.00%
01020352 - 56240	Heating Oil	32,628	30,729	31,329	36,000	36,000	0.00%
01020352 - 56260	Gasoline for Vehicles	1,632	1,782	1,677	1,600	1,600	0.00%
01020352 - 56320	Business Meals	445	366	388	1,000	1,000	0.00%
01020352 - 56330	Food/Bev/Related Emp Apprctn	844	1,643	2,041	1,500	1,500	0.00%
01020352 - 56400	Books and Periodicals	1,512	1,524	299	3,200	3,200	0.00%
Total Operating Expenses		478,323	340,748	434,016	575,484	564,041	(1.99%)
Total Administration		785,467	675,299	864,958	1,057,283	1,065,905	0.82%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
City Administration						
Natural Resources						
01020451 - 51100	0	99,106	104,621	106,438	107,952	1.40%
01020451 - 52100	0	14,851	22,558	26,400	23,040	(12.70%)
01020451 - 52200	0	7,582	8,004	8,142	8,258	1.40%
01020451 - 52300	0	31,093	36,227	36,550	45,770	25.20%
01020451 - 52400	0	469	568	707	463	(34.50%)
01020451 - 52500	0	338	401	457	473	3.40%
Total Personnel Expenses	0	153,438	172,379	178,694	185,956	4.06%
01020452 - 53260	0	547	1,419	750	0	(100.00%)
01020452 - 54300	0	0	550	500	500	0.00%
01020452 - 55310	0	1,329	877	840	840	0.00%
01020452 - 55903	0	12,525	20,608	25,000	20,000	(20.00%)
01020452 - 55906	0	1,650	1,650	2,650	2,650	0.00%
01020452 - 56120	0	1,511	438	750	750	0.00%
01020452 - 56400	0	392	349	384	384	0.00%
Total Operating Expenses	0	17,954	25,892	30,874	25,124	(18.62%)
Total Natural Resources	0	171,392	198,271	209,568	211,080	0.72%

General Fund: ***City Clerk's Office*** (0100-005)
 Responsible Manager/Title: Elizabeth Masoni, City Clerk

Mission Statement

The mission of the Office of the City Clerk is to fulfill its role as elections official, tax collector, legislative administrator, and records manager for the City in an efficient, professional and friendly manner, and to serve the citizens of Unalaska as an accessible and responsive representative of transparent and open government.

Functions and Responsibilities

- *Administers elections*
- *Prepares agendas and information packets for City Council meetings and records the minutes of the meetings*
- *Manages the assessment and collection of taxes, the issuance of business licenses, and the collection of water and sewer assessments*
- *Provides support services to other City departments, including records management and storage, mail, and phone services*
- *Prepares and posts public notices and handles requests for public information*
- *Maintains official records*

Departmental Goals

- *To provide friendly, knowledgeable service to citizens, elected officials and City staff*
- *To serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete*
- *To provide timely and accurate collection of taxes and ensure fair and equal tax collection*
- *To protect and preserve official City documents*
- *To protect the public's right to information and access to government*
- *To implement fair and impartial elections in full compliance with all applicable regulations*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continue with sales and property tax legal proceedings	Provide timely and accurate collection of taxes
Update the retention policy for electronic records, and electronic storage of permanent records	Protect and preserve official City documents
Continue the development and use of MUNIS module for document management and retention, business licenses, sales tax, and property tax	Ensure fair and equal tax collection
Create a database of minutes, resolutions, and ordinances to put on the website	Protect the public's right to information and access to government

Improve Clerks portion of website to provide access to public information and current forms	Protect the public's right to information and access to government
Develop a records management program that provides easy and safe access to archived information for all departments through use of content management software	Protect and preserve official City documents

Performance Measures

<i>Ensure fair and equal tax collection</i>	FY13*	FY15 (Target)
Percentage of the Property Tax Collected	99.2%	100%
	* Based on FY13 CAFR	

<i>Protect the public's right to information and access to government</i>	FY14	FY15 (Target)
Percentage of Requests for Public Information Responded to within Five Days	98.8%	100%

<i>Serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete</i>	FY14	FY15 (Target)
Percentage of Meeting Packets to Council Members and E-Packet Posted on Web for Public Four Days Prior to Meeting	99%	100%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

City Clerk		FY2011	FY2012	FY2013	FY2014	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
Clerks							
01020551 - 51100	Salaries and Wages	208,040	209,394	219,267	231,060	237,707	2.90%
01020551 - 51200	Temporary Employees	0	10,572	11,045	0	0	0.00%
01020551 - 51300	Overtime	4,322	1,002	1,900	3,000	3,000	0.00%
01020551 - 52100	Health Insurance Benefit	63,229	42,110	67,673	79,200	69,120	(12.70%)
01020551 - 52200	FICA & Medicare Emplr Match	16,246	16,904	17,764	17,906	18,415	2.80%
01020551 - 52300	PERS Employer Contribution	61,139	67,461	76,826	79,945	101,581	27.10%
01020551 - 52400	Unemployment Insurance	1,135	1,417	1,866	2,121	1,389	(34.50%)
01020551 - 52500	Workers Compensation	1,084	807	888	991	1,039	4.90%
Total Personnel Expenses		355,195	349,667	397,229	414,223	432,251	4.35%
01020552 - 53100	Official / Administrative	822	825	834	900	1,000	11.10%
01020552 - 53210	Audit and Accounting	622	558	663	0	0	0.00%
01020552 - 53230	Legal Services	442	1,793	536	7,000	7,000	0.00%
01020552 - 53250	Assessment Services	20,100	13,674	30,685	71,000	38,000	(46.50%)
01020552 - 53260	Training Services	8,026	1,495	3,182	2,115	2,115	0.00%
01020552 - 53264	Education Reimbursement	0	0	0	3,750	3,750	0.00%
01020552 - 53300	Other Professional Svs	14,911	20,190	6,256	34,355	24,880	(27.60%)
01020552 - 53490	Other Technical Services	3,750	0	0	0	0	0.00%
01020552 - 54230	Custodial Services/Supplies	0	0	126	0	0	0.00%
01020552 - 54300	Repair/Maintenance Services	1,580	4,757	2,258	4,800	4,800	0.00%
01020552 - 54410	Buildings / Land Rental	290	66	349	0	100	0.00%
01020552 - 54420	Equipment Rental	2,700	416	303	2,400	1,000	(58.30%)
01020552 - 55310	Telephone / Fax / TV	835	1,016	720	1,800	1,000	(44.40%)
01020552 - 55901	Advertising	4,632	1,692	3,147	4,000	4,000	0.00%
01020552 - 55902	Printing and Binding	2,199	1,709	1,776	2,500	2,500	0.00%
01020552 - 55903	Travel and Related Costs	3,752	2,807	5,418	5,650	5,650	0.00%
01020552 - 55905	Postal Services	2,924	4,387	3,193	3,500	3,500	0.00%
01020552 - 55906	Membership Dues	340	874	460	500	500	0.00%
01020552 - 55999	Other	60	532	184	500	500	0.00%
01020552 - 56100	General Supplies	0	463	781	0	0	0.00%
01020552 - 56120	Office Supplies	6,361	26,777	3,717	11,000	9,000	(18.20%)
01020552 - 56150	Computer Hardware / Software	5,200	0	0	15,050	0	(100.00%)
01020552 - 56320	Business Meals	30	328	152	500	600	20.00%
01020552 - 56330	Food/Bev/Related Emp Apprctn	472	214	353	200	300	50.00%
01020552 - 59100	Interest Expense	0	0	0	0	700	0.00%
Total Operating Expenses		80,049	84,572	65,092	171,520	110,895	(35.35%)
01020553 - 57400	Machinery and Equipment	19,918	0	0	0	0	0.00%
Total Capital Outlay		19,918	0	0	0	0	0.00%
Total Clerks		455,161	434,239	462,320	585,743	543,146	(7.27%)

General Fund: **Finance Department** (0100-006)
Responsible Manager/Title: Patricia Soule, Finance Director

Mission Statement

The mission of the Finance Department is to provide sound and innovative financial management in the areas of financial record keeping, payroll, accounts payable, billing, accounts receivable, budgeting, and reporting with the desire to provide outstanding customer service and conduct ourselves according to the highest professional standards.

Functions and Responsibilities

- *Prepares the City's Comprehensive Annual Financial Report, Annual budget, and interim financial reports.*
- *Procures goods and services and processes payments to City vendors and employees.*
- *Performs billing, collection and customer service for public utilities, ports, and other City departments.*
- *Directs the city's cash, investment, and debt management activities.*

Departmental Goals

- *To provide accurate and timely financial information to the City's staff; elected officials; citizens and other stakeholders.*
- *To safeguard the City's assets and provide for high returns on investments while minimizing risk and maintaining liquidity.*
- *To process accounts payable, payroll, billing and accounts receivable. efficiently and accurately.*
- *To provide support, information and assistance to other city departments.*
- *To maintain a high level of professional standards by complying with all applicable laws, regulations, recommended practices and by participating in continuing professional education.*
- *To Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting Program.*
- *To have no findings during the single audit of State and Federal awards and process grant reporting timely and accurately.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Improve the operating and capital budget document to comply with GFOA recommended practices	Maintain high professional standards
Continue the process of upgrading our utility billing system to the Munis Utility Billing Customer Information System (UBCIS) product	To efficiently and accurately process billing and collections

Identify city-wide financial policies that need to be developed, expanded or clarified and begin to prepare drafts for review	Safeguard city assets Support other departments Maintain high professional standards
Continue to development of financial sustainability plan	Safeguard city assets and plan for the future
Offer governmental accounting training for Finance Department Staff	Accurate reporting Accurate processing Maintain high professional standards

Performance Measures

<i>Identify goal or portion of goal addressed by the performance measure below</i>	FY Previous (Actual)	FY Next Year (Target)
Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting Program.	FY13 -Certificate of Excellence Award achieved	FY14/15 – Certificate of Excellence

<i>Identify goal or portion of goal addressed by the performance measure below</i>	FY Previous (Actual)	FY Next Year (Target)
To have no findings during the single audit of State and Federal awards	FY13- 0 Findings	FY14/15 – 0 Findings

<i>Identify goal or portion of goal addressed by the performance measure below</i>	FY Previous (Actual)	FY Next Year (Target)
Process grant reports and account for grants accurately for the Single Audit of Federal and State Awards	FY13- 9 Grants received for \$16,221,785, and all processed correctly	FY14/15 – all grants received processed correctly

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011	FY2012	FY2013	FY2014	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
Finance							
Finance							
01020651 - 51100	Salaries and Wages	390,790	404,624	407,862	434,287	431,243	(0.70%)
01020651 - 51200	Temporary Employees	9,359	12,589	9,472	12,375	13,473	8.90%
01020651 - 51300	Overtime	145	428	67	242	38	(84.30%)
01020651 - 52100	Health Insurance Benefit	127,190	93,153	138,050	172,366	150,430	(12.70%)
01020651 - 52200	FICA & Medicare Emplr Match	30,958	31,941	31,600	34,193	34,021	(0.50%)
01020651 - 52300	PERS Employer Contribution	115,811	134,540	141,774	155,042	187,636	21.00%
01020651 - 52400	Unemployment Insurance	2,327	2,931	3,538	4,787	3,169	(33.80%)
01020651 - 52500	Workers Compensation	2,093	1,575	1,616	1,990	1,983	(0.30%)
01020651 - 52900	Other Employee Benefits	0	8	1	0	0	0.00%
Total Personnel Expenses		678,672	681,789	733,981	815,282	821,993	0.82%
01020652 - 53210	Audit and Accounting	62,333	83,626	98,809	70,285	90,000	28.10%
01020652 - 53220	Investment Management Svcs	141,558	129,801	129,860	130,200	130,200	0.00%
01020652 - 53230	Legal Services	0	0	0	250	250	0.00%
01020652 - 53260	Training Services	6,265	8,038	2,734	4,125	5,000	21.20%
01020652 - 53264	Education Reimbursement	7,725	7,254	8,501	12,000	6,000	(50.00%)
01020652 - 53300	Other Professional Svcs	829	1,762	39,745	2,000	2,000	0.00%
01020652 - 54230	Custodial Services/Supplies	0	0	168	200	100	(50.00%)
01020652 - 54300	Repair/Maintenance Services	5,795	5,887	5,222	8,000	8,000	0.00%
01020652 - 54410	Buildings/Land Rental	200	0	0	0	0	0.00%
01020652 - 54420	Equipment Rental	0	416	303	500	500	0.00%
01020652 - 55310	Telephone/Fax/TV	3,391	569	1,362	2,000	2,000	0.00%
01020652 - 55902	Printing and Binding	0	0	0	200	0	(100.00%)
01020652 - 55903	Travel and Related Costs	14,375	12,326	12,729	14,000	17,000	21.40%
01020652 - 55904	Banking / Credit Card Fees	9,483	8,908	9,554	9,600	9,600	0.00%
01020652 - 55905	Postal Services	2,790	3,160	3,295	3,100	3,700	19.40%
01020652 - 55906	Membership Dues	645	1,607	1,455	1,300	1,500	15.40%
01020652 - 55908	Employee Moving Costs	0	6,621	0	2,500	0	(100.00%)
01020652 - 55999	Other	54	0	45	100	0	(100.00%)
01020652 - 56100	General Supplies	20	121	0	0	2,500	0.00%
01020652 - 56120	Office Supplies	17,007	18,480	14,272	18,500	16,000	(13.50%)
01020652 - 56260	Gasoline for Vehicles	815	1,096	640	600	600	0.00%
01020652 - 56320	Business Meals	202	346	765	500	500	0.00%
01020652 - 56330	Food/Bev/Related Emp Apprctn	2,613	3,380	3,367	2,500	3,800	52.00%
01020652 - 56400	Books and Periodicals	722	1,145	690	700	700	0.00%
Total Operating Expenses		276,822	294,544	333,516	283,160	299,950	5.93%
01020654 - 58920	Allocations OUT-Credit	(169,404)	(169,404)	(194,532)	(228,877)	(247,786)	8.30%
Total Other Expenses		(169,404)	(169,404)	(194,532)	(228,877)	(247,786)	8.26%
Total Finance		786,090	806,928	872,965	869,565	874,157	0.53%

General Fund: **Information Systems Department** (0100-007)
 Responsible Manager/Title: Patricia Soule, Finance Director

Mission Statement

The mission of the Information Systems department is to promote excellence, quality, and efficiency by delivering and supporting enabling technology for network services and infrastructure, programs, and applications while protecting city-wide data.

Functions and Responsibilities

- *Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, backup devices, and wireless/wired networking equipment.*
- *Installs, monitors, and maintains the City's VOIP phones system in all major buildings.*
- *Manages the selection and installation of software and provides user support to all City departments.*
- *Develops and implements security procedures and a disaster recovery plan.*

Departmental Goals

- *To provide quality, cost effective services through the innovative use of technology.*
- *To ensure reliable infrastructure thereby minimizing down-time for City network users.*
- *To maintain a high level of professionalism, knowledge and skills through continuing training and investigation of new technology.*
- *To facilitate the usage of City hardware and software.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continuing to further implement the Tyler/Munis product line relative to City needs.	Facilitate usage of hardware/software.
Continue Developing Virtual Servers, monitor SAN devices, testing and evaluate Virtual desktops.	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.
Continue installing/upgrading Wireless Backbone equipment to increase bandwidth between City buildings and assist with connecting Proprietary Funds monitoring locations (SCADA)(Security)	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.

Performance Measures

<i>Manages the selection and installation of software and provides user support to all City departments.</i>	FY Previous (Actual)	FY Next Year (Target)
Maintain 95% uptime availability of mail system.	99% +	95%

<i>Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, backup devices, and wireless/wired networking equipment.</i>	FY Previous (Actual)	FY Next Year (Target)
Maintain 90% uptime availability of network backbone to all major City locations.	99% +	95%

<i>Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, backup devices, and wireless/wired networking equipment.</i>	FY Previous (Actual)	FY Next Year (Target)
Be able to provide a new unit with basic functionality to a user suffering a computer failure within one hour.	2 instances	Able to handle up to 5 or more instances

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

Finance		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Information Systems							
01020751 - 51100	Salaries and Wages	108,337	150,551	172,958	176,580	181,857	3.00%
01020751 - 51300	Overtime	1,936	2,077	3,198	3,850	3,850	0.00%
01020751 - 52100	Health Insurance Benefit	31,671	31,386	52,108	60,984	53,223	(12.70%)
01020751 - 52200	FICA & Medicare Emplr Match	8,718	11,676	13,055	13,801	14,208	2.90%
01020751 - 52300	PERS Employer Contribution	32,086	49,932	61,078	63,002	80,072	27.10%
01020751 - 52400	Unemployment Insurance	537	1,128	1,257	1,633	1,071	(34.40%)
01020751 - 52500	Workers Compensation	585	556	669	779	817	4.90%
Total Personnel Expenses		183,870	247,306	304,322	320,629	335,098	4.51%
01020752 - 53260	Training Services	4,200	9,450	6,790	11,250	10,500	(6.70%)
01020752 - 53264	Education Reimbursement	8,922	0	0	0	0	0.00%
01020752 - 53300	Other Professional Svs	2,100	5,217	2,719	35,640	37,340	4.80%
01020752 - 53410	Software / Hardware Support	96,648	112,876	112,898	161,984	156,040	(3.70%)
01020752 - 55310	Telephone/Fax/TV	1,176	1,322	867	1,500	1,500	0.00%
01020752 - 55320	Network / Internet	30,972	27,071	23,326	26,700	26,700	0.00%
01020752 - 55903	Travel and Related Costs	6,657	5,566	6,230	12,750	12,000	(5.90%)
01020752 - 55908	Employee Moving Costs	0	692	2,813	0	0	0.00%
01020752 - 56100	General Supplies	621	4,112	5,742	3,000	3,000	0.00%
01020752 - 56120	Office Supplies	0	880	253	0	0	0.00%
01020752 - 56150	Computer Hardware / Software	106,847	102,708	130,258	132,512	74,820	(43.50%)
01020752 - 56260	Gasoline for Vehicles	0	0	0	0	1,000	0.00%
01020752 - 56320	Business Meals	89	322	0	300	300	0.00%
01020752 - 56330	Food/Bev/Related Emp Apprctn	0	0	0	100	100	0.00%
01020752 - 56400	Books and Periodicals	0	82	0	500	100	(80.00%)
Total Operating Expenses		258,232	270,297	291,895	386,236	323,400	(16.27%)
01020753 - 57400	Machinery and Equipment	0	144,156	0	0	0	0.00%
Total Capital Outlay		0	144,156	0	0	0	0.00%
Total Information Systems		442,101	661,759	596,217	706,865	658,498	(6.84%)

General Fund: ***Planning Department*** (0100-008)
 Responsible Manager/Title: Erin Reinders, Planning Director

Mission Statement

The mission of the Department of Planning is to provide quality public service and create a safe, function and attractive city through coordinated community visioning, comprehensive planning, mapping, and development review.

Functions and Responsibilities

- *Coordinates community planning and development within the City of Unalaska.*
- *Provides information, guidance, and direction on land use issues and regulations to city staff, elected and appointed official as well as the public.*
- *Guides the annual development process of the Capital and Major Maintenance Plan.*
- *Serves as staff for the Planning Commission and Platting Board.*

Departmental Goals

- *To demonstrate a high level of energy and commitment to serve and engage the public.*
- *To assist applicants in achieving their development goals while administering the Code of Ordinances.*
- *To guide community growth and development as outlined in the City's Comprehensive Plan.*
- *To streamline and improve the five year Capital and Major Maintenance Plan.*
- *To expand breadth and depth of the City's Geographic Information System.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Increase the opportunity for public input in the CMMP development process and increase the ease of use of the CMMP document.	Streamline and improve the five year Capital and Major Maintenance Plan.
Create new GIS layers and improve the quality data within existing ones.	Expand the breadth and depth of the City's Geographic Information System.
Ensure that Title 8, other sections of Code and various Planning Documents remain relevant and applicable.	Guide community growth and development, assist applicants in achieving their development goals, and demonstrate energy and commitment to serve and engage the public.
Provide training, education and engagement opportunities for the City Staff, Public Officials, and the Community at large.	Guide community growth and development, and demonstrate energy and commitment to serve and engage the public.

Performance Measures

<i>To demonstrate a high level of energy and commitment to serve and engage the public.</i>	FY 14 (Actual)	FY 15 (Target)
Annually increase number of planning education and outreach techniques utilized.	8 <i>(New this year: Story Time & Box City Display)</i>	10

<i>To assist applicants in achieving their development goals while administering the Code of Ordinances. and To guide community growth and development as outlined in the City's Comprehensive Plan.</i>	FY 14 (Actual)	FY 15 (Target)
Present platting, zone amendment, variance and conditional use applications to the Planning Commission with no more than 4 recommended conditions of approval.	86% <i>(18 of 21 applications in 2013)</i>	100%

<i>Coordinates community planning and development within the City of Unalaska.</i>	FY 14 (Actual)	FY 15 (Target)
Successfully address the work program improvements and initiatives identified in the Planning Commission Annual Report for the coming year.	78% <i>(7 of 9 items in the 2012 Report including: Revised CMMP Process, GIS Mapping Documents, Newsletters, Published Meeting & Submittal Schedule)</i>	100%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Planning							
Planning							
01020851 - 51100	Salaries and Wages	79,314	192,600	190,040	223,505	210,962	(5.60%)
01020851 - 51300	Overtime	0	0	52	500	500	0.00%
01020851 - 52100	Health Insurance Benefit	23,020	40,761	56,323	79,200	69,120	(12.70%)
01020851 - 52200	FICA & Medicare Emplr Match	6,224	14,901	14,601	17,136	16,178	(5.60%)
01020851 - 52300	PERS Employer Contribution	23,862	61,099	65,393	78,877	93,106	18.00%
01020851 - 52400	Unemployment Insurance	464	1,654	1,368	2,071	1,379	(33.40%)
01020851 - 52500	Workers Compensation	418	717	742	980	954	(2.70%)
Total Personnel Expenses		133,302	311,732	328,518	402,269	392,199	(2.50%)
01020852 - 53230	Legal Services	741	702	5,835	4,000	4,000	0.00%
01020852 - 53240	Engineering/Architectural Svs	0	0	0	75,000	80,000	6.70%
01020852 - 53260	Training Services	0	815	2,810	5,000	5,000	0.00%
01020852 - 53300	Other Professional Svs	1,429	421	737	2,000	2,000	0.00%
01020852 - 53430	Survey Services	18,468	831	66,234	135,823	79,000	(41.80%)
01020852 - 53490	Other Technical Services	0	0	3,955	28,945	15,000	(48.20%)
01020852 - 54110	Water / Sewerage	0	0	560	0	0	0.00%
01020852 - 54210	Solid Waste	0	0	116	0	0	0.00%
01020852 - 54230	Custodial Services/Supplies	0	0	112	0	0	0.00%
01020852 - 54300	Repair/Maintenance Services	0	1,872	3,160	1,500	1,500	0.00%
01020852 - 54410	Buildings/Land Rental	309	222	137	200	200	0.00%
01020852 - 54420	Equipment Rental	0	41	30	50	50	0.00%
01020852 - 55310	Telephone / Fax/TV	3,055	2,776	1,304	4,000	4,000	0.00%
01020852 - 55901	Advertising	0	0	250	0	0	0.00%
01020852 - 55903	Travel and Related Costs	7,041	7,677	11,035	12,213	15,000	22.80%
01020852 - 55905	Postal Services	374	277	522	500	500	0.00%
01020852 - 55906	Membership Dues	40	605	815	1,500	1,500	0.00%
01020852 - 55908	Employee Moving Costs	0	2,688	0	924	0	(100.00%)
01020852 - 56100	General Supplies	46	111	1,049	2,000	2,000	0.00%
01020852 - 56120	Office Supplies	15,951	9,045	14,405	10,000	11,000	10.00%
01020852 - 56150	Computer Hardware / Software	1,780	0	72	5,000	3,000	(40.00%)
01020852 - 56220	Electricity	0	0	312	0	0	0.00%
01020852 - 56260	Gasoline for Vehicles	0	986	913	1,000	1,000	0.00%
01020852 - 56320	Business Meals	1,016	97	413	500	900	80.00%
01020852 - 56330	Food/Bev/Related Emp Apprctn	154	634	554	600	800	33.30%
01020852 - 56400	Books and Periodicals	167	157	367	300	300	0.00%
01020852 - 57100	Land	0	11,414	0	0	0	0.00%
Total Operating Expenses		50,572	41,371	115,697	291,054	226,750	(22.09%)
Total Planning		183,874	353,103	444,215	693,324	618,949	(10.73%)

General Fund: **Police and Admin.** (0100-011)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides comprehensive police services, including community patrols, emergency responses and criminal investigations*
- *Manages, coordinates, and provides administrative support for all divisions of the Department of Public Safety*
- *Operates the local office of the Alaska Dept. of Motor Vehicles*
- *Enforces animal control ordinances, cares for impounded animals and educates the public about animal welfare issues*

Departmental Goals

- *To maintain a highly skilled staff through departmental training and continuing professional education*
- *To promote community security through an ongoing commitment to reviewing, improving and maintaining the City's disaster preparedness and emergency response capabilities*
- *To promptly respond to calls for service and other public needs in order to provide services which resolve problems and protect persons and property*
- *To promote productive community partnerships through education, outreach and public relations programs*
- *To keep policies and procedures current*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continue to draft, update, and finalize SOGs	Keep policies and procedures current
Continue to build community partnerships through the development of social media presence, the standardization of public education and outreach programs, and increased collaboration with local media to disseminate public safety announcements and information	Promote productive community partnerships through public outreach, education and public relations programs
Focus on improving investigative skills of junior officers utilizing in-house and guest instructors.	Maintain a highly skilled staff through departmental training
Conduct a full scale exercise	Promote community security through improving disaster preparedness

Review and investigate updates for the City Emergency Operations Plan	Promote community security through improving disaster preparedness
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Performance Measures

<i>Promptly respond to calls for service and other public needs in order to provide services which resolve problems and protect persons and property.</i>	CY 2010	CY 2011	CY 2012	CY 2013
Achieve an 80% case clearance/conviction rate for suspects charged with criminal offenses.	75%	83%	68%	44%

* This measure will be eliminated in future years as it relies heavily upon the performance of other agencies.

<i>Promptly respond to calls for service and other public needs in order to provide services which resolve problems and protect persons and property.</i>	CY 2013			
Close 80% of all motor vehicle accident reports within 21 days of initial report.	62%			

* This measure will replace the case clearance/conviction based measure listed above.

<i>Maximize storage space through the use of technology(FY14 Goal)</i>	FY 2011	FY 2012	FY 2013	FY 2014
Convert 5-years of paper records into digital archives each fiscal year.	11	7	4	15

* This measure will be eliminated in future years as paper records have all be converted to digital format.

<i>To promote productive community partnerships</i>	CY 2013			
Conduct 20 public outreach, education, and public relations efforts within the calendar year.	18			

* This measure will replace the conversion of paper records measure listed above.

<i>To maintain a highly skilled staff</i>	FY 2011	FY 2012	FY 2013	FY 2014
Plan and conduct one (1) full-scale exercise annually involving at least 2 or more departments or agencies.	1	1	1	1

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Safety						
Police and Admin						
01021151 - 51100 Salaries and Wages	1,466,803	1,434,952	1,437,984	1,612,514	1,365,650	(15.30%)
01021151 - 51200 Temporary Employees	10,730	12,539	9,295	0	0	0.00%
01021151 - 51300 Overtime	113,923	114,477	183,861	108,740	108,735	0.00%
01021151 - 52100 Health Insurance Benefit	438,222	293,261	444,298	564,960	377,856	(33.10%)
01021151 - 52200 FICA & Medicare Emplr Match	121,269	119,199	124,104	131,679	112,670	(14.40%)
01021151 - 52300 PERS Employer Contribution	454,937	496,037	568,608	595,403	624,071	4.80%
01021151 - 52400 Unemployment Insurance	7,796	9,216	12,562	15,131	7,593	(49.80%)
01021151 - 52500 Workers Compensation	33,551	25,438	28,609	35,229	41,567	18.00%
Total Personnel Expenses	2,647,232	2,505,120	2,809,321	3,063,656	2,638,142	(13.89%)
01021152 - 53230 Legal Services	3,021	390	2,595	5,000	4,000	(20.00%)
01021152 - 53260 Training Services	13,489	35,043	9,514	18,000	16,000	(11.10%)
01021152 - 53264 Education Reimbursement	19,365	11,374	8,114	14,000	10,000	(28.60%)
01021152 - 53300 Other Professional Svs	16,682	12,140	11,527	15,000	19,000	26.70%
01021152 - 53410 Software / Hardware Support	1,210	305	3,376	4,000	4,000	0.00%
01021152 - 54110 Water / Sewerage	1,140	1,221	1,351	1,900	1,600	(15.80%)
01021152 - 54210 Solid Waste	2,259	2,481	1,846	3,500	3,500	0.00%
01021152 - 54230 Custodial Services/Supplies	12,098	12,023	12,039	14,000	14,000	0.00%
01021152 - 54300 Repair/Maintenance Services	2,361	7,785	5,750	11,000	7,000	(36.40%)
01021152 - 54410 Buildings / Land Rental	800	875	200	800	2,000	150.00%
01021152 - 55310 Telephone / Fax/TV	20,562	25,534	16,746	26,000	22,000	(15.40%)
01021152 - 55320 Network / Internet	959	958	809	1,200	1,200	0.00%
01021152 - 55330 Radio	2,793	3,113	247	10,295	18,000	74.80%
01021152 - 55901 Advertising	755	976	625	1,000	1,500	50.00%
01021152 - 55902 Printing and Binding	365	393	2,833	2,000	2,500	25.00%
01021152 - 55903 Travel and Related Costs	26,581	25,326	36,832	32,000	30,000	(6.30%)
01021152 - 55904 Banking / Credit Card Fees	0	0	604	3,600	3,600	0.00%
01021152 - 55905 Postal Services	728	2,327	2,369	4,000	3,000	(25.00%)
01021152 - 55906 Membership Dues	1,175	1,230	1,125	2,000	2,000	0.00%
01021152 - 55907 Permit Fees	50	0	0	0	0	0.00%
01021152 - 55908 Employee Moving Costs	4,844	3,989	21,703	15,000	11,000	(26.70%)
01021152 - 55909 Investigations	23,260	1,800	10,036	13,000	17,000	30.80%
01021152 - 55910 Impound Fees Exp	1,100	1,429	1,100	3,000	3,000	0.00%
01021152 - 55999 Other	300	0	250	0	0	0.00%
01021152 - 56100 General Supplies	28,112	40,270	41,133	43,134	34,000	(21.20%)
01021152 - 56106 Disaster Supplies	2,639	2,611	3,533	3,000	3,000	0.00%
01021152 - 56120 Office Supplies	11,737	21,298	29,410	14,000	12,000	(14.30%)
01021152 - 56150 Computer Hardware / Software	2,252	899	7,031	5,000	5,000	0.00%
01021152 - 56160 Uniforms	13,317	11,648	13,821	14,000	12,500	(10.70%)
01021152 - 56220 Electricity	26,461	36,640	31,096	36,000	40,000	11.10%
01021152 - 56230 Propane	27	60	0	100	100	0.00%
01021152 - 56240 Heating Oil	33,088	33,715	27,154	35,000	35,000	0.00%
01021152 - 56260 Gasoline for Vehicles	16,098	23,478	23,199	20,000	21,000	5.00%
01021152 - 56310 Food/Bev/Related for Programs	222	13	618	500	500	0.00%
01021152 - 56320 Business Meals	10	90	412	300	300	0.00%
01021152 - 56330 Food/Bev/Related Emp Apprctn	4,761	3,497	2,981	5,000	4,000	(20.00%)
01021152 - 56400 Books and Periodicals	819	616	2,944	1,010	1,600	58.40%
01021152 - 56450 Grants (Supplies)	8,351	8,396	17,393	49,593	14,343	(71.10%)
Total Operating Expenses	303,792	333,944	352,318	426,932	379,243	(11.17%)
01021153 - 57400 Machinery and Equipment	19,918	15,830	23,090	48,250	49,800	3.20%
Total Capital Outlay	19,918	15,830	23,090	48,250	49,800	3.21%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

Public Safety

Total Police and Admin

FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
2,970,942	2,854,894	3,184,730	3,538,838	3,067,185	(13.33%)

General Fund: **Corrections** (0100-014)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide secure housing for persons being held on criminal charges, those in need of protective custody, and persons being held at the request of Federal agencies*
- *Process and oversee prisoner booking, meals, transportation and visitation*
- *Provide fingerprint services for the community in non-criminal matters*

Departmental Goals

- *To provide a clean and safe environment for prisoners and staff*
- *To foster excellent working relationships with other agencies and organizations*
- *To ensure that staff members maintain a high level of professionalism and training*
- *To keep policies and procedures up to date for efficient operations and compliance with the community jails program*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Remodel cell #2 to reduce likelihood of injury to high risk inmates	Provide clean, safe & healthful environment for prisoners and staff.
Review and revise current SOGs and policies	Keep policies and procedures current
Develop tracking system for employee training	High level of professionalism and training
Evaluate implementation of State DOC records management system	High level of professionalism and training
Schedule annual meetings with clinic staff, mental health providers, and other stakeholders on best practices for protective custodies	Fosters excellent working relationships with other agencies and organizations

Performance Measures

<i>To ensure that staff members maintain a high level of professionalism and training</i>	FY 2012	FY 2013	FY 2014	
Establish a baseline minimum of 16-hours in-service training for the 80% of the staff	100%	100%	100%	

<i>To ensure that staff members maintain a high level of professionalism and training</i>	FY 2013	FY 2014		
Conduct one in-house corrections based exercise per fiscal year.	1	1		

<i>To foster excellent working relationships with other agencies and organizations</i>	FY 2013	FY 2014		
Maintain 95% acceptance rate for fingerprint returns	100	92		

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011	FY2012	FY2013	FY2014	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
Public Safety							
Corrections							
01021451 - 51100	Salaries and Wages	342,460	344,932	396,988	408,368	417,666	2.30%
01021451 - 51200	Temporary Employees	2,390	0	0	0	0	0.00%
01021451 - 51300	Overtime	14,028	19,338	16,063	24,580	25,320	3.00%
01021451 - 52100	Health Insurance Benefit	108,126	76,802	125,155	147,840	129,024	(12.70%)
01021451 - 52200	FICA & Medicare Emplr Match	27,432	27,755	31,590	33,119	33,999	2.70%
01021451 - 52300	PERS Employer Contribution	101,709	121,212	144,431	149,840	190,432	27.10%
01021451 - 52400	Unemployment Insurance	1,959	2,652	3,135	3,958	2,593	(34.50%)
01021451 - 52500	Workers Compensation	9,829	8,048	9,246	11,036	13,406	21.50%
Total Personnel Expenses		607,933	600,738	726,608	778,741	812,440	4.33%
01021452 - 53230	Legal Services	0	0	0	500	500	0.00%
01021452 - 53260	Training Services	1,623	1,600	50	2,800	2,800	0.00%
01021452 - 53264	Education Reimbursement	2,000	2,000	0	1,500	1,500	0.00%
01021452 - 53300	Other Professional Svs	49	215	0	1,000	1,000	0.00%
01021452 - 53310	Protective Custody Medical	0	0	2,000	500	500	0.00%
01021452 - 54110	Water / Sewerage	380	407	450	500	550	10.00%
01021452 - 54210	Solid Waste	2,165	2,376	1,598	3,200	3,000	(6.30%)
01021452 - 54230	Custodial Services/Supplies	5,378	6,105	5,398	4,500	4,500	0.00%
01021452 - 55310	Telephone / Fax/TV	3,170	2,890	2,704	3,200	3,200	0.00%
01021452 - 55330	Radio	2,515	2,510	0	4,975	4,000	(19.60%)
01021452 - 55902	Printing and Binding	175	83	0	250	250	0.00%
01021452 - 55903	Travel and Related Costs	1,737	2,781	0	3,000	3,000	0.00%
01021452 - 55905	Postal Services	200	200	200	200	200	0.00%
01021452 - 55906	Membership Dues	40	380	40	300	300	0.00%
01021452 - 55907	Permit Fees	180	150	150	150	150	0.00%
01021452 - 56100	General Supplies	18,147	21,359	10,627	11,721	8,900	(24.10%)
01021452 - 56120	Office Supplies	534	1,009	2,873	1,900	1,900	0.00%
01021452 - 56160	Uniforms	1,586	1,609	1,566	1,587	1,900	19.70%
01021452 - 56220	Electricity	8,820	12,213	10,905	14,000	14,800	5.70%
01021452 - 56240	Heating Oil	11,030	11,238	9,051	14,750	14,750	0.00%
01021452 - 56260	Gasoline for Vehicles	2,072	2,609	2,578	2,000	2,100	5.00%
01021452 - 56310	Food/Bev/Related for Programs	17,257	15,757	15,774	24,500	24,500	0.00%
01021452 - 56330	Food/Bev/Related Emp Apprctn	595	241	163	500	500	0.00%
01021452 - 56400	Books and Periodicals	0	0	0	200	200	0.00%
Total Operating Expenses		79,655	87,732	66,126	97,733	95,000	(2.80%)
Total Corrections		687,588	688,471	792,734	876,474	907,440	3.53%

General Fund: ***Fire&EMS, and Communications*** (0100-015)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide fire prevention, fire suppression, and rescue services including emergency medical services*
- *Coordinate emergency response to hazardous materials incidents and natural or manmade disasters*
- *Recruit and train an effective and dedicated staff of community volunteers for fire and rescue services*
- *Educate the public, issue and monitor burn permits, and assist in the review of building plans and permits to include code inspections*
- *Provide radio dispatch for police, fire, EMS, Alaska State Troopers and other emergency agencies*

Departmental Goals

- *To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely*
- *To take the lead in promoting fire safety and emergency preparedness within the community*
- *To reduce the risk and consequences of emergencies through the provision of fire prevention, health, and safety training*
- *To maintain productive community partnerships through education and outreach*
- *To ensure the most effective Emergency Communications possible for the citizens and visitors of the City of Unalaska by providing expedient and appropriate response to calls for service*
- *To greet those who call us for assistance with courtesy and compassion, keeping in mind that they are often under stress and unaware of what information is needed and why certain actions must be taken*
- *To support the delivery of quality Public Safety services by keeping policies and procedures current and utilizing industry best practice*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Review and update Fire/EMS policies and SOG's	Keep policies, protocols, guidelines current
Plan and conduct fire prevention, health, and safety education and outreach campaigns throughout the year.	Reduce the risk/consequences of emergencies
Develop pre-incident plans for all high	Reduce the risk/consequences of

risk/high hazard facilities within the jurisdiction.	emergencies
Improve response times and increase number of responders in order to meet NFPA 1720 staffing and response time criteria for response to a suburban area.	Maintain team that responds quickly, makes a positive difference, and returns home safely
Investigate customer service training for public safety personnel	Provide assistance with courtesy and compassion for our customers

Performance Measures

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2011	FY 2012	FY 2013	FY 2014
Maintain a minimum of 17 personnel certified at or above the FFI level.	11	12	15	10

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Respond to calls for structural fires with a minimum of 10 responders on scene within 10 minutes after dispatch 80% of the time.	N/A			

* This measure as worded was inadequate due to a low number of responses for "structural fires" an updated version of this metric is proposed below

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Respond to and arrive on scene of calls for fire or rescue services (on the road system) within 10 minutes 80% of the time; and	79%			
Within 15 minutes 90% of the time.	95%			

* This measure is updated and CY13 data includes calls not on the road system. This measure replaces the 10 responders on scene within 10 minutes metric above.

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Maintain a minimum of 20 personnel certified at or above the EMT 1 level; and	27			
A minimum of 8 of those certified at or above the EMT 2 level	17			

* This measure is new

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Respond to and arrive on scene of calls for Emergency Medical Services (on the road system) within 10 minutes 80% of the time; and	70%			
Within 15 minutes 90% of the time.	89%			

* This measure is new and CY13 data includes calls not on the road system.

<i>To reduce the risk and consequences of emergencies through the provision of fire prevention, health, and safety training.</i>	FY 2014			
Review, update, or develop pre-incident plans annually for 100% of the high risk/high value facilities as listed in the Hazard Mitigation Plan or as designated by the Fire Chief.	52%*			

* This measure was new for FY 14; therefore data only reflects 6-months (July 2013-Dec 2013) of work had this measure been in effect the full year it likely would have been met.

<i>To ensure the most effective Emergency Communications possible for the citizens and visitors of the City of Unalaska by providing expedient and appropriate response to calls for service.</i>	FY 2014			
Receive, process, and dispatch all “emergency calls” within 60 seconds 80% of the time; and	76%			
Within 106 seconds 95% of the time.	96%			

* This measure is new.

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Safety						
Fire, EMS, and Communications						
01021551 - 51100 Salaries and Wages	171,289	116,636	246,978	285,959	589,530	106.20%
01021551 - 51200 Temporary Employees	30,514	37,174	30,306	46,640	46,640	0.00%
01021551 - 51300 Overtime	23,087	35,887	43,432	19,884	48,000	141.40%
01021551 - 52100 Health Insurance Benefit	53,526	29,401	80,848	105,600	207,360	96.40%
01021551 - 52200 FICA & Medicare Emplr Match	17,202	14,482	24,499	26,967	52,341	94.10%
01021551 - 52300 PERS Employer Contribution	55,094	49,816	101,649	107,177	278,232	159.60%
01021551 - 52400 Unemployment Insurance	917	1,250	2,721	2,828	4,167	47.30%
01021551 - 52500 Workers Compensation	12,756	8,513	14,986	16,049	27,290	70.00%
Total Personnel Expenses	364,385	293,158	545,419	611,104	1,253,560	105.13%
01021552 - 53230 Legal Services	0	0	0	800	800	0.00%
01021552 - 53260 Training Services	11,989	16,119	6,387	16,800	16,300	(3.00%)
01021552 - 53264 Education Reimbursement	3,000	0	0	5,000	2,500	(50.00%)
01021552 - 53300 Other Professional Svs	24,681	25,012	24,998	29,055	38,040	30.90%
01021552 - 53410 Software / Hardware Support	0	1,995	0	0	0	0.00%
01021552 - 54110 Water / Sewerage	219	339	650	400	400	0.00%
01021552 - 54210 Solid Waste	2,678	2,931	2,121	3,000	3,000	0.00%
01021552 - 54230 Custodial Services/Supplies	11,101	11,000	11,000	12,000	11,500	(4.20%)
01021552 - 54300 Repair/Maintenance Services	60	1,500	331	1,500	5,500	266.70%
01021552 - 54410 Buildings / Land Rental	2,985	2,985	3,173	3,200	3,200	0.00%
01021552 - 55310 Telephone / Fax/TV	4,012	3,257	3,264	5,000	5,000	0.00%
01021552 - 55330 Radio	2,793	2,312	400	14,650	7,950	(45.70%)
01021552 - 55901 Advertising	1,137	356	475	502	0	(100.00%)
01021552 - 55902 Printing and Binding	280	361	611	1,000	1,000	0.00%
01021552 - 55903 Travel and Related Costs	14,182	22,436	27,782	25,482	31,422	23.30%
01021552 - 55905 Postal Services	800	1,600	800	800	800	0.00%
01021552 - 55906 Membership Dues	1,347	0	839	1,200	1,400	16.70%
01021552 - 55908 Employee Moving Costs	10,638	4,227	2,680	6,000	0	(100.00%)
01021552 - 56100 General Supplies	65,858	40,930	42,780	109,012	48,675	(55.30%)
01021552 - 56120 Office Supplies	2,038	1,288	12,642	2,197	4,000	82.10%
01021552 - 56150 Computer Hardware / Software	0	0	4,758	0	0	0.00%
01021552 - 56160 Uniforms	24,634	24,493	9,970	44,916	29,100	(35.20%)
01021552 - 56220 Electricity	5,253	5,316	4,887	9,000	9,000	0.00%
01021552 - 56240 Heating Oil	13,226	16,567	13,457	16,000	16,000	0.00%
01021552 - 56260 Gasoline for Vehicles	4,930	4,713	4,224	4,000	4,000	0.00%
01021552 - 56270 Diesel for Equipment	1,050	2,230	2,670	2,500	2,500	0.00%
01021552 - 56310 Food/Bev/Related for Programs	0	0	0	0	500	0.00%
01021552 - 56320 Business Meals	179	467	463	600	600	0.00%
01021552 - 56330 Food/Bev/Related Emp Apprctn	3,312	1,595	2,271	3,700	4,400	18.90%
01021552 - 56400 Books and Periodicals	1,646	0	459	1,000	1,400	40.00%
Total Operating Expenses	214,026	194,029	184,090	319,314	248,987	(22.02%)
01021553 - 57400 Machinery and Equipment	0	0	0	0	184,210	0.00%
Total Capital Outlay	0	0	0	0	184,210	0.00%
Total Fire, EMS, and Communications	578,411	487,187	729,509	930,418	1,686,757	81.29%

General Fund: **Public Works Department** (0100-020)
 Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Manages, coordinates, and provides administrative support for all divisions within the Department of Public Works.*
- *Provides administrative support for all divisions of the Department of Public Utilities.*
- *Provides in-house engineering and surveying services.*
- *Manages the City's capital projects.*
- *Issues building, demolition, and excavation permits.*

Departmental Goals

- *To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.*
- *To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.*
- *To work cooperatively with other departments to ensure efficient use of City resources.*
- *To provide a safe, efficient work environment for all employees.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Revise Ordinance and processes for Building, Demolition, and Excavation Permits.	To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.
Research opportunities to improve project advertisement and allow bid submittals through electronic methods.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Work to update Capital Project bidding and closeout documents.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Continue to work with other City Departments to maintain the GIS System.	To work cooperatively with other departments to ensure efficient use of City resources.
Continue to work with the Finance Department to improve the Grant reporting system.	To work cooperatively with other departments to ensure efficient use of City resources.

Performance Measures

<i>90% of Capital Project contracts closed during FY14 will have been completed within the number of working days allotted in the original contract.</i>	FY14 (Actual)	FY15 (Target)
Percent of contracts closed in the allotted time	90%	90%

<i>100% of the low bids on the Capital Projects will be within 10% of the Engineers Estimate.</i>	FY14 (Actual)	FY15 (Target)
Percent of low bids within 10% of Eng. Est.		100%

<i>100% of the Building Permits will be processed within 14 days.</i>	FY14 (Actual)	FY15 (Target)
Percent of Building Permits processed within 14 days	35%	100%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Works							
DPW Admin & Engineering							
01022051 - 51100	Salaries and Wages	278,859	246,272	222,152	264,140	260,956	(1.20%)
01022051 - 51200	Temporary Employees	0	3,732	1,701	0	0	0.00%
01022051 - 51300	Overtime	0	0	26	125	375	200.00%
01022051 - 52100	Health Insurance Benefit	84,860	53,206	69,938	99,000	86,400	(12.70%)
01022051 - 52200	FICA & Medicare Emplr Match	21,378	19,159	17,146	20,502	19,990	(2.50%)
01022051 - 52300	PERS Employer Contribution	84,227	82,106	76,701	95,291	114,623	20.30%
01022051 - 52400	Unemployment Insurance	1,465	1,698	1,760	2,645	1,740	(34.20%)
01022051 - 52500	Workers Compensation	4,670	2,986	2,535	3,985	3,967	(0.40%)
01022051 - 52900	Other Employee Benefits	597	445	471	780	780	0.00%
Total Personnel Expenses		476,055	409,604	392,431	486,468	488,831	0.49%
01022052 - 53230	Legal Services	0	741	2,553	1,500	1,000	(33.30%)
01022052 - 53240	Engineering/Architectural Svcs	10,740	60,641	33,669	35,000	35,000	0.00%
01022052 - 53260	Training Services	5,524	1,188	1,866	4,000	2,000	(50.00%)
01022052 - 53264	Education Reimbursement	0	0	0	2,000	0	(100.00%)
01022052 - 53300	Other Professional Svcs	844	940	619	2,500	1,000	(60.00%)
01022052 - 53430	Survey Services	1,909	346	0	1,000	0	(100.00%)
01022052 - 54110	Water / Sewerage	812	777	1,282	900	900	0.00%
01022052 - 54210	Solid Waste	2,354	2,465	2,082	2,500	2,500	0.00%
01022052 - 54230	Custodial Services/Supplies	17,147	12,435	12,304	14,000	14,000	0.00%
01022052 - 54300	Repair/Maintenance Services	38	3,844	4,327	2,500	4,500	80.00%
01022052 - 55310	Telephone / Fax/TV	7,006	6,729	3,882	8,000	8,000	0.00%
01022052 - 55901	Advertising	412	518	1,669	800	500	(37.50%)
01022052 - 55903	Travel and Related Costs	9,440	10,558	2,287	15,000	15,000	0.00%
01022052 - 55905	Postal Services	996	927	1,350	1,000	1,000	0.00%
01022052 - 55906	Membership Dues	145	473	594	1,000	1,000	0.00%
01022052 - 55907	Permit Fees	100	0	0	0	0	0.00%
01022052 - 55908	Employee Moving Costs	0	0	4,633	0	0	0.00%
01022052 - 55999	Other	40	0	90	0	0	0.00%
01022052 - 56100	General Supplies	12,907	9,092	4,882	5,500	4,000	(27.30%)
01022052 - 56120	Office Supplies	7,409	12,275	6,297	10,310	10,000	(3.00%)
01022052 - 56150	Computer Hardware / Software	602	7,291	1,998	1,000	0	(100.00%)
01022052 - 56220	Electricity	23,423	32,698	30,750	33,475	35,000	4.60%
01022052 - 56240	Heating Oil	60,807	73,166	66,080	58,475	60,000	2.60%
01022052 - 56260	Gasoline for Vehicles	2,566	2,918	1,908	2,500	2,500	0.00%
01022052 - 56320	Business Meals	142	0	439	300	300	0.00%
01022052 - 56330	Food/Bev/Related Emp Apprctn	4,610	4,831	4,061	5,500	4,000	(27.30%)
01022052 - 56400	Books and Periodicals	962	0	897	3,050	1,500	(50.80%)
Total Operating Expenses		170,934	244,851	190,519	211,810	203,700	(3.83%)
01022053 - 57300	Improvements & Infrastructure	0	4,090	90,892	7,619	0	(100.00%)
01022053 - 57400	Machinery and Equipment	43,152	0	0	0	0	0.00%
Total Capital Outlay		43,152	4,090	90,892	7,619	0	(100.00%)
Total DPW Admin & Engineering		690,140	658,545	673,843	705,896	692,531	(1.89%)

General Fund: ***Street and Roads*** (0100-022)
 Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Maintains and repairs roads, bridges, and paved parking areas*
- *Provides snow removal services for City roads, walkways and parking lots*
- *Maintains and repairs the storm drainage system*
- *Maintains and repairs traffic control and safety systems, including street signs and guardrails*

Departmental Goals

- *To promote public safety and quality of life by ensuring that local roadways are well maintained and in good repair*
- *To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program*
- *To reduce annual operating expenditures through development and implementation of a long-range, comprehensive plan for construction and maintenance of City streets and roads*
- *Develop permanent and Gravel Storage, and Snow dump area*
- *Promote safe operation of all vehicles, equipment and tools.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Work with the City Engineer on repaving all the City Paved roadways, and improve paved road drainage	To promote public safety and quality of life by ensuring that local roadways are clear and in good repair.
Work with other City Departments to collect and record additional data for the City's GIS System.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Develop snow storage and melt containment area for City snow.	This will be a regulatory required by EPA; site locates and design should be on the CMMP.
Emphasize employee safety training and high standards for work performance to reduce the accidents.	To promote safe operation of all vehicles, equipment and tools.

Performance Measures

<i>Clean 30% (2.4 miles) of all Class A and B Road drainage ditches on an annual basis</i>	FY14 (Actual)	FY15 (Target)
Percentage of Class A and Class B drainage ditches cleaned	48%	30%

<i>Clean 50% (4) of the City's Storm Drain Sediment Separators annually</i>	FY14 (Actual)	FY15 (Target)
Percentage of Storm Drain Sediment Separators cleaned	75%	50%

<i>Jet Rod & Vector 30% (43) of Storm Drain Road Crossings Annually</i>	FY14 (Actual)	FY15 (Target)
Percentage of Storm Drain Road Crossings Vactored and Jet Roded	15%	30%

<i>To have 0 employee motor vehicle accidents</i>	FY14 (Actual)	FY15 (Target)
Number of Vehicle Accidents	0	0

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Works							
Streets and Roads							
01022251 - 51100	Salaries and Wages	767,924	761,721	789,968	791,666	827,214	4.50%
01022251 - 51200	Temporary Employees	27,671	15,751	26,753	31,680	33,020	4.20%
01022251 - 51300	Overtime	30,076	104,380	67,120	50,000	50,000	0.00%
01022251 - 52100	Health Insurance Benefit	210,811	139,955	221,841	264,000	230,400	(12.70%)
01022251 - 52200	FICA & Medicare Emplr Match	63,177	67,461	67,614	66,811	69,633	4.20%
01022251 - 52300	PERS Employer Contribution	240,287	281,289	302,766	296,740	381,834	28.70%
01022251 - 52400	Unemployment Insurance	3,737	4,733	6,098	7,653	5,026	(34.30%)
01022251 - 52500	Workers Compensation	38,328	33,829	40,562	45,466	50,210	10.40%
01022251 - 52900	Other Employee Benefits	4,491	4,592	4,610	5,460	5,720	4.80%
Total Personnel Expenses		1,386,502	1,413,711	1,527,332	1,559,476	1,653,057	6.00%
01022252 - 53260	Training Services	4,471	7,311	1,150	4,000	4,000	0.00%
01022252 - 53300	Other Professional Svs	2,497	1,358	2,570	3,000	3,000	0.00%
01022252 - 53430	Survey Services	1,909	1,855	3,325	3,000	3,000	0.00%
01022252 - 54210	Solid Waste	2,446	2,913	2,913	3,000	3,200	6.70%
01022252 - 54300	Repair/Maintenance Services	0	376	490	4,000	4,000	0.00%
01022252 - 54420	Equipment Rental	6,920	0	0	7,000	7,000	0.00%
01022252 - 54500	Construction Services	0	0	14,540	7,000	7,000	0.00%
01022252 - 55200	General Insurance	0	869	0	0	0	0.00%
01022252 - 55310	Telephone / Fax/TV	590	569	778	1,000	1,200	20.00%
01022252 - 55330	Radio	2,473	1,737	1,700	2,500	2,500	0.00%
01022252 - 55903	Travel and Related Costs	1,982	0	0	4,000	4,000	0.00%
01022252 - 55907	Permit Fees	1,300	950	1,050	2,000	2,500	25.00%
01022252 - 56100	General Supplies	231,886	189,351	257,049	205,000	220,000	7.30%
01022252 - 56110	Sand / Gravel / Rock	426,854	415,937	411,455	418,024	418,024	0.00%
01022252 - 56120	Office Supplies	195	565	205	0	0	0.00%
01022252 - 56220	Electricity (streets lights)	63,174	68,431	42,827	60,000	60,000	0.00%
01022252 - 56230	Propane	590	335	525	600	1,000	66.70%
01022252 - 56260	Gasoline for Vehicles	9,210	9,127	8,949	9,000	9,500	5.60%
01022252 - 56270	Diesel for Equipment	61,385	114,760	109,999	95,000	103,095	8.50%
01022252 - 56400	Books and Periodicals	192	0	0	50	0	(100.00%)
Total Operating Expenses		818,074	816,443	859,524	828,174	853,019	3.00%
01022253 - 57300	Improvements & Infrastructure	0	3,280	0	39,500	0	(100.00%)
01022253 - 57400	Machinery and Equipment	0	0	0	0	30,000	0.00%
Total Capital Outlay		0	3,280	0	39,500	30,000	(24.05%)
Total Streets and Roads		2,204,577	2,233,434	2,386,857	2,427,150	2,536,076	4.49%

General Fund: ***Receiving and Supply*** (0100-023)
 Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Provides shipping, receiving and delivery services for all City departments*
- *Processes work orders for other DPW divisions, capital projects, and utility funds*
- *Maintains reasonable inventory levels to minimize down time for numerous City departments including water, wastewater, powerhouse, electric, building maintenance, landfill, and the roads department.*
- *Tracks repairs, mileage, hours and fuel use for City vehicles and equipment*
- *Manages disposal of City wide surplus items and equipment*
- *Reviews and approves fuel and freight invoices*
- *Maintains Equipment titles, registrations and renewals*

Departmental Goals

- *Optimize inventory levels to keep the combination of carrying cost, reorder cost and equipment down-time to a minimum*
- *Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.*
- *Provide knowledgeable service and support to other City departments.*
- *Provide timely shipping, receiving and delivery services for all City departments.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Reduce the time between closing the Purchase Order and the date it is sent to City Hall for payment.	Provide timely shipping, receiving and delivery services for all City departments.
Work with Vehicle Maintenance Division to document and evaluate costs for various types and ages of light duty vehicles to define optimum lifecycle replacement schedules.	Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.
Construct accurate records of the interval between parts requested, parts ordered, parts received, and parts delivered to the requesting department.	<i>Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.</i>

Performance Measures

<i>To save at least 5% on the cost of purchases through a consistent system of vendor price analysis.</i>	FY14 (Actual)	FY15 (Target)
Percent saved through vendors	40%	50%

<i>To deliver 80% of all departmental supplies/packages within 24 hours of receipt.</i>	FY14 (Actual)	FY15 (Target)
Percentage of Deliveries within 24 hours	81%	86%

<i>To maintain annual inventory discrepancies at less than 1%.</i>	FY Previous (Actual)	FY Next Year (Target)
Percentage of annual inventory discrepancies	0.08%	Maintain

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Works							
Receiving and Supply							
01022351 - 51100	Salaries and Wages	123,655	122,002	116,618	125,194	130,330	4.10%
01022351 - 51200	Temporary Employees	3,883	0	0	0	0	0.00%
01022351 - 51300	Overtime	3,984	3,982	4,475	1,050	2,050	95.20%
01022351 - 52100	Health Insurance Benefit	44,506	29,107	41,858	54,120	47,234	(12.70%)
01022351 - 52200	FICA & Medicare Emplr Match	10,068	9,638	9,264	9,660	10,126	4.80%
01022351 - 52300	PERS Employer Contribution	38,618	41,451	43,455	44,667	57,801	29.40%
01022351 - 52400	Unemployment Insurance	789	925	1,035	1,446	951	(34.20%)
01022351 - 52500	Workers Compensation	5,315	4,047	4,720	5,576	6,658	19.40%
01022351 - 52900	Other Employee Benefits	929	877	832	1,326	1,069	(19.40%)
Total Personnel Expenses		231,747	212,029	222,257	243,039	256,219	5.42%
01022352 - 53260	Training Services	910	802	42	1,200	1,200	0.00%
01022352 - 53300	Other Professional Svs	213	402	383	500	500	0.00%
01022352 - 54300	Repair/Maintenance Services	0	1,168	1,038	0	0	0.00%
01022352 - 54420	Equipment Rental	642	0	0	0	800	0.00%
01022352 - 55310	Telephone / Fax/TV	2,075	1,717	794	2,100	2,100	0.00%
01022352 - 55330	Radio	0	0	0	150	150	0.00%
01022352 - 55903	Travel and Related Costs	0	200	300	2,100	2,100	0.00%
01022352 - 56100	General Supplies	1,215	1,994	1,411	2,130	2,130	0.00%
01022352 - 56120	Office Supplies	821	2,202	2,653	2,870	2,670	(7.00%)
01022352 - 56260	Gasoline for Vehicles	2,290	2,410	2,308	1,800	1,800	0.00%
01022352 - 56270	Diesel for Equipment	159	153	235	500	300	(40.00%)
Total Operating Expenses		8,325	11,047	9,164	13,350	13,750	3.00%
Total Receiving and Supply		240,071	223,076	231,420	256,389	269,969	5.30%

General Fund: **Vehicle and Equipment Maintenance** (0100-028)
Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Repair and maintain the City's gas and diesel powered vehicles and equipment*
- *Perform a wide variety of repair and fabrication work for other City departments and projects*
- *Develop and maintain long-range vehicle replacement plan*

Departmental Goals

- *To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired*
- *To protect the value of capital assets through a comprehensive program of preventative maintenance*
- *To use our knowledge and skills to assist other departments with projects and repair work as needed*
- *To provide for a safe work environment for employees*
- *To accurately project long range funding needs for overall City vehicle and equipment replacement*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Support special training for vehicle repair and maintenance (Volvo/Ford)	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Conduct an annual evaluation of vehicle/equipment condition and update the schedule for rolling stock replacement.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
To maintain an aggressive program of rust control on Light Duty Vehicles to expand the life of the vehicles.	To protect the value of capital assets through a comprehensive program of preventative maintenance
Evaluate costs for various types and ages of light duty vehicles to define optimum lifecycle replacement schedules.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
Continue to rebuild heavy and light equipment to extend vehicle life and reduce need for new vehicle purchases.	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired

Performance Measures

<i>To complete 95% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.</i>	FY14 (Actual)	FY15 (Target)
Percentage of Preventive Maintenance completed on Light Duty Vehicles and Heavy Equipment	94%	97%

<i>To maintain an inventory of no more than 3 types of truck tires.</i>	FY14 (Actual)	FY15 (Target)
Number of different types truck tires	4	3

<i>To complete 90% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.</i>	FY14 (Actual)	FY15 (Target)
Percentage of light duty and heavy equipment service orders completed.	94%	97%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Works						
Veh & Equip Maintenance						
01022851 - 51100 Salaries and Wages	319,673	330,186	341,276	341,532	367,094	7.50%
01022851 - 51300 Overtime	1,232	4,160	2,977	4,998	4,998	0.00%
01022851 - 52100 Health Insurance Benefit	99,257	69,079	101,930	122,727	107,072	(12.80%)
01022851 - 52200 FICA & Medicare Emplr Match	24,550	25,577	26,335	26,508	28,466	7.40%
01022851 - 52300 PERS Employer Contribution	96,796	113,081	124,673	122,747	162,731	32.60%
01022851 - 52400 Unemployment Insurance	1,835	2,110	2,609	3,283	2,154	(34.40%)
01022851 - 52500 Workers Compensation	14,817	12,216	13,767	15,184	19,377	27.60%
01022851 - 52900 Other Employee Benefits	2,134	2,103	1,922	2,418	2,412	(0.20%)
Total Personnel Expenses	560,295	558,513	615,490	639,397	694,304	8.59%
01022852 - 53260 Training Services	6,863	1,868	760	7,500	7,500	0.00%
01022852 - 53300 Other Professional Svs	3,960	4,952	848	2,000	2,000	0.00%
01022852 - 53490 Other Technical Services	0	1,344	0	0	0	0.00%
01022852 - 54210 Solid Waste	2,192	4,546	3,861	3,000	3,000	0.00%
01022852 - 54300 Repair/Maintenance Services	0	3,678	11,164	40,000	40,000	0.00%
01022852 - 55310 Telephone / Fax/TV	240	284	288	350	350	0.00%
01022852 - 55330 Radio	316	0	0	0	0	0.00%
01022852 - 55903 Travel and Related Costs	0	0	0	4,000	4,000	0.00%
01022852 - 55908 Employee Moving Costs	0	0	6,637	0	0	0.00%
01022852 - 56100 General Supplies	63,461	73,844	83,709	78,936	88,195	11.70%
01022852 - 56120 Office Supplies	1,334	1,035	504	0	0	0.00%
01022852 - 56130 Machinery / Vehicle Parts	136,514	180,176	138,990	300,171	300,000	(0.10%)
01022852 - 56150 Computer Hardware / Software	0	3,915	1,323	0	0	0.00%
01022852 - 56230 Propane	471	267	394	550	550	0.00%
01022852 - 56260 Gasoline for Vehicles	2,865	3,959	3,810	4,000	4,000	0.00%
Total Operating Expenses	218,217	279,869	252,288	440,506	449,595	2.06%
Total Veh & Equip Maintenance	778,512	838,382	867,777	1,079,903	1,143,899	5.93%

General Fund: ***Facilities Maintenance*** (0100-029)
 Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The mission of the Facilities Maintenance Division is to maintain the City of Unalaska's facilities in a condition that preserves occupant safety, building function, efficiency and value throughout their planned useful life.

Functions and Responsibilities

- *Maintain and repair facility safety equipment and components to insure safe use by facility's occupants, residents and visitors of Unalaska*
- *Repairs and maintains City housing units and community facilities to retain function efficiency and value*
- *Maintain grounds of City buildings and parks*
- *Participates in promoting, planning, and construction of capital improvement and major maintenance projects for city facilities*

Departmental Goals

- *To protect the value and prolong the useful lives of City facilities through a comprehensive program of repairs and preventative maintenance*
- *To promote safety in the work place*
- *To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities.*
- *To keep current, and use, our skills in carpentry, plumbing, painting, electrical mechanical systems, and landscaping to enhance safety and quality of life for the citizens and staff of the City*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
To complete Major Maintenance projects identified in the 2014 City Assessment report.	To protect the value and prolong the useful lives of City Facilities
To keep safety current and available to staff and to promote their use.	To promote safety in the work place
To work with facility occupants to identify functional and aesthetic needs of facilities	To protect the value and prolong the useful lives of our city's facilities
To become informed of new facilities technologies in order to enhance the energy efficiency of our city facilities.	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To promote progressive skill development in all disciplines of Facilities Maintenance for maintenance staff.	To keep current, and use, our skills to enhance safety and quality of life for citizens and staff

Performance Measures

<i>To complete 98% of the work order requests received annually.</i>	FY Previous (Actual)	FY Next Year (Target)
Percentage of work request completed	96.68 %	98%

<i>To eliminate lost time accidents</i>	FY Previous (Actual)	FY Next Year (Target)
Number of lost time accidents	0	0

<i>To eliminate second repair calls on individual work items by completing all repairs thoroughly and correctly the first time.</i>	FY Previous (Actual)	FY Next Year (Target)
Number of second repair jobs	3.5	0

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Public Works						
Facilities Maintenance						
01022951 - 51100 Salaries and Wages	350,063	319,184	311,611	321,272	403,049	25.50%
01022951 - 51200 Temporary Employees	29,134	24,520	16,376	87,260	37,148	(57.40%)
01022951 - 51300 Overtime	6,475	15,541	11,664	10,003	10,003	0.00%
01022951 - 52100 Health Insurance Benefit	108,873	66,405	102,589	115,576	117,854	2.00%
01022951 - 52200 FICA & Medicare Emplr Match	29,504	27,482	25,983	32,026	34,439	7.50%
01022951 - 52300 PERS Employer Contribution	104,740	109,784	115,760	116,523	168,673	44.80%
01022951 - 52400 Unemployment Insurance	2,214	2,372	2,556	4,698	2,814	(40.10%)
01022951 - 52500 Workers Compensation	16,195	11,712	13,906	18,980	21,146	11.40%
01022951 - 52900 Other Employee Benefits	2,759	2,476	2,151	2,778	3,097	11.50%
Total Personnel Expenses	649,956	579,476	602,597	709,116	798,223	12.57%
01022952 - 53240 Engineering/Architectural Svs	0	0	0	7,000	7,000	0.00%
01022952 - 53260 Training Services	4,523	9,047	7,183	9,000	5,310	(41.00%)
01022952 - 53300 Other Professional Svs	35,332	11,779	9,103	2,000	2,000	0.00%
01022952 - 53490 Other Technical Services	245	0	0	500	500	0.00%
01022952 - 54210 Solid Waste	869	850	1,201	1,000	1,000	0.00%
01022952 - 54300 Repair/Maintenance Services	328,352	358,517	230,401	409,412	224,700	(45.10%)
01022952 - 54410 Buildings/Land Rental	653	546	0	924	924	0.00%
01022952 - 54500 Construction Services	2,877	21,999	41,184	15,000	208,500	1290.00%
01022952 - 55310 Telephone / Fax/TV	1,341	1,660	1,606	1,000	1,000	0.00%
01022952 - 55320 Network / Internet	243	0	0	0	0	0.00%
01022952 - 55901 Advertising	0	0	0	400	400	0.00%
01022952 - 55903 Travel and Related Costs	0	3,454	300	2,300	4,600	100.00%
01022952 - 55906 Membership Dues	50	25	0	175	175	0.00%
01022952 - 55908 Employee Moving Costs	0	0	663	1,233	0	(100.00%)
01022952 - 56100 General Supplies	118,770	108,064	65,482	116,900	125,400	7.30%
01022952 - 56110 Sand / Gravel / Rock	481	0	0	0	0	0.00%
01022952 - 56120 Office Supplies	268	275	156	0	0	0.00%
01022952 - 56140 Facility Maintenance Supplies	74,514	69,354	123,023	180,022	100,700	(44.10%)
01022952 - 56150 Computer Hardware / Software	661	0	0	0	0	0.00%
01022952 - 56220 Electricity	1,751	2,364	2,542	0	0	0.00%
01022952 - 56230 Propane	437	246	263	608	608	0.00%
01022952 - 56260 Gasoline for Vehicles	7,662	10,065	8,846	7,725	7,725	0.00%
01022952 - 56270 Diesel for Equipment	34	19	0	200	200	0.00%
01022952 - 56400 Books and Periodicals	0	101	0	500	500	0.00%
01022952 - 59100 Interest Expense	484	451	0	1,000	1,000	0.00%
Total Operating Expenses	579,548	598,818	491,952	756,899	692,242	(8.54%)
01022953 - 57400 Machinery and Equipment	0	0	20,500	0	68,207	0.00%
Total Capital Outlay	0	0	20,500	0	68,207	0.00%
Total Facilities Maintenance	1,229,504	1,178,294	1,115,049	1,466,015	1,558,672	6.32%

General Fund: **PCR Administration** (0100-031)
Responsible Manager / Title: D. Tyrell McGirt, PCR Director

PCR Department Mission Statement

To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.

Functions and Responsibilities

- Manages, coordinates and provides administrative support to all PCR Divisions – Recreation, Library, Aquatics, and Parks.
- Manages and promotes the PCR Master Plan for facility, maintenance and expansion needs.
- Acts as the liaison for the PCR and Library Advisory Committees.

Departmental Goals

- Promote community wide quality parks, recreation, library services, cultural and leisure facilities, activities and programs.
- Establish departmental goals, administer department budgets, and oversee personnel, facilities, and programs.
- Foster and maintain a professional staff through education and training opportunities to increase knowledge and job performance.
- Maintain, evaluate, and develop policies, procedures and job position duties as related to current and future needs of the department and community.
- Help facilitate the Advisory Committees roles, responsibilities and objectives.

OBJECTIVES FOR FY 2015

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Assessment of PCR facilities including the Library, Aquatic Center, parks, playgrounds and trails for current maintenance and future replacement and expansion needs.	Promotes quality PCR facilities, parks, maintenance and administration of facilities.
Complete all staff required training, cross train staff where applicable and offer professional development opportunities for all staff through local, regional, state or national education and training programs.	Foster staff development to increase skills and job performance.
Continue to work on Emergency Shelter Training for staff and community members	Foster staff development and community emergency disaster readiness.
Develop working relationships with other community agencies to coordinate PCR programs and use of community facilities.	Promote city wide recreational and leisure activities, programs and services.
Act as a liaison, offer administrative	Promote parks and recreation and help

support and attend scheduled meetings and promote agendas of the PCR Advisory Committees and Commission.	Facilitate Advisory Committees and Commission goals and objectives.
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Performance Measures

- 1.) Offer more department meetings / gatherings, educational, training, and professional development opportunities for all PCR employees.

Measure	<u>FY14</u>	<u>FY15</u>
Educational, Training, & Professional Development Opportunities	2	5

- 2.) Review and update if needed the mission statement annually. Review and update if needed all department policies monthly.

Measure	<u>FY14</u>	<u>FY15</u>
Review and update Mission Statement	0	1
Review and update Department Policies	0	12

- 3.) To act as liaison and offer administrative support to the PCR and Library Advisory Committees

Measure	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Number of Library monthly meetings attended.	7 of 10	8 of 10	10 of 10
Number of PCR Advisory meetings advertised/attended.	8 of 9	9 of 10	10 of 10
All meeting minutes to Clerk's Office for distribution	9 of 9	10 of 10	10 of 10

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

Parks, Culture & Recreation		FY2011	FY2012	FY2013	FY2014	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
PCR Administration							
01023151 - 51100	Salaries and Wages	136,097	149,915	156,063	153,688	147,867	(3.80%)
01023151 - 52100	Health Insurance Benefit	43,499	30,250	50,871	52,800	46,080	(12.70%)
01023151 - 52200	FICA & Medicare Emplr Match	10,435	11,495	11,967	11,757	11,312	(3.80%)
01023151 - 52300	PERS Employer Contribution	41,173	50,703	57,110	54,836	65,106	18.70%
01023151 - 52400	Unemployment Insurance	719	972	1,216	1,414	926	(34.50%)
01023151 - 52500	Workers Compensation	774	642	731	683	668	(2.10%)
Total Personnel Expenses		232,697	243,977	277,957	275,178	271,959	(1.17%)
01023152 - 53260	Training Services	769	4,325	1,601	3,500	3,500	0.00%
01023152 - 53264	Education Reimbursement	0	0	0	3,000	1,000	(66.70%)
01023152 - 53300	Other Professional Svs	214	500	1,221	2,000	4,500	125.00%
01023152 - 54300	Repair/Maintenance Services	2,618	982	0	0	0	0.00%
01023152 - 54410	Buildings / Land Rental	5,248	2,680	1	0	0	0.00%
01023152 - 54420	Equipment Rental	0	41	0	0	0	0.00%
01023152 - 55310	Telephone / Fax/TV	1,153	1,511	136	0	1,000	0.00%
01023152 - 55901	Advertising	796	667	1,043	700	1,500	114.30%
01023152 - 55902	Printing and Binding	5,490	6,145	7,115	7,500	8,500	13.30%
01023152 - 55903	Travel and Related Costs	3,862	4,730	9,003	4,000	4,000	0.00%
01023152 - 55904	Banking / Credit Card Fees	3,948	5,202	0	0	0	0.00%
01023152 - 55905	Postal Services	240	277	0	0	0	0.00%
01023152 - 55906	Membership Dues	855	950	1,274	1,400	2,000	42.90%
01023152 - 55907	Permit Fees	300	560	0	0	0	0.00%
01023152 - 55908	Employee Moving Costs	6,096	5,791	4,005	0	0	0.00%
01023152 - 56100	General Supplies	427	2,975	591	2,600	1,423	(45.30%)
01023152 - 56106	Disaster Supplies	0	1,357	0	2,000	0	(100.00%)
01023152 - 56120	Office Supplies	6,614	4,730	75	0	0	0.00%
01023152 - 56160	Uniforms	772	1,215	143	0	0	0.00%
01023152 - 56260	Gasoline for Vehicles	1,886	2,715	2,221	2,500	2,500	0.00%
01023152 - 56310	Food/Bev/Related for Programs	0	369	0	750	0	(100.00%)
01023152 - 56320	Business Meals	0	100	0	500	500	0.00%
01023152 - 56330	Food/Bev/Related Emp Apprctn	2,176	2,513	2,246	2,000	3,000	50.00%
Total Operating Expenses		43,463	50,335	30,674	32,450	33,423	3.00%
01023153 - 57400	Machinery and Equipment	12,383	0	0	29,000	25,000	(13.80%)
Total Capital Outlay		12,383	0	0	29,000	25,000	(13.79%)
Total PCR Administration		288,543	294,313	308,631	336,628	330,382	(1.86%)

General Fund: **Recreation Programs** (0100-032)
 Responsible Manager / Title: Ben Bolock, Recreation Manager

Mission Statement

To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.

Functions and Responsibilities

- Supervise, train, motivate, and evaluate Recreation Coordinators.
- Establish and maintain effective working relationships with the community and local organizations.
- Develops and oversees recreation programs for all age groups.

Departmental Goals

- Design and implement diverse and quality programs
- Provide opportunities for community involvement
- Promote health, fitness, enjoyment, cultural enrichment and learning
- Provide safe and secure environments
- Offer exceptional customer service to citizens and visitors
- Provide programs and services within budget and fee schedule guides

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Retrieve feedback from programs by implementing standard program evaluation forms	Offer exceptional customer service to citizens and visitors
Advertise programs through new social networks and other web outlets	Provide programs and services within budget and fee schedule guides & Provide opportunities for community involvement
Expand programming options specifically for Pre-K ages and senior citizens	Promote health, fitness, enjoyment, cultural enrichment and learning

Performance Measures

<i>Offer exceptional customer service to citizens and visitors</i>	FY14	FY15 Target
Increase participant feedback through program evaluations	0	25

<i>Design and implement diverse and quality programs</i>	FY 14	FY 15 Target
Explore an agreement between the City of Unalaska PCR and Ounalashka Corporation for community use of the bowling alley	Yes	Enter into an agreement

<i>Provide programs and services within budget and fee schedule guides & Provide opportunities for community involvement</i>	FY 14	FY 15 Target
Post videos on department social media pages to advertise programs and promote the department	0	5

<i>Promote health, fitness, enjoyment, cultural enrichment and learning</i>	FY 14	FY 15
Increase programming specifically senior citizens and Pre-K ages	Senior Citizen 0 Pre-K 5	Senior Citizen 3 Pre-K 8

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Recreation Programs							
01023251 - 51100	Salaries and Wages	213,488	225,619	249,049	286,038	300,591	5.10%
01023251 - 51200	Temporary Employees	5,805	8,753	9,533	13,000	10,000	(23.10%)
01023251 - 51300	Overtime	10,642	14,540	12,340	10,000	15,000	50.00%
01023251 - 52100	Health Insurance Benefit	109,132	81,532	123,965	158,400	138,240	(12.70%)
01023251 - 52200	FICA & Medicare Emplr Match	17,590	19,042	20,721	23,644	24,908	5.30%
01023251 - 52300	PERS Employer Contribution	67,459	80,455	95,138	104,556	137,634	31.60%
01023251 - 52400	Unemployment Insurance	1,876	2,374	3,072	4,482	2,898	(35.30%)
01023251 - 52500	Workers Compensation	3,762	3,033	3,623	4,442	5,947	33.90%
Total Personnel Expenses		429,753	435,348	517,442	604,562	635,218	5.07%
01023252 - 53260	Training Services	0	2,428	315	2,000	4,000	100.00%
01023252 - 53300	Other Professional Svs	21,973	24,589	21,018	23,692	24,000	1.30%
01023252 - 54420	Equipment Rental	0	0	800	0	0	0.00%
01023252 - 55903	Travel and Related Costs	4,911	9,865	9,092	13,500	18,000	33.30%
01023252 - 55906	Membership Dues	205	0	0	0	0	0.00%
01023252 - 55907	Permit Fees	0	0	50	100	0	(100.00%)
01023252 - 55908	Employee Moving Costs	4,976	0	0	0	0	0.00%
01023252 - 56100	General Supplies	60,329	62,653	34,607	59,269	50,000	(15.60%)
01023252 - 56310	Food / Bev & Related for Progs	11,417	13,212	12,446	18,500	20,243	9.40%
01023252 - 58499	Sponsorships - fee waived	0	1,000	0	5,000	0	(100.00%)
Total Operating Expenses		103,811	113,747	78,328	122,061	116,243	(4.77%)
Total Recreation Programs		533,565	549,094	595,769	726,623	751,461	3.42%

General Fund: Community Center Operations (0100-033)

Responsible Manager / Title: Albert Burnham, Facilities and Operations Manager

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- Establish and maintain effective working relationships with the community
- Supervises trains, motivates, and evaluates Recreation Assistants
- Process and verify all accounts payable and purchase requisitions; track accounts; assists with department budget reports and preparation; ensures fiscal responsibility of department finances by matching expenses with budget items.
- Maintain all Community Center inventory records
- Coordinates and tracks facilities maintenance repairs and requests

Departmental Goals

- Provide excellent customer service and maintain effective working relationships with the community
- Maintain up to date and correct information on department recreation software (RecTrac) – facilities, households, rentals, and activities
- Ensure a clean and safe facility for all patrons
- Provide the community with department information – rates, pass information, closure dates, and program changes

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Reduce the number of sign in sheets at the Front Desk area by two or more.	Provides excellence in customer service.
Use WebTrac to register patrons.	Provides excellence in customer service & Maintains up to date and correct information on department recreation software.
Upgrade three or more pieces of weight room equipment.	Ensure a clean and safe facility for all patrons.

Performance Measures

- 1.) Goal: Ensure a clean and safe facility for all patrons.

FY 14

FY 15

Reduce the number of sign in sheets at the front desk area by two or more.	7	5
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2.) Goal: Provide excellent customer service, establish and maintain effective working relationships with the community

	FY 14	FY 15
Use WebTrac to register patrons	No	Begin using WebTrac

3.) Goal: Maintain up to date and correct information on department recreation software (Rec-Trac): facilities, households, rentals and activities.

	FY 14	FY 15
Upgrade three or more pieces of weight room equipment.	2	3

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011	FY2012	FY2013	FY2014	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
Parks, Culture & Recreation							
Community Center Operations							
01023351 - 51100	Salaries and Wages	124,585	130,447	126,881	141,178	151,312	7.20%
01023351 - 51200	Temporary Employees	0	1,920	4,590	0	0	0.00%
01023351 - 51300	Overtime	7,827	11,023	7,369	7,500	7,500	0.00%
01023351 - 52100	Health Insurance Benefit	76,889	54,820	86,495	105,600	92,160	(12.70%)
01023351 - 52200	FICA & Medicare Emplr Match	10,130	10,969	10,619	11,372	12,150	6.80%
01023351 - 52300	PERS Employer Contribution	40,076	44,986	48,865	53,049	69,046	30.20%
01023351 - 52400	Unemployment Insurance	1,113	1,527	1,819	2,517	1,752	(30.40%)
01023351 - 52500	Workers Compensation	698	494	557	636	684	7.60%
01023351 - 52900	Other Employee Benefits	0	0	1	0	0	0.00%
Total Personnel Expenses		261,318	256,186	287,196	321,852	334,604	3.96%
01023352 - 53260	Training Services	570	991	0	0	1,000	0.00%
01023352 - 53300	Other Professional Svs	236	0	0	0	0	0.00%
01023352 - 54110	Water / Sewerage	8,584	10,198	8,047	10,500	10,500	0.00%
01023352 - 54210	Solid Waste	5,139	5,648	5,506	8,500	8,500	0.00%
01023352 - 54230	Custodial Services/Supplies	67,168	65,948	70,052	74,000	74,000	0.00%
01023352 - 54300	Repair/Maintenance Services	0	0	4,042	3,500	4,500	28.60%
01023352 - 54410	Buildings / Land Rental	0	0	1,258	3,500	1,300	(62.90%)
01023352 - 54420	Equipment Rental	0	0	30	100	100	0.00%
01023352 - 55200	General Insurance	0	0	1,566	0	0	0.00%
01023352 - 55310	Telephone / Fax/TV	8,825	8,356	6,729	15,200	15,200	0.00%
01023352 - 55903	Travel and Related Costs	1,463	3,310	3,122	3,500	3,500	0.00%
01023352 - 55904	Banking / Credit Card Fees	0	0	5,819	4,500	5,500	22.20%
01023352 - 55905	Postal Services	0	0	277	1,000	1,000	0.00%
01023352 - 55907	Permit Fees	0	0	380	600	1,500	150.00%
01023352 - 56100	General Supplies	12,197	14,440	11,092	23,515	25,143	6.90%
01023352 - 56120	Office Supplies	0	0	4,959	8,500	8,500	0.00%
01023352 - 56160	Uniforms	0	0	1,137	2,500	3,000	20.00%
01023352 - 56220	Electricity	57,402	77,405	67,937	94,000	90,000	(4.30%)
01023352 - 56240	Heating Oil	74,258	92,837	94,770	94,200	95,000	0.80%
Total Operating Expenses		235,840	279,134	286,723	347,615	348,243	0.18%
Total Community Center Operations		497,158	535,320	573,919	669,467	682,847	2.00%

General Fund: **Library** (0100-034)
Responsible Manager / Title:

Library Mission

The Unalaska Public Library will improve the quality of life in the community it serves by providing access to popular reading materials, and by acting as a gateway to learning and knowledge for children and adults.

Functions and Responsibilities

- Manages the operation of the Library facility
- Oversees, develops library staffing and programming
- Responsible for City assets which include the Library facility, collections, and physical property.

Library Community Goals

- Provide a Popular Materials Library
- Act as a Community Activities Center
- Provide a Reference Library and Independent Learning Center
- Act as a Formal Education Support Center and Research Center
- Act as a Children’s Door to Learning
- Act as a Community Information Center

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Provide services with well trained knowledgeable staff.	Supports all Goals noted above.
Build collection of materials in varying formats supporting Community interests and vocations.	Popular Materials Library, Reference Library, Community Information Center, Children’s Door to Learning, Independent Learning Center, Formal Education Support Center, Research Center
Enhance programming at the Unalaska Senior Center	Popular Materials Library, Community Activities Center, Community Information Center
Continue to develop cooperative ties with the Museum of the Aleutians and UAF Aleutians Pribilof Center and Unalaska City School	Formal Education Support Center, Independent Learning Center
Expand Children’s Programming and services	Children’s Door to Learning
Invite wider governmental use of the Library Meeting Room	Community Information Center
Offer “Family Friendly” Computer use classes	Community Activities Center, Community Information Center

Performance Measures

Achieve STAR LIBRARY RANKING each year.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17
✓	✓	✓	✓	✓	✓	✓			

Circulation – Increase circulation by 1% each fiscal year.

FY10	FY11	FY12	FY13	FY14*	FY15	FY16	FY17
208,749	210,836 Goal	212,944 Goal	242,335 Goal	270,306 Goal	273,010 Goal		
	228,841 Actual	239,936 Actual	267,630 Actual	In Progress			

Patron Visits - Increase patron visits to the Library by 1% each fiscal year.

FY10	FY11	FY12	FY13	FY14*	FY15	FY16	FY17
116,397	117,560 Goal	118,736 Goal	122,912 Goal	140,345 Goal	141,750 Goal		
	119,815 Actual	121,696 Actual	138,955 Actual	In Progress			

*** FY14 measurements are in progress.**

OBJECTIVES ACCOMPLISHED IN FY13:

Advent of the Online With Libraries (OWL) Grant enabled greater cooperation between the Unalaska City School District and the Public Library through the use of video-conferencing equipment.

Broadband Access speed at the Public Library was increased from 756kbps to 1.5mbps and 1.28mbps WiFi Access was added.

The TWIC Demonstration Program was transitioned to private industry in July, 2013. From March, 2011 to July, 2013: 981 Enrollments/ Activations
Estimated savings to Transportation Workers: \$1,177,200 @ \$1,200 per round trip to Anchorage.

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Library							
01023451 - 51100	Salaries and Wages	243,727	251,791	251,157	261,838	271,090	3.50%
01023451 - 51200	Temporary Employees	0	0	3,429	0	0	0.00%
01023451 - 51300	Overtime	2,089	2,467	3,238	4,750	5,000	5.30%
01023451 - 52100	Health Insurance Benefit	83,461	58,311	90,231	105,600	92,160	(12.70%)
01023451 - 52200	FICA & Medicare Emplr Match	18,805	19,451	19,733	20,396	21,120	3.50%
01023451 - 52300	PERS Employer Contribution	61,041	70,844	77,512	77,984	100,440	28.80%
01023451 - 52400	Unemployment Insurance	1,740	2,231	2,609	3,573	2,424	(32.20%)
01023451 - 52500	Workers Compensation	1,256	950	996	1,143	1,218	6.60%
Total Personnel Expenses		412,119	406,046	448,905	475,284	493,452	3.82%
01023452 - 53260	Training Services	215	278	225	850	350	(58.80%)
01023452 - 53300	Other Professional Svs	165	0	337	0	0	0.00%
01023452 - 54110	Water / Sewerage	571	708	1,177	750	1,000	33.30%
01023452 - 54210	Solid Waste	3,037	3,397	3,133	6,500	7,700	18.50%
01023452 - 54230	Custodial Services/Supplies	31,642	32,288	32,187	30,600	30,600	0.00%
01023452 - 54300	Repair/Maintenance Services	793	2,480	1,187	3,500	3,500	0.00%
01023452 - 54420	Equipment Rental	0	383	280	0	0	0.00%
01023452 - 55310	Telephone / Fax/TV	8,141	8,409	7,805	10,704	5,760	(46.20%)
01023452 - 55320	Network / Internet	10,614	12,027	83,978	46,214	13,200	(71.40%)
01023452 - 55902	Printing and Binding	0	0	0	0	2,500	0.00%
01023452 - 55903	Travel and Related Costs	2,988	3,063	2,197	4,750	3,000	(36.80%)
01023452 - 55905	Postal Services	2,937	3,180	3,490	4,500	5,500	22.20%
01023452 - 55906	Membership Dues	680	785	1,000	950	1,000	5.30%
01023452 - 55907	Permit Fees	325	325	325	450	450	0.00%
01023452 - 55999	Other	0	0	80	0	0	0.00%
01023452 - 56100	General Supplies	8,110	10,786	4,886	6,500	8,500	30.80%
01023452 - 56120	Office Supplies	6,696	8,441	5,993	9,500	8,500	(10.50%)
01023452 - 56150	Computer Hardware / Software	2,067	1,266	1,162	2,500	2,500	0.00%
01023452 - 56220	Electricity	23,878	33,317	29,731	35,175	36,250	3.10%
01023452 - 56240	Heating Oil	21,011	17,821	14,511	17,500	14,500	(17.10%)
01023452 - 56310	Food/Bev/Related for Programs	1,404	503	2,083	3,750	5,000	33.30%
01023452 - 56330	Food/Bev/Related Emp Apprctn	108	55	0	450	450	0.00%
01023452 - 56400	Books and Periodicals	40,400	41,056	41,921	54,930	61,963	12.80%
01023452 - 56450	Grants (Supplies)	0	0	0	26,501	85,395	222.20%
Total Operating Expenses		165,782	180,567	237,688	266,574	297,618	11.65%
Total Library		577,901	586,612	686,593	741,858	791,070	6.63%

General Fund: *Aquatics Center* (0100-035)
Responsible Manager / Title:

Mission Statement

The mission of the PCR Aquatics Center is to provide safe and quality recreational facilities and programs for the community, while increasing awareness and skills in areas of swimming, fitness and personal health .

Functions and Responsibilities

- Manages all aspects of the Aquatics Center including:
 - Trains staff in risk management, injury prevention, lifesaving skills and customer service
 - Develops and oversees all programs, activities and community partnerships
 - Develops and manages budgets
 - Ensures compliance with federal, state and local guidelines, laws, standards and ordinances
 - Performs preventative, routine and minor maintenance on equipment and supply inventory
 - Designs all promotional materials

Departmental Goals

- To provide desired part-time employment opportunities
- Expand professional development opportunities for lifeguard staff
- Expand facility programming
- Be a desired choice for leisure, recreational and fitness activities
- Continue movement towards facility updates and remodel
- Maintain excellent safety standards

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continue monthly in-services	Expand professional development opportunities for lifeguard staff
Identify areas of interest/weakness with staff and offer training on these areas	Expand professional development opportunities for lifeguard staff
Coordinate and conduct full rescue trainings with DPS	Expand professional development opportunities for lifeguard staff
Offer regular open house type opportunities for Q&A regarding the lifeguard positions available	Provide desired employment opportunity
Continue exploration of a full-time Aquatics Program Coordinator position	Provide desired employment opportunity
Update 'boxing' area in fitness center-	Be a desired choice for leisure,

replace boxing equipment	recreational and fitness activities
Host a fitness class/session	Be a desired choice for leisure, recreational and fitness activities
Offer monthly CPR/First Aid courses	Expand facility program
Continue Pumpkin Plunge, and second special event annually	Expand facility programming
Guide lifeguards in overseeing one program in which they are interested	Expand facility programming
Present renovation options to the public and gather feedback	Continue movement towards facility update and remodel
Update and re-organize Lifeguard employment manual	Maintain excellent safety standards
Continue skill training and reinforcement of lifeguard staff	Maintain excellent safety standards

Performance Measures

<i>Hire a new Aquatics Center Manager and increase the number of lifeguards</i>	FY 14 (Actual)	FY 15 (Target)
Hire a new Aquatics Center Manager	0	1
Increase the number of lifeguards	4	8

<i>Expand Facility Programming</i>	FY 14 (Actual)	FY 15 (Target)
Increase Aquatics Programming by 1%	25 offered	27

<i>Continue Movement towards facility update and remodel</i>	FY 14 (Actual)	FY 15 (Target)
Improve Facility Environment by 1%	3	2

- FY14 replacing acoustical sound board and completed initial stages of reviewing and suggesting remodel plans and re-appropriate open space in fitness center to appeal to larger market
- FY15 proceed with remodel plans according to appropriate processes, update sound and announcement system for music and swim meets.

<i>Maintain Excellent Safety Standards & Expand professional development opportunities for staff</i>	FY 14 (Actual)	FY 15 (Target)
Increase Staff Training by 2%	10	13

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

			FY2011	FY2012	FY2013	FY2014	Adopted	%
			Actual	Actual	Actual	Budget	Budget	Chg
Parks, Culture & Recreation								
Aquatics Center								
01023551 - 51100	Salaries and Wages		174,313	155,384	149,740	192,370	196,442	2.10%
01023551 - 51200	Temporary employees		342	5,376	3,030	0	0	0.00%
01023551 - 51300	Overtime		1,625	2,092	1,770	2,000	2,500	25.00%
01023551 - 52100	Health Insurance Benefit		19,255	14,578	22,558	26,400	23,040	(12.70%)
01023551 - 52200	FICA & Medicare Emplr Match		13,485	12,458	11,827	14,869	15,223	2.40%
01023551 - 52300	PERS Employer Contribution		14,034	16,658	19,088	19,855	25,217	27.00%
01023551 - 52400	Unemployment Insurance		1,672	1,759	2,009	3,195	2,167	(32.20%)
01023551 - 52500	Workers Compensation		7,461	5,333	6,364	8,686	9,807	12.90%
Total Personnel Expenses			232,187	213,638	216,386	267,375	274,396	2.63%
01023552 - 53260	Training Services		2,405	1,711	1,337	2,500	2,500	0.00%
01023552 - 53264	Education Reimbursement		0	0	0	1,500	1,500	0.00%
01023552 - 53300	Other Professional Svs		100	280	0	2,000	2,000	0.00%
01023552 - 53420	Sampling / Testing		1,600	1,760	1,440	2,160	950	(56.00%)
01023552 - 54210	Solid Waste		62	0	477	0	0	0.00%
01023552 - 54300	Repair/Maintenance Services		0	665	0	0	0	0.00%
01023552 - 55310	Telephone and Fax/TV		3,039	3,129	1,655	4,000	3,000	(25.00%)
01023552 - 55320	Network / Internet		1,130	1,200	1,177	1,600	1,600	0.00%
01023552 - 55903	Travel and Related Costs		5,633	2,136	3,114	5,000	5,000	0.00%
01023552 - 55906	Membership dues		148	228	145	500	500	0.00%
01023552 - 56100	General supplies		25,411	27,263	27,414	37,741	38,009	0.70%
01023552 - 56120	Office Supplies		2,023	1,522	2,210	1,500	1,500	0.00%
01023552 - 56310	Food/Bev/Related for Programs		772	468	664	800	800	0.00%
01023552 - 56330	Food/Bev/Related Emp Apprctn		212	171	233	500	500	0.00%
Total Operating Expenses			42,535	40,532	39,865	59,801	57,859	(3.25%)
01023553 - 57300	Improvements & Infrastructure		0	0	0	35,000	0	(100.00%)
Total Capital Outlay			0	0	0	35,000	0	(100.00%)
Total Aquatics Center			274,721	254,170	256,251	362,176	332,255	(8.26%)

General Fund: ***PCR Parks*** (0100-036)
Responsible Manager / Title: D. Tyrell McGirt, PCR Director

Functions and Responsibilities

- Manages the planning and development of Unalaska community trails, parks and playgrounds.
- Provides maintenance oversight in conjunction with the Department of Public Works.
- Develops parks and playground policies and procedures.

Departmental Goals

- To promote community parks, playgrounds and trails.
- To ensure the community parks and playgrounds meet the National Playground Safety Institute's recommended safety standards.
- To ensure City compliance with all federal and state grant funded parks and playgrounds.
- To promote completion of walkway / bike trails on Amaknak Island.

Objectives for FY 2015

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Inspection of all community parks and playgrounds to ensure safety standards compliance.	To ensure the community parks and playgrounds meet the National Playground Safety Institute's (NPSI) recommended safety standards
Complete Shelter at Exhibition Park	To promote community trails, parks and playgrounds.
Review trail/walkway master plan with Public Works Dept. and look for trail grant funds to pave Community Park trail walkway.	To promote community trails, parks and playgrounds.
Work with the Department of Public Works on maintenance issues regarding turf, park and playground equipment.	To ensure the community parks and playgrounds meet the NPSI recommended safety standards.

Performance Measurements

- 1.) Completion of Expedition Park Gazebo .

Yes	No
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Park materials and supplies were ordered and received with shelter completion date by end of July 2013.
- 2.) Have at least one PCR staff person receive NPSI Certification.

Yes	No
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- 3.) Search for trail grant funds available for Community Park Trail upgrades.
Yes **No**
- 4.) Work with Facility Maintenance on identifying park maintenance issues and upgrade Park Master Plan.
Yes No

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Parks							
01023652 - 54110	Water / Sewerage	708	847	825	1,200	1,955	62.90%
01023652 - 54210	Solid Waste	933	1,040	966	1,550	1,550	0.00%
01023652 - 54410	Buildings/Land Rental	8,500	6,000	6,000	6,000	6,000	0.00%
01023652 - 56100	General Supplies	8,595	0	1,583	10,156	8,500	(16.30%)
01023652 - 56220	Electricity	3,343	5,452	8,998	7,900	7,900	0.00%
Total Operating Expenses		22,078	13,340	18,373	26,806	25,905	(3.36%)
Total Parks		22,078	13,340	18,373	26,806	25,905	(3.36%)

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Other Expenses							
Grants to Non-Profits							
01029154 - 58420	IFHS Mental Health Programs	150,000	125,000	160,000	160,000	160,000	0.00%
01029154 - 58430	USAFV Domestic Violence Shelte	147,988	147,988	152,976	170,926	218,611	27.90%
01029154 - 58440	Unalaska Seniors	54,619	49,800	94,706	49,800	49,800	0.00%
01029154 - 58450	Unalaska Community Brdcstng	89,500	89,500	89,500	89,500	107,000	19.60%
01029154 - 58460	Museum of the Aleutians	266,792	271,960	473,960	271,960	291,724	7.30%
01029154 - 58470	Aleutians Arts Council	10,000	10,000	10,000	10,000	10,000	0.00%
01029154 - 58480	Qawalangin Tribe/APIA	15,000	15,000	15,000	25,000	24,000	(4.00%)
01029154 - 58481	APIA	72,875	72,875	72,544	111,840	106,566	(4.70%)
Total Other Expenses		806,774	782,123	1,068,686	889,026	967,701	8.85%
Total Grants to Non-Profits		806,774	782,123	1,068,686	889,026	967,701	8.85%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

Other Expenses	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Education						
01029254 - 58600 School Support	3,828,382	4,024,461	3,821,546	4,029,640	3,868,791	(4.00%)
Total Other Expenses	3,828,382	4,024,461	3,821,546	4,029,640	3,868,791	(3.99%)
 Total Education	 3,828,382	 4,024,461	 3,821,546	 4,029,640	 3,868,791	 (3.99%)

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

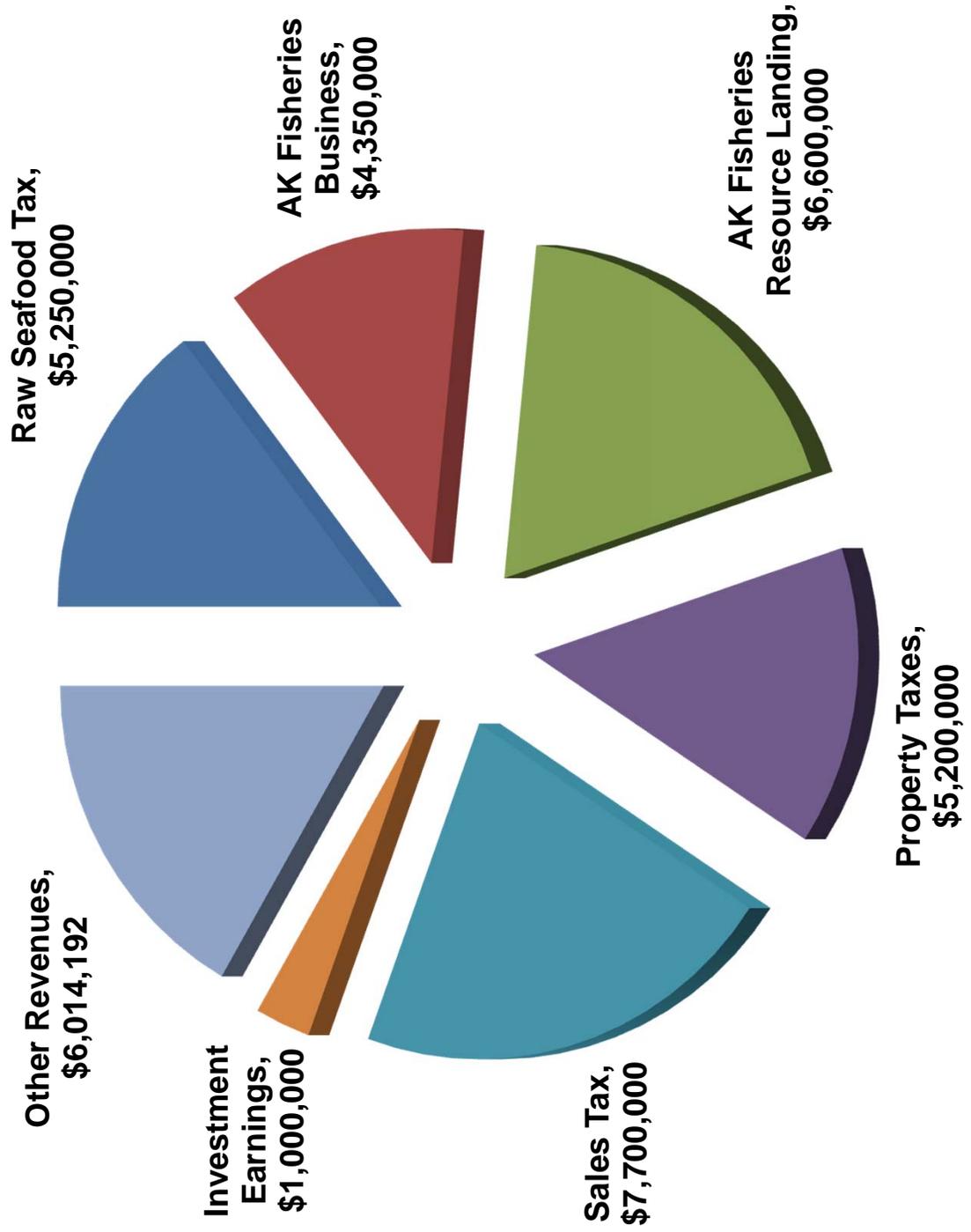
	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Other Expenses						
Debt Service						
01029354 - 59100 Interest Expense	335,016	396,817	164,858	233,313	233,313	0.00%
01029354 - 59200 Principal Payment	813,043	833,683	720,000	755,000	755,000	0.00%
Total Other Expenses	<u>1,148,058</u>	<u>1,230,501</u>	<u>884,858</u>	<u>988,313</u>	<u>988,313</u>	<u>0.00%</u>
Total Debt Service	<u>1,148,058</u>	<u>1,230,501</u>	<u>884,858</u>	<u>988,313</u>	<u>988,313</u>	<u>0.00%</u>

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Adopted May 27, 2014

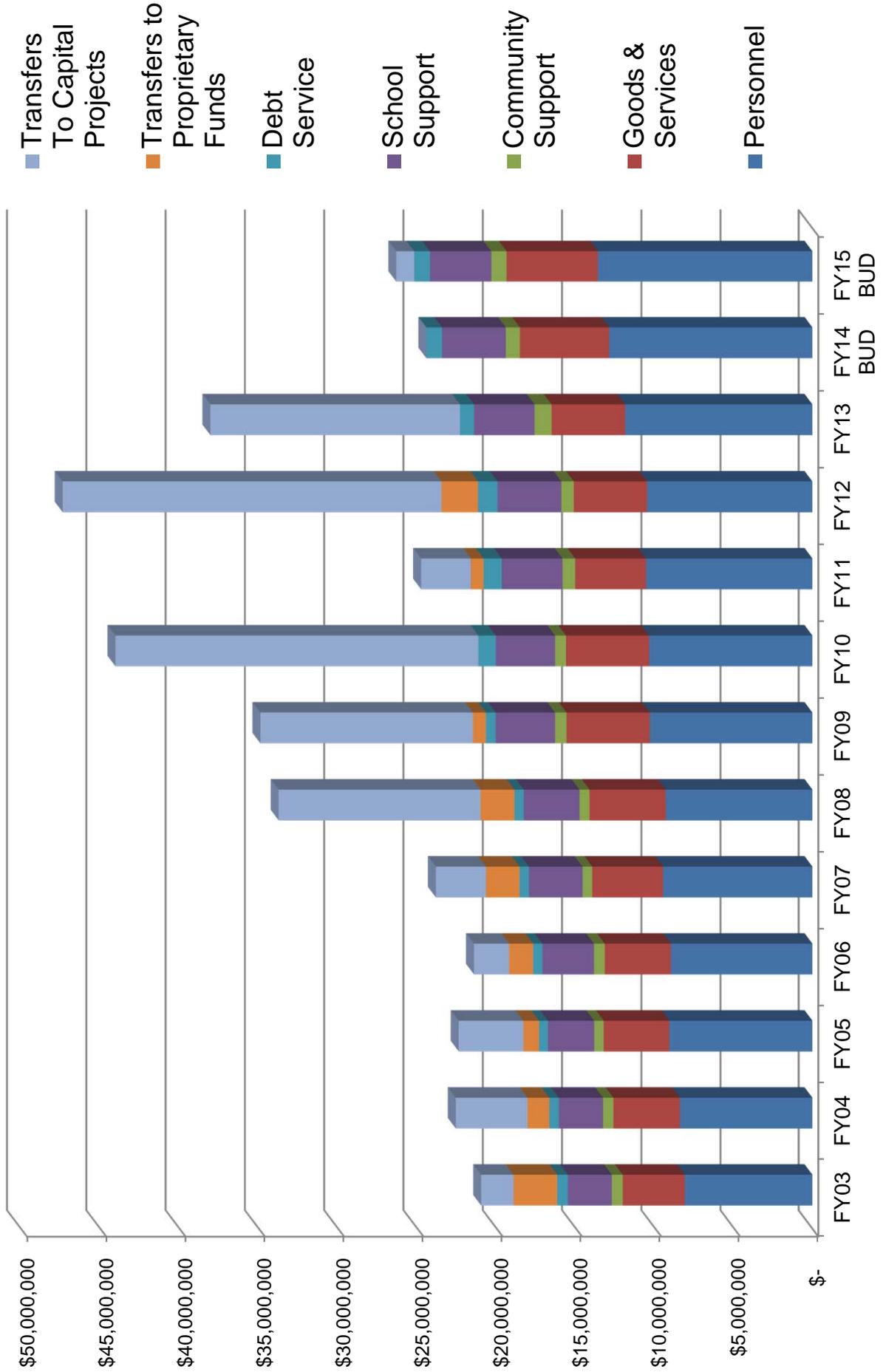
		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers To General Fund							
Transfers Out							
Transfers Out							
01029854 - 59920	Transfers To Govt Capt Project	873,237	4,672,400	8,550,000	562,677	1,029,127	82.90%
01029854 - 59930	Transfers To Enterprise Oper	783,731	2,301,710	0	34,400	0	(100.00%)
01029854 - 59940	Transfers To Enterpr Capt Proj	2,285,000	16,914,375	7,183,719	314,378	105,065	(66.60%)
Total Other Expenses		<u>3,941,968</u>	<u>23,888,485</u>	<u>15,733,719</u>	<u>911,455</u>	<u>1,134,192</u>	<u>24.44%</u>
Total Transfers Out		<u>3,941,968</u>	<u>23,888,485</u>	<u>15,733,719</u>	<u>911,455</u>	<u>1,134,192</u>	<u>24.44%</u>
General Fund Expenditures Total		<u>24,870,441</u>	<u>45,237,372</u>	<u>38,220,812</u>	<u>26,038,198</u>	<u>26,694,169</u>	<u>2.52%</u>

Revenues for General Fund - FY15 Budget

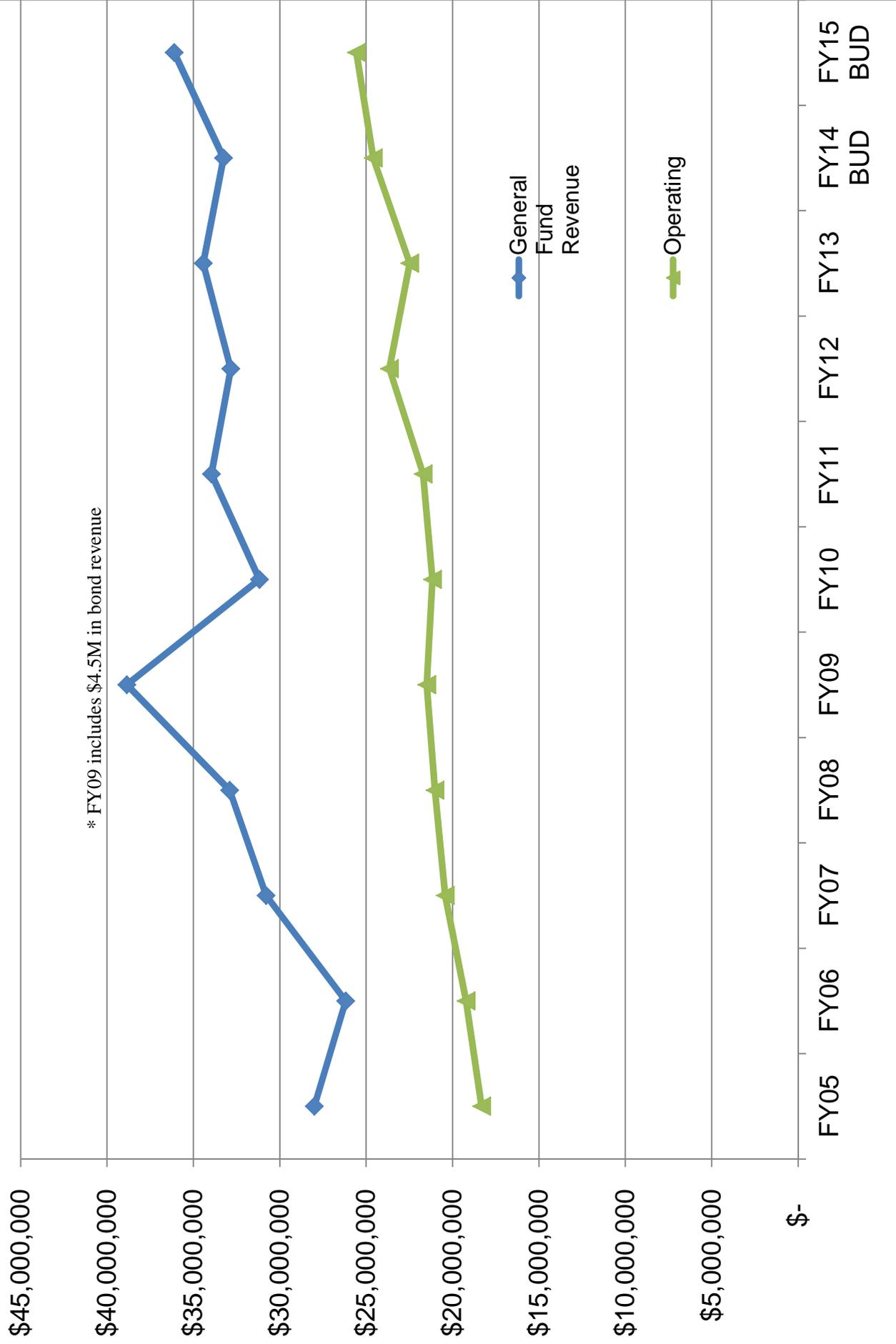
Total \$35,840,101



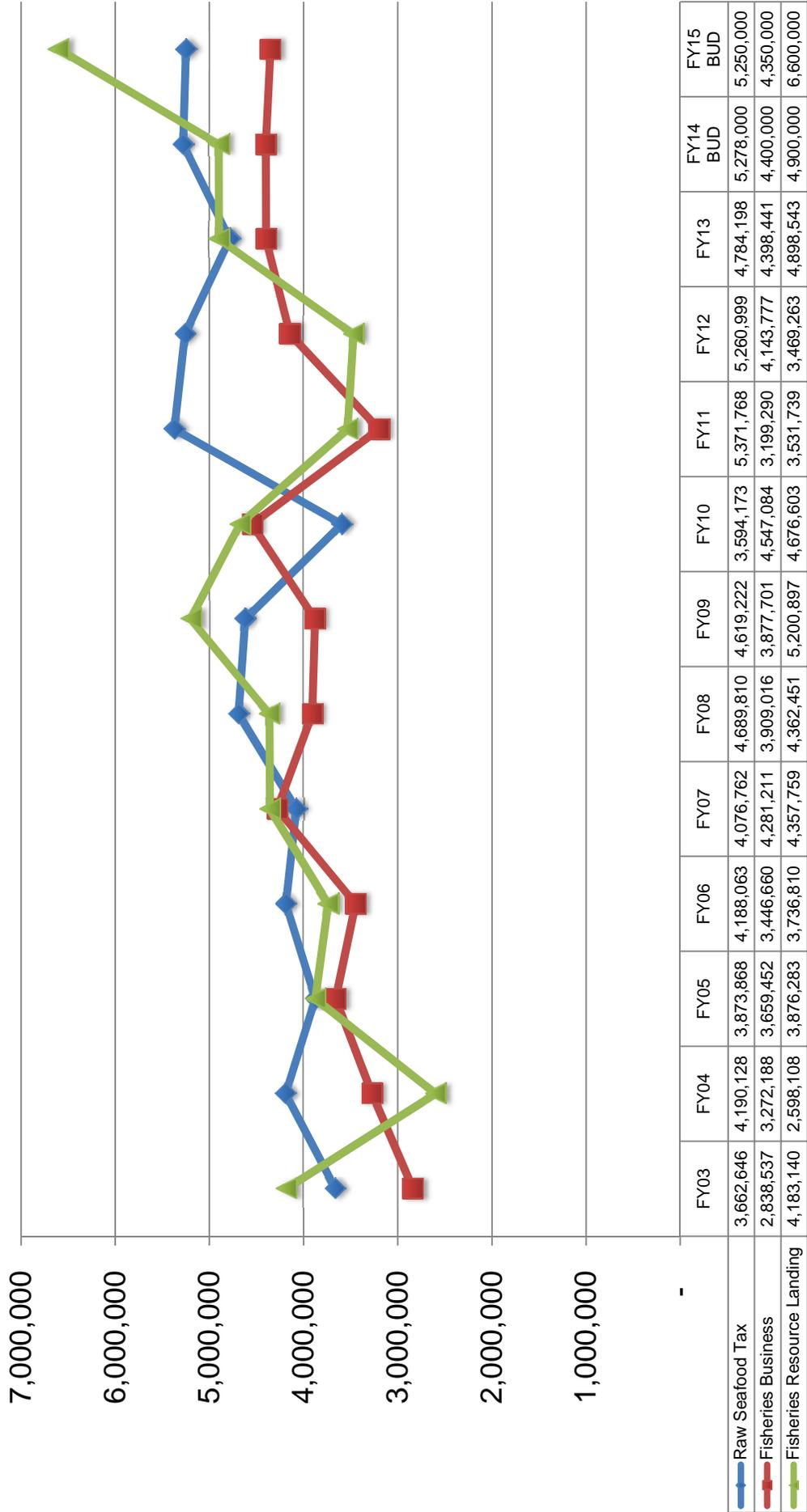
General Fund Uses of Financial Resources



General Fund (without capital)



Volatility of Our Economy Challenges to Budgeting History of Fish Related Revenues



Fiscal Year 2015

City of Unalaska
FY2015 Special Revenue Funds Budget Summary
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
1% Sales Tax Special Revenue						
REVENUES						
11010040 - 41310 1% Capital Sales tax	3,538,443	4,597,103	4,361,052	3,800,000	3,850,000	1.32%
Total Revenues	3,538,443	4,597,103	4,361,052	3,800,000	3,850,000	1.32%
EXPENDITURES						
11029954 - 59900 Transfers To General Fund	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
11029954 - 59920 Transfers To Govt Capt Project	0	4,568,000	5,000,000	950,000	0	0.00%
11029954 - 59940 Transfers To Enterpr Capt Proj	0	550,000	0	0	0	0.00%
Total Expenditures	1,200,000	6,318,000	6,200,000	2,150,000	1,200,000	(44.19%)
11019848 - 49120 Transfers From Gov Capt Projec	0	53,760	3,144	0	0	0.00%
1% Sales Tax Special Revenue Fund Net	2,338,443	(1,667,137)	(1,835,803)	1,650,000	2,650,000	0.00%

Bed Tax Special Revenue

REVENUES						
12010040 - 41420 City Bed Tax	156,778	169,720	188,568	170,000	170,000	0.00%
12010049 - 49900 Appropriated Fund Balance	0	0	0	0	5,000	0.00%
Total Revenues	156,778	169,720	188,568	170,000	175,000	2.94%
EXPENDITURES						
12029154 - 58490 Unalaska CVB	113,000	149,680	156,778	156,778	175,000	11.62%
Total Expenditures	113,000	149,680	189,262	156,778	175,000	11.62%
Bed Tax Special Revenue Fund Net	43,778	20,040	(694)	13,222	0	0.00%

City of Unalaska
FY2015 Proprietary Funds Budget Summary
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Electric Proprietary						
REVENUES						
Intergovernmental	148,760	231,403	282,070	78,980	457,805	479.65%
Charges for Services	12,847,520	18,295,211	17,389,996	18,042,620	18,295,503	1.40%
Non-recurring Revenues	1,876,375	0	16,460	0	0	0.00%
Total Revenues	14,872,656	18,526,614	17,688,526	18,121,600	18,753,308	3.37%
EXPENDITURES						
Utility Administration	2,342,492	4,466,685	4,536,357	4,656,868	4,812,291	3.34%
Electric Production	10,599,396	11,626,994	11,541,021	11,406,095	12,312,766	7.95%
Electric Line Repair & Maint	630,057	561,725	798,279	1,225,760	1,310,598	6.92%
Transfers Out	0	0	0	1,520,229	0	(100.00%)
Veh & Equip Maintenance	58,644	52,469	30,662	56,518	59,937	6.05%
Facilities Maintenance	38,321	57,005	75,085	81,977	90,822	10.79%
Total Expenditures	13,668,909	16,764,878	16,981,404	18,947,446	18,586,415	(1.94%)
Transfers In	0	224,237	0	0	0	0.00%
Electric Proprietary Fund Net	1,203,747	1,985,972	707,122	(825,846)	166,893	0.73%
Water Proprietary						
REVENUES						
Intergovernmental	43,115	60,830	76,787	77,751	133,887	72.20%
Charges for Services	2,019,596	2,214,337	2,322,929	2,291,158	2,425,789	5.88%
Assessments	594	241	229	418	418	0.00%
Non-recurring Revenues	0	0	0	605,589	752,234	24.22%
Total Revenues	2,063,305	2,275,407	2,399,944	2,974,916	3,312,328	10.19%
EXPENDITURES						
Utility Administration	1,297,638	1,381,545	1,356,438	1,428,028	1,404,494	(1.65%)
Water Operations	868,789	835,114	965,667	1,128,187	1,143,082	1.32%
Transfers Out	0	0	0	376,175	663,787	76.46%
Veh & Equip Maintenance	39,098	20,608	30,907	32,759	34,754	6.09%
Facilities Maintenance	22,000	11,023	19,189	20,088	66,210	229.61%
Total Expenditures	2,227,525	2,248,291	2,372,202	2,985,236	3,312,328	9.87%
Water Proprietary Fund Net	(164,221)	27,116	27,743	(10,320)	0	11.15%
Wastewater Proprietary						
REVENUES						
Intergovernmental	345,776	324,300	63,627	62,052	103,095	66.14%
Charges for Services	1,456,221	1,813,173	1,895,415	1,840,004	2,086,599	13.40%
Assessments	1,833	2,172	2,850	2,172	2,172	0.00%
Non-recurring Revenues	0	0	0	133,745	57,208	(57.23%)
Total Revenues	1,803,830	2,139,645	1,961,892	2,037,973	2,249,074	9.39%
EXPENDITURES						
Utility Administration	948,505	1,493,624	890,258	966,128	1,019,395	5.51%
Wastewater Operations	765,422	770,258	892,433	1,037,015	1,060,462	2.26%
Transfers Out	0	0	0	0	111,000	0.00%
Veh & Equip Maintenance	14,931	22,865	13,246	23,675	25,425	7.39%
Facilities Maintenance	19,305	15,663	22,456	29,501	32,793	11.16%
Total Expenditures	1,748,162	2,302,410	1,818,393	2,056,319	2,249,074	8.57%
Transfers In	0	555,000	0	0	0	0.00%
Wastewater Proprietary Fund Net	55,668	392,235	143,499	(18,346)	0	9.86%

City of Unalaska
FY2015 Proprietary Funds Budget Summary
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Solid Waste Proprietary						
REVENUES						
Intergovernmental	292,920	562,357	75,010	124,755	122,258	(2.00%)
Charges for Services	1,330,879	1,555,307	1,630,045	1,469,763	1,733,981	17.98%
Non-recurring Revenues	(9,106)	0	0	802,122	1,050,932	31.02%
Total Revenues	1,614,693	2,117,663	1,705,056	2,396,640	2,907,171	17.56%
EXPENDITURES						
Utility Administration	743,387	826,627	891,742	940,187	1,279,814	36.12%
Solid Waste Operations	1,075,261	1,139,369	1,211,125	1,307,191	1,364,151	4.36%
Transfers Out	0	0	0	0	49,900	0.00%
Veh & Equip Maintenance	75,867	52,597	79,014	129,327	134,689	4.15%
Facilities Maintenance	82,704	74,541	38,577	68,500	78,616	14.77%
Total Expenditures	1,977,219	2,093,134	2,220,457	2,445,205	2,907,171	15.89%
Transfers In	616,075	415,630	0	0	0	0.00%
Solid Waste Proprietary Fund Net	253,549	440,159	(515,401)	(48,565)	0	20.09%
Ports & Harbors Proprietary						
REVENUES						
Intergovernmental	486,642	511,888	18,362,919	540,256	625,101	15.70%
Charges for Services	5,544,771	5,458,473	5,784,924	5,920,000	6,336,000	7.03%
Investment Income	676	276	0	0	0	0.00%
Non-recurring Revenues	(406,279)	0	0	2,771,716	46,599	(98.32%)
Total Revenues	5,625,810	5,970,636	24,147,843	9,231,972	7,007,700	(31.74%)
EXPENDITURES						
Harbor Office	2,324,618	2,388,013	3,276,739	3,552,968	4,129,783	16.23%
Unalaska Marine Center	1,479,870	1,489,274	1,415,366	857,627	1,085,337	26.55%
Spit & Light Cargo Docks	111,097	33,265	62,999	572,847	569,605	(0.57%)
Ports Security	42,731	24,105	63,300	122,617	84,088	(31.42%)
CEM Small Boat Harbor	0	399,422	600,259	660,209	665,614	0.82%
Bobby Storrs Small Boat Harbor	0	0	0	166,588	189,599	13.81%
Transfers Out	0	0	0	3,191,788	200,000	(93.73%)
Veh & Equip Maintenance	45,263	57,206	49,965	56,139	59,134	5.33%
Facilities Maintenance	10,531	18,022	35,734	39,433	24,539	(37.77%)
Total Expenditures	4,014,111	4,409,307	5,504,362	9,220,216	7,007,699	(31.57%)
Transfers In	0	0	0	34,400	0	(100.00%)
Ports & Harbors Proprietary Fund	1,611,699	1,561,330	18,643,480	46,156	0	(24.19%)
Airport Proprietary						
REVENUES						
Intergovernmental	6,570	8,435	14,062	12,511	22,723	81.62%
Charges for Services	457,759	456,992	472,107	450,300	452,650	0.52%
Non-recurring Revenues	354,325	0	0	448,992	412,357	(8.16%)
Total Revenues	818,654	465,426	486,169	911,803	887,730	(2.71%)
EXPENDITURES						
Airport Admin/Operations	644,728	688,159	682,083	701,739	702,917	0.17%
Transfers Out	0	0	0	65,000	0	(100.00%)
Facilities Maintenance	131,945	99,021	157,883	145,065	184,813	27.40%
Total Expenditures	776,673	787,180	839,966	911,804	887,730	(2.71%)
Transfers In	0	321,753	0	0	0	0.00%
Airport Proprietary Fund Net	41,981	0	(353,797)	(1)	0	(2.64%)

City of Unalaska
FY2015 Proprietary Funds Budget Summary
Adopted May 27, 2014

	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Housing Proprietary						
REVENUES						
Intergovernmental	4,432	9,729	11,059	12,309	22,384	81.85%
Charges for Services	126,852	183,681	237,666	239,040	270,150	13.01%
Non-recurring Revenues	(94,973)	0	0	294,092	238,326	(18.96%)
Total Revenues	36,312	193,410	248,724	545,441	530,860	(2.75%)
EXPENDITURES						
Housing Admin & Operating	179,004	578,754	345,606	370,659	369,153	(0.41%)
Facilities Maintenance	81,489	157,329	182,209	174,782	161,707	(7.48%)
Total Expenditures	260,492	736,083	527,815	545,441	530,860	(2.75%)
Transfers In	167,656	542,673	0	0	0	0.00%
Housing Proprietary Fund Net	(56,525)	0	(279,091)	0	0	(2.67%)

City of Unalaska
FY2015 Electric Budget Summary
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	148,760	231,403	282,070	78,980	457,805	479.65%
Charges for Services	12,847,520	18,295,211	17,389,996	18,042,620	18,295,503	1.40%
Non-recurring Revenues	1,876,375	0	16,460	0	0	0.00%
Total Revenues	14,872,656	18,526,614	17,688,526	18,121,600	18,753,308	3.37%
EXPENDITURES						
Utility Administration	2,342,492	4,466,685	4,536,357	4,656,868	4,812,291	3.34%
Electric Production	10,599,396	11,626,994	11,541,021	11,406,095	12,312,766	7.95%
Electric Line Repair & Maint	630,057	561,725	798,279	1,225,760	1,310,598	6.92%
Transfers Out	0	0	0	1,520,229	0	(100.00%)
Veh & Equip Maintenance	58,644	52,469	30,662	56,518	59,937	6.05%
Facilities Maintenance	38,321	57,005	75,085	81,977	90,822	10.79%
Total Expenditures	13,668,909	16,764,878	16,981,404	18,947,446	18,586,415	(1.94%)
Transfers In	0	224,237	0	0	0	0.00%
Electric Proprietary Fund Net	1,203,747	1,985,972	707,122	(825,846)	166,893	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	690,510	377,683	3,714,098	4,812,291	25.89%
Electric Production	1,281,016	11,031,750	0	12,312,766	66.25%
Electric Line Repair & Maint	1,049,171	261,427	0	1,310,598	7.05%
Veh & Equip Maintenance	42,437	17,500	0	59,937	0.32%
Facilities Maintenance	61,579	29,243	0	90,822	0.49%
Total Operating Expenditures	3,124,713	11,717,603	3,714,098	18,586,415	
Transfers Out	0	0	0	0	0.00%
	0	0	0	0	

City of Unalaska
FY2015 Electric Budget Detail
Revenues
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
50015041 - 42195 Misc. Fed Operating Grants	42,447	78,364	78,364	0	72,722	0.00%
50015041 - 42359 Other State Revenue	106,313	153,039	203,706	78,980	385,083	387.57%
Total Intergovernmental	148,760	231,403	282,070	78,980	457,805	479.65%
Charges for Services						
50015042 - 44110 Residential Elec Consumption	1,055,172	612,151	610,291	617,199	635,715	3.00%
50015042 - 44111 Residential COPA	204,540	1,025,860	914,756	949,077	977,549	3.00%
50015042 - 44120 Small Gen Serv Consumption	1,023,648	714,334	671,007	709,308	725,715	2.31%
50015042 - 44121 Small Gen Serv COPA	209,085	1,000,083	904,001	977,206	1,117,601	14.37%
50015042 - 44130 Large Gen Serv Consumption	1,806,665	896,759	834,749	834,249	892,646	7.00%
50015042 - 44131 Large Gen Serv Demand	155,074	135,790	128,189	128,176	137,148	7.00%
50015042 - 44132 Large Gen Serv Power Factor	5,238	7,409	8,557	8,539	9,137	7.00%
50015042 - 44133 Large Gen Serv COPA	389,260	1,804,137	1,617,143	1,660,639	1,374,675	(17.22%)
50015042 - 44140 Industrial Serv Consumption	5,394,278	3,762,802	3,820,795	4,048,840	4,269,850	5.46%
50015042 - 44141 Industrial Serv Demand	474,366	553,023	610,236	593,656	611,466	3.00%
50015042 - 44142 Industrial Serv Power Factor	13,376	19,924	25,296	28,000	28,840	3.00%
50015042 - 44143 Industrial Serv COPA	1,099,994	6,616,823	6,113,018	6,435,306	6,421,569	(0.21%)
50015042 - 44150 Street Lights	94,659	34,750	31,739	31,504	32,905	4.45%
50015042 - 44160 PCE Assistance	811,452	1,068,327	1,055,901	994,149	1,033,915	4.00%
50015042 - 44170 Other Services	95,661	25,213	17,452	14,772	14,772	0.00%
50015042 - 44180 Late Fees	9,909	17,356	26,866	12,000	12,000	0.00%
50015042 - 47110 Interest Revenue	(8,442)	469	0	0	0	0.00%
50015042 - 47120 Incr (Decr) FMV Investments	13,587	0	0	0	0	0.00%
Total Charges for Services	12,847,520	18,295,211	17,389,996	18,042,620	18,295,503	1.40%
Other Financing Sources						
50019848 - 49100 Transfers From General Fund	0	26,654	0	0	0	0.00%
50019848 - 49140 Transfers From Entrp Capt Proj	0	197,583	0	0	0	0.00%
Total Other Financing Sources	0	224,237	0	0	0	0.00%
Non-recurring Revenues						
50015049 - 49400 Gain-loss on Sale of Fixed Ass	(83,625)	0	16,460	0	0	0.00%
50015049 - 49915 Legal Settlement	1,960,000	0	0	0	0	0.00%
Total Non-recurring Revenues	1,876,375	0	16,460	0	0	0.00%
Electric Fund Net	14,872,656	18,750,851	17,688,526	18,121,600	18,753,308	3.49%

Electric Enterprise Fund: **Electric Utility Administration** (5000-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for all divisions within the electric utility*
- *Oversees regulatory compliance and permitting requirements*
- *Manages electric utility capital projects*
- *Submits applications for grant funding and oversees the use of grant funds*
- *Maintains a trained, certified staff.*

Departmental Goals

- *Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *Coordinate the operation of the utility in a safe, cost effective and environmentally responsible manner.*
- *Continually seek opportunities for decreased operating costs.*
- *Maintain a trained and certified staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Assist in the Administration side of the Industrial additions to the City's Electrical Grid.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Coordinate the engineering and installation of waste heat recovery system.	Coordinate decreasing operational costs.
Oversee the training of the Lineman Apprentices.	Maintain a trained and certified staff.
Oversee the installation of the 4 th engine	Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.

Electrical Department 2015 Performance Measures

<i>Decrease Powerhouse station power consumption below 75,000 kWh</i>	FY14 (Actual)	FY15 (Target)
Station power kWh	74,169 kWh	74,169 kWh

<i>Zero violation of environmental regulation.</i>	FY14 (Actual)	FY15 (Target)
Number of Violations	0	0

<i>Decrease the duration of power outages to less than one Hour.</i>	FY14 (Actual)	FY15 (Target)
Duration of Power Outages	15 minutes	23 minutes

*There were a total of six unplanned partial power outages this year and no total power outages.

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Utility Administration						
50024051 - 51100 Salaries and Wages	324,038	337,006	337,860	361,798	371,900	2.79%
50024051 - 51200 Temporary Employees	3,600	4,679	3,423	3,713	4,042	8.86%
50024051 - 51300 Overtime	1,641	1,763	2,141	937	1,434	53.04%
50024051 - 52100 Health Insurance Benefit	99,343	70,413	106,153	130,522	113,910	(12.73%)
50024051 - 52200 FICA & Medicare Emplr Match	24,775	25,834	25,733	27,617	28,404	2.85%
50024051 - 52300 PERS Employer Contribution	95,847	110,980	119,486	127,010	161,453	27.12%
50024051 - 52400 Unemployment Insurance	1,680	2,188	2,572	3,464	2,269	(34.50%)
50024051 - 52500 Workers Compensation	5,293	4,196	4,729	5,705	6,370	11.65%
50024051 - 52900 Other Employee Benefits	626	521	512	624	728	16.67%
Personnel Expenses	556,845	557,580	602,609	661,390	690,510	4.40%
50024052 - 53230 Legal Services	8,976	39	786	2,654	2,733	2.98%
50024052 - 53240 Engineering/Architectural Svs	4,129	21,581	18,904	29,070	27,810	(4.34%)
50024052 - 53260 Training Services	716	2,070	500	500	515	3.00%
50024052 - 53300 Other Professional Svs	7,179	56,895	38,534	36,788	36,149	(1.74%)
50024052 - 53410 Software / Hardware Support	6,056	6,271	17,843	17,560	17,100	(2.62%)
50024052 - 54110 Water / Sewerage	406	389	641	584	601	2.91%
50024052 - 54210 Solid Waste	1,126	1,199	978	1,200	1,206	0.50%
50024052 - 54230 Custodial Services/Supplies	5,596	4,947	4,921	5,309	5,468	2.99%
50024052 - 54300 Repair/Maintenance Services	203	1,082	1,082	927	955	3.02%
50024052 - 54420 Equipment Rental	0	446	325	0	350	0.00%
50024052 - 55200 General Insurance	66,518	140,068	180,103	226,470	207,303	(8.46%)
50024052 - 55310 Telephone / Fax/TV	2,222	2,161	1,225	2,654	1,200	(54.79%)
50024052 - 55320 Network / Internet	0	2,813	3,546	4,050	4,050	0.00%
50024052 - 55901 Advertising	129	0	0	515	530	2.91%
50024052 - 55903 Travel and Related Costs	801	7,907	655	5,947	6,125	2.99%
50024052 - 55904 Banking / Credit Card Fees	15,028	20,084	25,947	4,247	4,247	0.00%
50024052 - 55905 Postal Services	3,776	4,477	5,083	2,123	2,123	0.00%
50024052 - 55906 Membership Dues	9,234	9,444	10,010	9,444	9,727	3.00%
50024052 - 56100 General Supplies	346	1,511	(554)	0	0	0.00%
50024052 - 56120 Office Supplies	3,586	6,480	2,808	5,902	5,824	(1.31%)
50024052 - 56150 Computer Hardware / Software	2,185	1,881	7,991	17,302	3,800	(78.04%)
50024052 - 56220 Electricity	11,711	16,349	15,375	19,755	19,755	0.00%
50024052 - 56240 Heating Oil	15,202	17,954	16,145	15,648	15,648	0.00%
50024052 - 56260 Gasoline for Vehicles	649	756	1,224	2,061	2,123	3.00%
50024052 - 56320 Business Meals	125	143	86	318	318	0.00%
50024052 - 56330 Food/Bev/Related Emp Apprctn	1,129	884	1,219	1,623	1,623	0.00%
50024052 - 56400 Books and Periodicals	374	115	852	400	400	0.00%
Operating Expenses	334,950	327,945	356,229	413,051	377,683	(8.56%)
50024053 - 57400 Machinery and Equipment	2,436	7,930	0	0	30,000	0.00%
Capital Outlay	2,436	34,584	0	0	30,000	0.00%
50024054 - 58100 Depreciation	311,137	1,557,806	1,958,549	1,970,138	2,120,595	7.64%
50024054 - 58500 Bad Debt Expense	0	7,004	1,105	0	0	0.00%
50024054 - 58910 Allocations IN-Debit	102,816	102,816	118,067	133,096	139,900	5.11%
50024054 - 59100 Interest Expense	1,003,389	1,859,007	1,491,887	1,479,192	1,445,692	(2.26%)
50024054 - 59400 Issuance Costs	7,912	19,944	7,911	0	7,911	0.00%
Other Expenses	1,448,261	3,546,576	3,577,520	3,582,426	3,714,098	3.68%
Total Utility Administration	2,342,492	4,466,685	4,536,357	4,656,868	4,812,291	3.34%

Electric Enterprise Fund: ***Electric Production*** (5000-041)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Operates two diesel-generating plants with an installed capacity of 17.2 megawatts.*
- *Performs testing and monitoring for regulatory compliance and permitting requirements.*
- *Plans, carries out, and keeps records of preventative maintenance and repairs of generation equipment.*
- *Maintains a trained staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.*
- *To protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Ensure a safe and productive transfer of Industrial users to the City's Electrical Grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Maintain or better a Gen/Set efficiency of 16.0 kW per gallon of fuel.	To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.
Ensure all Powerhouse Personnel receive the needed safety training for continuous safe operation of the Powerhouse.	Protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Electric Production						
50024151 - 51100 Salaries and Wages	594,095	545,511	583,752	605,091	637,162	5.30%
50024151 - 51300 Overtime	121,621	125,783	108,293	70,781	70,781	0.00%
50024151 - 52100 Health Insurance Benefit	148,732	98,143	158,572	199,320	173,952	(12.73%)
50024151 - 52200 FICA & Medicare Emplr Match	52,689	47,606	50,196	51,702	53,849	4.15%
50024151 - 52300 PERS Employer Contribution	210,510	222,114	244,408	237,201	306,098	29.05%
50024151 - 52400 Unemployment Insurance	2,643	3,262	4,183	5,338	3,495	(34.53%)
50024151 - 52500 Workers Compensation	41,829	27,662	25,073	28,990	31,753	9.53%
50024151 - 52900 Other Employee Benefits	3,553	3,272	3,444	3,926	3,926	0.00%
Personnel Expenses	1,175,672	1,073,354	1,177,921	1,202,349	1,281,016	6.54%
50024152 - 53240 Engineering/Architectural Svs	5,185	4,734	2,583	6,828	6,100	(10.67%)
50024152 - 53260 Training Services	3,694	6,105	4,897	7,000	7,000	0.00%
50024152 - 53300 Other Professional Svs	69,354	742	2,024	2,000	700	(65.00%)
50024152 - 53410 Software / Hardware Support	0	0	3,898	4,125	4,125	0.00%
50024152 - 53420 Sampling / Testing	2,674	1,990	0	3,000	0	(100.00%)
50024152 - 53490 Other Technical Services	15,771	39,387	14,745	40,000	25,000	(37.50%)
50024152 - 54110 Water / Sewerage	951	666	561	800	800	0.00%
50024152 - 54210 Solid Waste	4,053	3,575	2,180	6,000	4,000	(33.33%)
50024152 - 54230 Custodial Services/Supplies	0	0	9,600	9,600	9,600	0.00%
50024152 - 54300 Repair/Maintenance Services	313,984	200,095	126,861	397,811	328,800	(17.35%)
50024152 - 55310 Telephone / Fax/TV	6,606	8,717	9,870	10,200	6,000	(41.18%)
50024152 - 55903 Travel and Related Costs	6,166	12,511	7,136	12,200	7,500	(38.52%)
50024152 - 55906 Membership Dues	0	0	430	0	0	0.00%
50024152 - 55907 Permit Fees	43,334	34,076	65,838	74,300	74,300	0.00%
50024152 - 56100 General Supplies	471,935	182,669	297,853	363,307	300,000	(17.43%)
50024152 - 56120 Office Supplies	868	1,583	5,144	1,700	1,700	0.00%
50024152 - 56150 Computer Hardware / Software	226	5,232	20,286	1,700	1,700	0.00%
50024152 - 56230 Propane	470	530	343	740	700	(5.41%)
50024152 - 56260 Gasoline for Vehicles	2,837	2,565	5,037	2,650	3,000	13.21%
50024152 - 56270 Diesel for Equipment	0	0	109	25	50	100.00%
50024152 - 56330 Food/Bev/Related Emp Apprctn	353	514	74	500	350	(30.00%)
50024152 - 56500 Generator Fuel - Diesel	7,855,706	10,045,896	9,783,632	9,259,260	10,250,325	10.70%
Operating Expenses	9,423,724	10,553,640	10,363,100	10,203,746	11,031,750	8.11%
Total Electric Production	10,599,396	11,626,994	11,541,021	11,406,095	12,312,766	7.95%

Electric Enterprise Fund: **Electric Line Repair & Maintenance** (5000-042)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Repairs and maintains electrical distribution equipment within the City grid.*
- *Provides assistance in design and coordination of all capital projects involving electrical utilities.*
- *Reads and routinely tests electric meters and performs service disconnects and reconnects.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.*
- *To protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Insure a safe and productive transfer of Industrial users to the City's Electrical grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electrical power.
Continue analyzing the electrical grid to find substandard areas needing upgrades.	Perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.
Ensure the Lineman Apprentices receive quality training.	Protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Adopted May 27, 2014

Electric Proprietary		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Electric Line Repair & Maint							
50024251 - 51100	Salaries and Wages	212,972	241,542	308,052	492,403	534,231	8.49%
50024251 - 51300	Overtime	23,879	31,677	63,370	39,219	39,222	0.01%
50024251 - 52100	Health Insurance Benefit	44,548	38,222	77,756	170,280	148,608	(12.73%)
50024251 - 52200	FICA & Medicare Emplr Match	17,144	20,046	26,508	40,670	44,174	8.62%
50024251 - 52300	PERS Employer Contribution	70,186	88,647	132,548	189,681	254,243	34.04%
50024251 - 52400	Unemployment Insurance	811	1,354	2,166	4,560	2,987	(34.50%)
50024251 - 52500	Workers Compensation	15,580	12,205	13,756	23,292	22,352	(4.04%)
50024251 - 52900	Other Employee Benefits	993	1,242	1,759	3,354	3,354	0.00%
	Personnel Expenses	386,114	434,935	625,916	963,459	1,049,171	8.90%
50024252 - 53240	Engineering/Architectural Svs	9,756	0	0	6,000	6,000	0.00%
50024252 - 53260	Training Services	920	1,010	2,461	13,000	13,000	0.00%
50024252 - 53300	Other Professional Svs	232	0	1,855	5,000	5,000	0.00%
50024252 - 53410	Software / Hardware Support	0	0	565	625	625	0.00%
50024252 - 53420	Sampling / Testing	2,904	340	0	3,000	3,000	0.00%
50024252 - 54110	Water / Sewerage	0	0	4	0	0	0.00%
50024252 - 54210	Solid Waste	221	10,412	2,273	6,000	6,000	0.00%
50024252 - 54300	Repair/Maintenance Services	1,642	40,980	0	2,000	1,552	(22.40%)
50024252 - 54420	Equipment Rental	0	0	3,059	1,500	1,500	0.00%
50024252 - 55310	Telephone / Fax/TV	2,500	3,299	2,610	3,000	3,000	0.00%
50024252 - 55903	Travel and Related Costs	1,226	0	0	11,000	11,000	0.00%
50024252 - 55906	Membership Dues	200	0	200	0	0	0.00%
50024252 - 56100	General Supplies	212,878	48,276	139,861	180,726	180,000	(0.40%)
50024252 - 56110	Sand / Gravel / Rock	2,905	0	8,060	18,000	18,000	0.00%
50024252 - 56120	Office Supplies	155	1,352	0	500	500	0.00%
50024252 - 56150	Computer Hardware / Software	0	1,929	1,939	1,700	1,700	0.00%
50024252 - 56220	Electricity	654	985	1,059	700	1,000	42.86%
50024252 - 56230	Propane	330	150	263	700	700	0.00%
50024252 - 56260	Gasoline for Vehicles	2,898	3,167	2,506	3,000	3,000	0.00%
50024252 - 56270	Diesel for Equipment	2,612	5,633	5,605	5,500	5,500	0.00%
50024252 - 56330	Food/Bev/Related Emp Apprctn	0	0	41	200	200	0.00%
50024252 - 56400	Books and Periodicals	0	0	0	150	150	0.00%
	Operating Expenses	243,943	126,790	172,362	262,301	261,427	(0.33%)
	Total Electric Line Repair & Maint	630,057	561,725	798,279	1,225,760	1,310,598	6.92%

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers Out						
50029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	1,520,229	0	(100.00%)
Other Expenses	0	0	0	1,520,229	0	(100.00%)
Total Transfers Out	0	0	0	1,520,229	0	(100.00%)

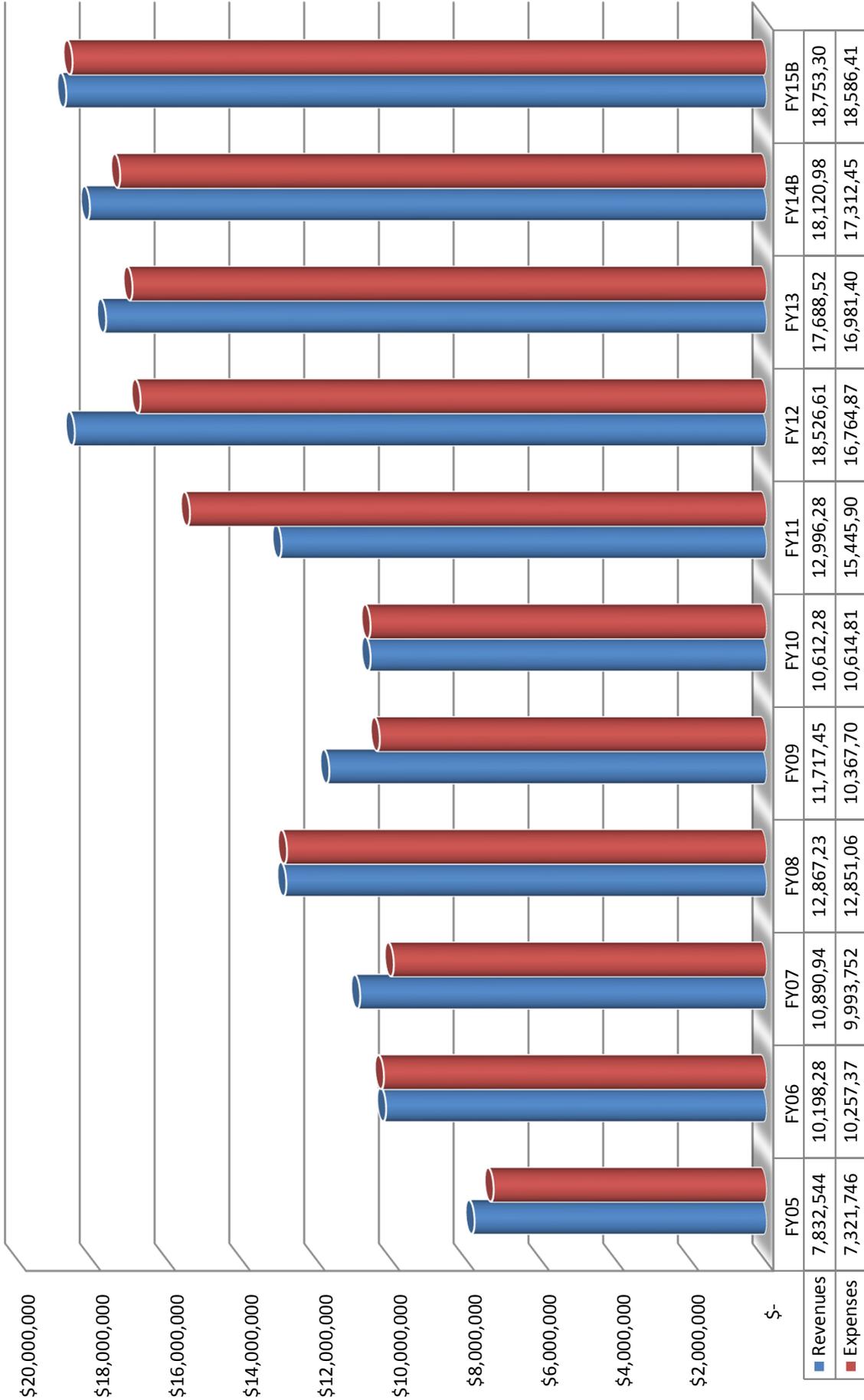
City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
50022851 - 51100 Salaries and Wages	21,397	24,400	14,723	21,106	22,698	7.54%
50022851 - 52100 Health Insurance Benefit	7,603	3,730	4,195	7,478	6,533	(12.64%)
50022851 - 52200 FICA & Medicare Emplr Match	1,637	1,871	1,126	1,615	1,736	7.49%
50022851 - 52300 PERS Employer Contribution	6,488	8,271	5,306	7,532	9,994	32.69%
50022851 - 52400 Unemployment Insurance	153	225	105	201	131	(34.83%)
50022851 - 52500 Workers Compensation	1,010	878	591	936	1,195	27.71%
50022851 - 52900 Other Employee Benefits	144	165	73	150	150	0.00%
Personnel Expenses	38,432	39,597	26,120	39,018	42,437	8.76%
50022852 - 53300 Other Professional	148	0	31	0	0	0.00%
50022852 - 54300 Repair/Maintenance Services	0	0	0	2,000	2,000	0.00%
50022852 - 56100 General Supplies	10	0	16	500	500	0.00%
50022852 - 56130 Machinery / Vehicle Parts	20,054	12,872	4,495	15,000	15,000	0.00%
Operating Expenses	20,212	12,872	4,542	17,500	17,500	0.00%
Total Veh & Equip Maintenance	58,644	52,469	30,662	56,518	59,937	6.05%

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Adopted May 27, 2014

Electric Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
50022951 - 51100 Salaries and Wages	13,918	23,753	25,042	27,943	32,450	16.13%
50022951 - 51200 Temporary Employees	77	296	59	0	0	0.00%
50022951 - 51300 Overtime	126	287	235	497	497	0.00%
50022951 - 52100 Health Insurance Benefit	3,621	3,365	5,742	9,923	9,532	(3.94%)
50022951 - 52200 FICA & Medicare Emplr Match	1,080	1,862	1,938	2,174	2,519	15.87%
50022951 - 52300 PERS Employer Contribution	4,138	7,833	9,029	10,010	14,505	44.91%
50022951 - 52400 Unemployment Insurance	102	164	204	266	188	(29.32%)
50022951 - 52500 Workers Compensation	576	799	1,023	1,283	1,666	29.87%
50022951 - 52900 Other Employee Benefits	89	139	145	195	222	13.85%
Personnel Expenses	23,728	38,498	43,416	52,291	61,579	17.76%
50022952 - 54300 Repair/Maintenance Services	9,662	2,121	6,846	5,500	5,500	0.00%
50022952 - 54500 Construction Services	0	0	0	2,000	2,000	0.00%
50022952 - 56100 General Supplies	3,694	2,907	2,491	8,100	8,100	0.00%
50022952 - 56140 Facility Maintenance Supplies	1,236	12,183	22,332	14,086	13,643	(3.14%)
Operating Expenses	14,592	18,508	31,669	29,686	29,243	(1.49%)
Total Facilities Maintenance	38,321	57,005	75,085	81,977	90,822	10.79%

Electric Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

City of Unalaska
FY2015 Water Budget Summary
Adopted May 27, 2014

Water Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	43,115	60,830	76,787	77,751	133,887	72.20%
Charges for Services	2,019,596	2,214,337	2,322,929	2,291,158	2,425,789	5.88%
Assessments	594	241	229	418	418	0.00%
Non-recurring Revenues	0	0	0	605,589	752,234	24.22%
Total Revenues	2,063,305	2,275,407	2,399,944	2,974,916	3,312,328	10.19%
EXPENDITURES						
Utility Administration	1,297,638	1,381,545	1,356,438	1,428,028	1,404,494	(1.65%)
Water Operations	868,789	835,114	965,667	1,128,187	1,143,082	1.32%
Transfers Out	0	0	0	376,175	663,787	76.46%
Veh & Equip Maintenance	39,098	20,608	30,907	32,759	34,754	6.09%
Facilities Maintenance	22,000	11,023	19,189	20,088	66,210	229.61%
Total Expenditures	2,227,525	2,248,291	2,372,202	2,985,236	3,312,328	9.87%
Water Proprietary Fund Net	(164,221)	27,116	27,743	(10,320)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	384,099	111,467	908,928	1,404,494	42.40%
Water Operations	759,637	383,445	0	1,143,082	34.51%
Veh & Equip Maintenance	24,754	10,000	0	34,754	1.05%
Facilities Maintenance	16,010	50,200	0	66,210	2.00%
Total Operating Expenditures	1,184,501	555,112	908,928	2,648,541	
Transfers Out	0	0	663,787	663,787	20.04%
	0	0	663,787	663,787	

City of Unalaska
FY2015 Water Budget Detail
Revenues
Adopted May 27, 2014

Water Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
51015541 - 42359 Other State Revenue	43,115	60,830	76,787	77,751	133,887	72.20%
Total Intergovernmental	43,115	60,830	76,787	77,751	133,887	72.20%
Charges for Services						
51015542 - 44210 Unmetered Water Sales	137,507	136,966	135,269	136,966	142,680	4.17%
51015542 - 44220 Metered Water Consumption	1,872,939	2,077,629	2,134,990	2,149,443	2,200,880	2.39%
51015542 - 44221 Metered Water Flat Fees	0	0	0	0	77,480	0.00%
51015542 - 44260 System Development Chgs	565	5,653	29,639	3,109	3,109	0.00%
51015542 - 44270 Other Services	6,448	(7,054)	21,471	0	0	0.00%
51015542 - 44280 Late Fees	2,136	1,143	1,560	1,640	1,640	0.00%
Total Charges for Services	2,019,596	2,214,337	2,322,929	2,291,158	2,425,789	5.88%
Assessments						
51015544 - 46513 Special Assess Pen & Int	594	241	229	418	418	0.00%
Total Assessments	594	241	229	418	418	0.00%
Non-recurring Revenues						
51015549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	605,589	752,234	24.22%
Total Non-recurring Revenues	0	0	0	605,589	752,234	24.22%
Water Fund Net	2,063,305	2,275,407	2,399,944	2,974,916	3,312,328	11.34%

Water Enterprise Fund: **Water Utility Administration** (5100-040)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the water utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages water utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective and environmentally responsible manner.*
- *To maintain a well trained knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee the Water Well Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure Employees receive professional progressive training.	To maintain a well trained knowledgeable staff.
Oversee the construction of the New Water Plant.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

Water 2015 Performance Measurements

<i>Prevent turbidity of greater than 5.0 NTU's from entering the CT Tank.</i>	FY14 (Actual)	FY15 (Target)
Turbidity entering CT Tank	0 NTU	0 NTU

<i>Replace 60% of the remaining old water meters with the new high efficiency meters.</i>	FY14 (Actual)	FY15 (Target)
Percentage of meters replaced	15	15

<i>Zero environmental regulation violations.</i>	FY14 (Actual)	FY15 (Target)
Violations	0	0

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Adopted May 27, 2014

Water Proprietary		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Utility Administration							
51024051 - 51100	Salaries and Wages	192,807	185,295	186,567	201,531	205,678	2.06%
51024051 - 51200	Temporary Employees	2,284	3,268	2,339	2,475	2,695	8.89%
51024051 - 51300	Overtime	943	866	1,015	563	846	50.27%
51024051 - 52100	Health Insurance Benefit	61,377	39,337	58,585	73,286	63,959	(12.73%)
51024051 - 52200	FICA & Medicare Emplr Match	14,900	14,361	14,365	15,529	15,865	2.16%
51024051 - 52300	PERS Employer Contribution	57,689	61,264	65,741	71,054	89,666	26.19%
51024051 - 52400	Unemployment Insurance	1,056	1,254	1,444	1,978	1,297	(34.43%)
51024051 - 52500	Workers Compensation	3,609	2,449	2,654	3,315	3,656	10.30%
51024051 - 52900	Other Employee Benefits	434	299	297	385	437	13.51%
Personnel Expenses		335,100	308,392	333,006	370,116	384,099	3.78%
51024052 - 53230	Legal Services	0	0	0	1,000	1,000	0.00%
51024052 - 53240	Engineering/Architectural Svs	716	9,240	13,298	600	1,100	83.33%
51024052 - 53260	Training Services	1,016	1,594	825	500	850	70.00%
51024052 - 53300	Other Professional Svs	4,034	191	455	3,830	6,381	66.61%
51024052 - 53410	Software / Hardware Support	1,299	4,385	9,656	14,048	13,680	(2.62%)
51024052 - 54110	Water / Sewerage	406	389	641	425	425	0.00%
51024052 - 54210	Solid Waste	1,224	1,166	970	1,000	1,000	0.00%
51024052 - 54230	Custodial Services/Supplies	4,197	3,722	3,691	6,150	6,150	0.00%
51024052 - 54300	Repair/Maintenance Services	203	1,082	1,082	850	850	0.00%
51024052 - 54420	Equipment Rental	0	230	167	300	250	(16.67%)
51024052 - 55200	General Insurance	19,514	14,794	14,453	19,743	18,543	(6.08%)
51024052 - 55310	Telephone / Fax/TV	1,230	1,090	839	2,000	2,000	0.00%
51024052 - 55320	Network / Internet	0	2,109	2,837	3,000	3,500	16.67%
51024052 - 55903	Travel and Related Costs	2,409	5,143	2,380	2,500	4,000	60.00%
51024052 - 55904	Banking / Credit Card Fees	2,866	3,762	4,952	2,800	3,000	7.14%
51024052 - 55905	Postal Services	1,919	2,023	2,429	2,500	2,500	0.00%
51024052 - 55906	Membership Dues	397	200	230	350	350	0.00%
51024052 - 55908	Employee Moving Costs	0	0	0	0	3,000	0.00%
51024052 - 56100	General Supplies	40	226	167	200	200	0.00%
51024052 - 56120	Office Supplies	3,130	4,764	1,963	3,178	3,100	(2.44%)
51024052 - 56150	Computer Hardware / Software	1,268	1,457	7,570	16,112	5,540	(65.62%)
51024052 - 56220	Electricity	11,711	16,349	15,375	16,000	16,000	0.00%
51024052 - 56240	Heating Oil	15,732	17,954	16,145	15,648	15,648	0.00%
51024052 - 56260	Gasoline for Vehicles	649	756	883	550	550	0.00%
51024052 - 56320	Business Meals	0	0	173	200	200	0.00%
51024052 - 56330	Food/Bev/Related Emp Apprctn	866	797	927	1,050	1,050	0.00%
51024052 - 56400	Books and Periodicals	374	115	852	0	600	0.00%
Operating Expenses		75,199	93,540	102,960	114,534	111,467	(2.68%)
Capital Outlay		2,522	97,254	0	0	0	0.00%
51024054 - 58100	Depreciation	831,646	863,200	899,856	926,150	889,727	(3.93%)
51024054 - 58500	Bad Debt Expense	0	1,253	31	0	0	0.00%
51024054 - 58910	Allocations IN-Debit	17,748	17,748	20,381	17,228	19,201	11.45%
51024054 - 59100	Interest Expense	665	159	204	0	0	0.00%
Other Expenses		884,817	882,360	920,472	943,378	908,928	(3.65%)
Total Utility Administration		1,297,638	1,381,545	1,356,438	1,428,028	1,404,494	(1.65%)

Water Enterprise Fund: **Water Operations** (5100-043)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Maintains and operates all components of the public water system, including reservoirs, wells, buildings, hydrants and pipelines.*
- *Performs sampling and testing for regulatory compliance and permitting requirements.*
- *Works with customers on health, water use and water quality related issues.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective, and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Assist in the Water Well Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure a violation free operation during the construction of the New Water Plant.	Operate the utility in a safe, cost effective, and environmentally responsible manner.
Provide assistance in the construction of the New Water Plant.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Adopted May 27, 2014

Water Proprietary		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Water Operations							
51024351 - 51100	Salaries and Wages	291,844	309,216	311,472	336,415	353,693	5.14%
51024351 - 51200	Temporary Employees	7,547	4,082	17,870	55,143	56,797	3.00%
51024351 - 51300	Overtime	16,198	13,522	34,417	23,100	31,672	37.11%
51024351 - 52100	Health Insurance Benefit	81,090	56,096	82,760	108,862	94,899	(12.83%)
51024351 - 52200	FICA & Medicare Emplr Match	24,143	25,002	26,996	31,720	33,825	6.64%
51024351 - 52300	PERS Employer Contribution	91,284	107,704	120,097	127,821	168,504	31.83%
51024351 - 52400	Unemployment Insurance	1,418	1,823	2,414	3,931	2,588	(34.16%)
51024351 - 52500	Workers Compensation	12,382	8,626	9,708	12,529	14,999	19.71%
51024351 - 52900	Other Employee Benefits	1,676	1,702	1,887	2,664	2,660	(0.15%)
	Personnel Expenses	527,583	527,773	607,621	702,185	759,637	8.18%
51024352 - 53240	Engineering/Architectural Svcs	5,264	2,500	0	14,800	13,300	(10.14%)
51024352 - 53260	Training Services	3,358	3,985	19,809	6,400	6,400	0.00%
51024352 - 53300	Other Professional Svcs	24,814	39,912	28,677	32,033	31,500	(1.66%)
51024352 - 53410	Software / Hardware Support	5,136	1,408	2,040	4,687	4,770	1.77%
51024352 - 53420	Sampling / Testing	23,500	25,307	25,540	27,920	29,000	3.87%
51024352 - 53490	Other Technical Services	211	160	218	0	0	0.00%
51024352 - 54110	Water / Sewerage	0	0	176	0	0	0.00%
51024352 - 54210	Solid Waste	1,894	2,077	1,936	1,800	1,900	5.56%
51024352 - 54300	Repair/Maintenance Services	6,520	11,915	7,845	15,000	18,000	20.00%
51024352 - 54500	Construction Services	0	500	130	10,000	10,000	0.00%
51024352 - 55310	Telephone / Fax/TV	6,577	4,311	3,678	5,200	5,200	0.00%
51024352 - 55320	Network / Internet	1,082	1,135	960	2,000	2,000	0.00%
51024352 - 55330	Radio	0	0	0	400	400	0.00%
51024352 - 55901	Advertising	781	0	0	1,000	1,000	0.00%
51024352 - 55903	Travel and Related Costs	4,328	4,378	4,415	5,400	5,400	0.00%
51024352 - 55905	Postal Services	0	0	29	0	0	0.00%
51024352 - 55906	Membership Dues	1,108	917	847	700	900	28.57%
51024352 - 55907	Permit Fees	959	200	695	500	550	10.00%
51024352 - 56100	General Supplies	132,285	72,740	104,652	171,100	124,100	(27.47%)
51024352 - 56110	Sand / Gravel / Rock	1,000	0	1,998	3,000	3,000	0.00%
51024352 - 56115	Chemicals	19,949	28,695	23,638	24,400	25,900	6.15%
51024352 - 56120	Office Supplies	471	541	0	400	600	50.00%
51024352 - 56130	Machinery / Vehicle Parts	0	43	0	1,737	0	(100.00%)
51024352 - 56150	Computer Hardware / Software	776	545	2,623	1,700	1,700	0.00%
51024352 - 56220	Electricity	67,446	85,164	105,503	75,000	75,000	0.00%
51024352 - 56230	Propane	260	150	263	300	900	200.00%
51024352 - 56240	Heating Oil	7,948	9,649	12,418	13,125	13,125	0.00%
51024352 - 56260	Gasoline for Vehicles	6,531	7,463	7,272	6,200	7,600	22.58%
51024352 - 56270	Diesel for Equipment	271	1,227	745	1,200	1,200	0.00%
51024352 - 56320	Business Meals	0	0	1,202	0	0	0.00%
51024352 - 56400	Books and Periodicals	0	0	738	0	0	0.00%
	Operating Expenses	341,206	307,342	358,047	426,002	383,445	(9.99%)
	Total Water Operations	868,789	835,114	965,667	1,128,187	1,143,082	1.32%

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Adopted May 27, 2014

Water Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers Out						
51029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	376,175	663,787	76.46%
Other Expenses	0	0	0	376,175	663,787	76.46%
Total Transfers Out	0	0	0	376,175	663,787	76.46%

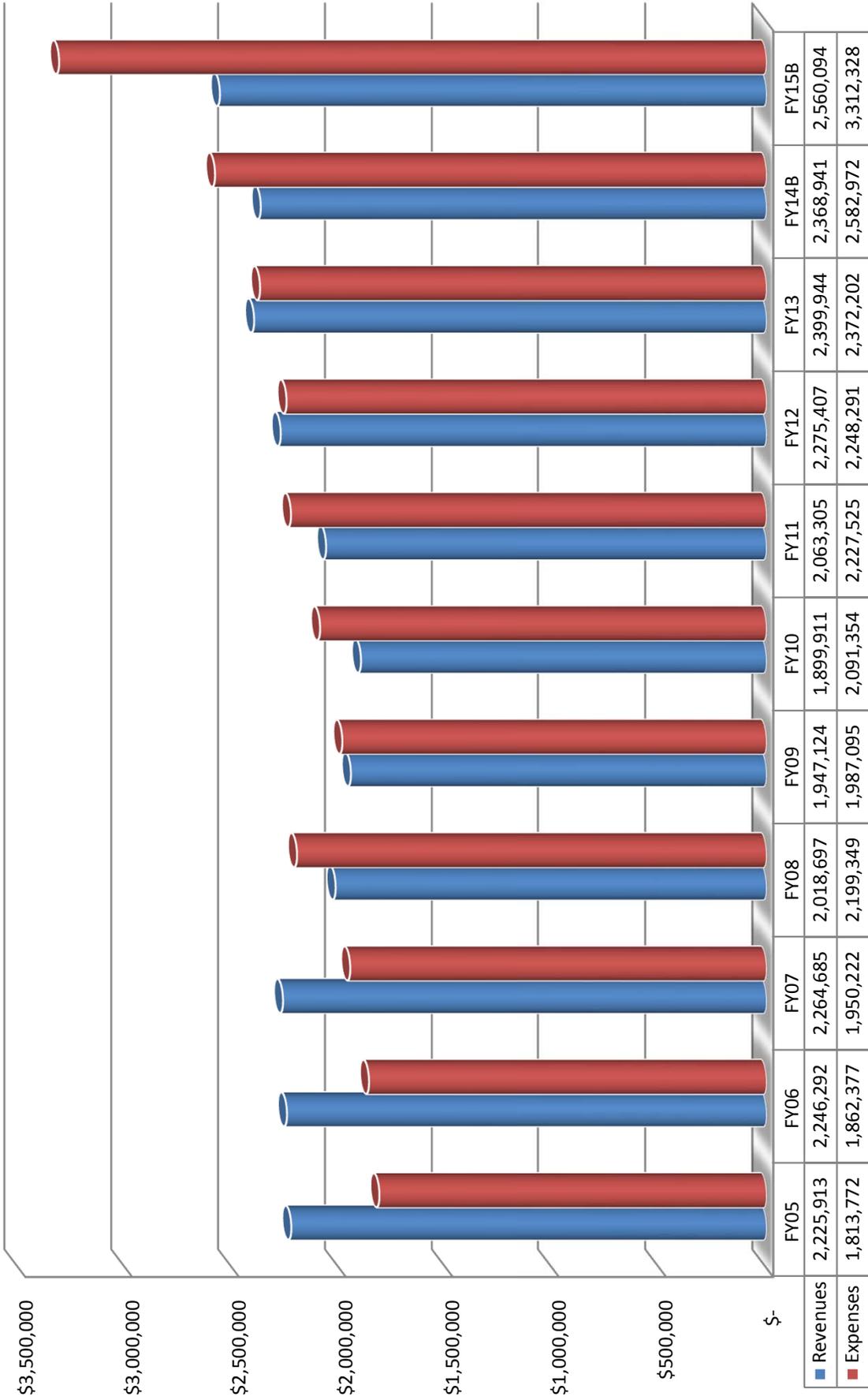
City of Unalaska
FY2015 Water Budget Detail
Expenditures
Adopted May 27, 2014

Water Proprietary		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
51022851 - 51100	Salaries and Wages	14,221	10,388	13,457	12,312	13,241	7.55%
51022851 - 52100	Health Insurance Benefit	4,022	1,668	4,974	4,362	3,811	(12.63%)
51022851 - 52200	FICA & Medicare Emplr Match	1,088	800	1,029	942	1,014	7.64%
51022851 - 52300	PERS Employer Contribution	4,330	3,538	4,877	4,394	5,830	32.68%
51022851 - 52400	Unemployment Insurance	76	92	100	119	77	(35.29%)
51022851 - 52500	Workers Compensation	683	371	548	546	697	27.71%
51022851 - 52900	Other Employee Benefits	103	63	79	84	84	0.00%
	Personnel Expenses	24,523	16,991	25,064	22,759	24,754	8.77%
51022852 - 56100	General Supplies	5	0	288	0	0	0.00%
51022852 - 56130	Machinery / Vehicle Parts	14,422	3,617	5,555	10,000	10,000	0.00%
	Operating Expenses	14,575	3,617	5,843	10,000	10,000	0.00%
	Total Veh & Equip Maintenance	39,098	20,608	30,907	32,759	34,754	6.09%

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Adopted May 27, 2014

Water Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
51022951 - 51100 Salaries and Wages	6,907	4,747	5,135	7,269	8,441	16.12%
51022951 - 51200 Temporary Employees	68	294	33	0	0	0.00%
51022951 - 51300 Overtime	46	0	0	126	126	0.00%
51022951 - 52100 Health Insurance Benefit	1,925	1,309	1,953	2,579	2,479	(3.88%)
51022951 - 52200 FICA & Medicare Emplr Match	537	385	395	563	653	15.99%
51022951 - 52300 PERS Employer Contribution	2,017	1,528	1,822	2,598	3,773	45.23%
51022951 - 52400 Unemployment Insurance	28	17	24	70	49	(30.00%)
51022951 - 52500 Workers Compensation	281	176	204	334	433	29.88%
51022951 - 52900 Other Employee Benefits	48	29	27	49	56	14.29%
Personnel Expenses	11,858	8,485	9,593	13,588	16,010	17.83%
51022952 - 54300 Repair/Maintenance Services	1,534	286	7,654	2,000	45,700	2185.00%
51022952 - 54500 Construction Services	0	0	0	1,000	1,000	0.00%
51022952 - 56100 General Supplies	814	845	304	1,000	1,000	0.00%
51022952 - 56140 Facility Maintenance Supplies	7,777	1,407	1,638	2,500	2,500	0.00%
Operating Expenses	10,143	2,538	9,595	6,500	50,200	672.31%
Total Facilities Maintenance	22,000	11,023	19,189	20,088	66,210	229.61%

Water Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

City of Unalaska
FY2015 Wastewater Budget Summary
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	345,776	324,300	63,627	62,052	103,095	66.14%
Charges for Services	1,456,221	1,813,173	1,895,415	1,840,004	2,086,599	13.40%
Assessments	1,833	2,172	2,850	2,172	2,172	0.00%
Non-recurring Revenues	0	0	0	133,745	57,208	(57.23%)
Total Revenues	1,803,830	2,139,645	1,961,892	2,037,973	2,249,074	9.39%
EXPENDITURES						
Utility Administration	948,505	1,493,624	890,258	966,128	1,019,395	5.51%
Wastewater Operations	765,422	770,258	892,433	1,037,015	1,060,462	2.26%
Transfers Out	0	0	0	0	111,000	0.00%
Veh & Equip Maintenance	14,931	22,865	13,246	23,675	25,425	7.39%
Facilities Maintenance	19,305	15,663	22,456	29,501	32,793	11.16%
Total Expenditures	1,748,162	2,302,410	1,818,393	2,056,319	2,249,074	8.57%
Transfers In	0	555,000	0	0	0	0.00%
Wastewater Proprietary Fund Net	55,668	392,235	143,499	(18,346)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	306,706	96,741	562,723	1,019,395	45.33%
Wastewater Operations	561,012	499,450	0	1,060,462	47.15%
Veh & Equip Maintenance	19,450	5,975	0	25,425	1.13%
Facilities Maintenance	22,416	10,377	0	32,793	1.46%
Total Operating Expenditures	909,583	612,543	562,723	2,138,074	
Transfers Out	0	0	111,000	111,000	4.94%
	0	0	111,000	111,000	

City of Unalaska
FY2015 Wastewater Budget Detail
Revenues
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
52016041 - 42359 Other State Revenue	345,776	324,300	63,627	62,052	103,095	66.14%
Total Intergovernmental	345,776	324,300	63,627	62,052	103,095	66.14%
Charges for Services						
52016042 - 44310 Unmetered Wastewater Sales	254,577	292,768	304,660	305,988	343,596	12.29%
52016042 - 44320 Metered Commercial Sales	1,049,244	1,400,660	1,470,848	1,421,649	1,630,636	14.70%
52016042 - 44330 Metered Industrial Sales	37,583	55,786	56,284	49,003	49,003	0.00%
52016042 - 44340 Vactor Services	47,587	66,627	52,544	56,553	56,553	0.00%
52016042 - 44370 Other Services	64,868	(4,162)	8,443	5,316	5,316	0.00%
52016042 - 44380 Late Fees	2,362	1,495	2,636	1,495	1,495	0.00%
Total Charges for Services	1,456,221	1,813,173	1,895,415	1,840,004	2,086,599	13.40%
Assessments						
52016044 - 46513 Special Assess Pen & Int	1,833	2,172	2,850	2,172	2,172	0.00%
Total Assessments	1,833	2,172	2,850	2,172	2,172	0.00%
Other Financing Sources						
52019848 - 49100 Transfers From General Fund	0	555,000	0	0	0	0.00%
Total Other Financing Sources	0	555,000	0	0	0	0.00%
Non-recurring Revenues						
52016049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	133,745	57,208	(57.23%)
Total Non-recurring Revenues	0	0	0	133,745	57,208	(57.23%)
Wastewater Fund Net	1,803,830	2,694,645	1,961,892	2,037,973	2,249,074	10.36%

Wastewater Enterprise Fund: **Wastewater Utility Administration** (5200-040)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the wastewater utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages wastewater utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee the construction of the new Wastewater Plant.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.
Ensure Chemical Enhanced Treatment Plant Operator training	To provide excellent customer service with helpful, knowledgeable staff.
Oversee the Wastewater Department projects are progressing and completed under budget.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

Wastewater 2015 Performance Measurements

<i>Clean 35% of the collection system.</i>	FY14 (Actual)	FY15 (Target)
Percentage of Sewer Cleaned	35	35

<i>Use RTK to collect GIS information on 10% of the collection system.</i>	FY14 (Actual)	FY15 (Target)
Percentage of GIS information collected	10	10

<i>Zero sanitary sewer overflows.</i>	FY14 (Actual)	FY15 (Target)
Number of sanitary sewer overflows	0	0

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Utility Administration						
52024051 - 51100 Salaries and Wages	122,298	146,735	146,645	160,415	163,329	1.82%
52024051 - 51200 Temporary Employees	1,581	2,910	2,169	2,475	2,695	8.89%
52024051 - 51300 Overtime	448	566	626	308	567	84.09%
52024051 - 52100 Health Insurance Benefit	38,924	31,715	46,468	58,977	51,472	(12.73%)
52024051 - 52200 FICA & Medicare Emplr Match	9,460	11,421	11,342	12,423	12,667	1.96%
52024051 - 52300 PERS Employer Contribution	36,460	48,860	52,869	56,598	71,293	25.96%
52024051 - 52400 Unemployment Insurance	681	1,010	1,158	1,612	1,054	(34.62%)
52024051 - 52500 Workers Compensation	2,238	2,129	2,325	2,974	3,286	10.51%
52024051 - 52900 Other Employee Benefits	206	238	233	291	343	17.87%
Personnel Expenses	212,296	245,584	263,834	296,073	306,706	3.59%
52024052 - 53230 Legal Services	161,739	98	4,464	7,000	7,000	0.00%
52024052 - 53240 Engineering/Architectural Svs	537	8,336	11,640	3,500	3,500	0.00%
52024052 - 53260 Training Services	716	419	500	1,000	1,000	0.00%
52024052 - 53300 Other Professional Svs	3,821	319	455	4,051	3,733	(7.85%)
52024052 - 53320 Envrnmntl Remdtn related costs	0	669,529	9,657	0	0	0.00%
52024052 - 53410 Software / Hardware Support	1,514	1,462	8,448	12,292	11,970	(2.62%)
52024052 - 54110 Water / Sewerage	203	194	320	600	600	0.00%
52024052 - 54210 Solid Waste	563	600	489	625	625	0.00%
52024052 - 54230 Custodial Services/Supplies	2,798	2,496	2,461	3,000	3,000	0.00%
52024052 - 54300 Repair/Maintenance Services	203	1,082	1,082	1,000	1,000	0.00%
52024052 - 54420 Equipment Rental	0	167	122	200	150	(25.00%)
52024052 - 55200 General Insurance	10,425	8,552	9,306	12,433	10,153	(18.34%)
52024052 - 55310 Telephone / Fax/TV	1,273	1,095	1,032	2,500	2,500	0.00%
52024052 - 55320 Network / Internet	0	703	2,482	2,625	3,000	14.29%
52024052 - 55903 Travel and Related Costs	0	1,602	197	2,500	2,500	0.00%
52024052 - 55904 Banking / Credit Card Fees	1,433	1,881	2,476	2,000	2,000	0.00%
52024052 - 55905 Postal Services	1,159	1,308	1,414	1,800	1,800	0.00%
52024052 - 56100 General Supplies	20	0	147	200	200	0.00%
52024052 - 56120 Office Supplies	2,967	4,375	1,866	4,500	3,500	(22.22%)
52024052 - 56150 Computer Hardware / Software	566	0	7,362	25,767	15,660	(39.23%)
52024052 - 56220 Electricity	5,856	8,174	7,687	8,000	8,000	0.00%
52024052 - 56240 Heating Oil	15,202	17,954	16,145	15,648	12,000	(23.31%)
52024052 - 56260 Gasoline for Vehicles	649	756	883	800	900	12.50%
52024052 - 56320 Business Meals	0	0	20	200	200	0.00%
52024052 - 56330 Food/Bev/Related Emp Apprctn	817	750	861	1,000	1,000	0.00%
52024052 - 56400 Books and Periodicals	374	115	852	150	750	400.00%
Operating Expenses	212,834	733,649	92,368	113,391	96,741	(14.68%)
52024053 - 57400 Machinery and Equipment	2,522	2,230	0	0	53,225	0.00%
Capital Outlay	2,522	2,230	0	0	53,225	0.00%
52024054 - 58100 Depreciation	464,216	494,518	516,814	538,386	543,608	0.97%
52024054 - 58500 Bad Debt Expense	0	5,748	23	0	0	0.00%
52024054 - 58910 Allocations IN-Debit	11,724	11,724	13,463	14,951	16,439	9.95%
52024054 - 59100 Interest Expense	5,331	172	3,757	3,327	2,676	(19.57%)
Other Expenses	520,853	512,161	534,056	556,664	562,723	1.09%
Total Utility Administration	948,505	1,493,624	890,258	966,128	1,019,395	5.51%

Wastewater Enterprise Fund: **Wastewater Operations** (5200-045)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Maintains and operates all components of the public wastewater collection and treatment system, including lift stations, manholes, sewer lines and the wastewater treatment plant.*
- *Performs inspections, sampling and testing for regulatory compliance and permitting requirements.*
- *Responds to service calls to clear blockages, repair damaged services, vector septic tanks and portable toilets, and clean privately owned storm drain systems.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Ensure all Wastewater Department Operators stay current with their certifications and training.	To provide excellent customer service with helpful, knowledgeable staff.
Maintain the environmental integrity of the Wastewater System.	To operate the utility in a cost effective and environmentally responsible manner.
Maintain the operational integrity of the Wastewater Plant during construction of the new Wastewater Plant.	To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Wastewater Operations						
52024551 - 51100 Salaries and Wages	257,211	265,175	282,181	329,272	273,893	(16.82%)
52024551 - 51200 Temporary Employees	21,701	13,993	23,668	32,582	26,270	(19.37%)
52024551 - 51300 Overtime	9,050	8,935	7,921	14,499	30,000	106.91%
52024551 - 52100 Health Insurance Benefit	65,848	45,378	69,433	102,338	66,381	(35.14%)
52024551 - 52200 FICA & Medicare Emplr Match	22,029	22,040	23,775	28,791	25,256	(12.28%)
52024551 - 52300 PERS Employer Contribution	76,882	88,513	99,364	116,550	125,034	7.28%
52024551 - 52400 Unemployment Insurance	1,304	1,620	2,123	3,340	1,651	(50.57%)
52024551 - 52500 Workers Compensation	11,442	8,494	9,052	12,921	10,675	(17.38%)
52024551 - 52900 Other Employee Benefits	1,546	1,554	1,619	2,368	1,852	(21.79%)
Personnel Expenses	467,013	455,703	519,136	642,661	561,012	(12.70%)
52024552 - 53240 Engineering/Architectural Svs	0	1,250	0	2,000	2,000	0.00%
52024552 - 53260 Training Services	1,676	1,054	1,215	3,900	5,100	30.77%
52024552 - 53300 Other Professional Svs	983	1,870	12,138	10,585	6,200	(41.43%)
52024552 - 53410 Software / Hardware Support	978	1,013	1,050	4,813	5,250	9.08%
52024552 - 53420 Sampling / Testing	47,056	14,363	12,194	16,920	36,000	112.77%
52024552 - 54110 Water / Sewerage	850	691	1,350	900	1,600	77.78%
52024552 - 54210 Solid Waste	9,416	10,467	10,446	11,000	18,000	63.64%
52024552 - 54300 Repair/Maintenance Services	155	1,423	11,698	5,000	5,000	0.00%
52024552 - 54420 Equipment Rental	0	0	0	1,000	1,000	0.00%
52024552 - 54500 Construction Services	0	0	0	5,000	5,000	0.00%
52024552 - 55310 Telephone / Fax/TV	9,472	8,703	6,139	7,000	7,500	7.14%
52024552 - 55330 Radio	0	0	0	200	200	0.00%
52024552 - 55901 Advertising	0	0	0	500	500	0.00%
52024552 - 55903 Travel and Related Costs	0	0	0	3,800	7,200	89.47%
52024552 - 55905 Postal Services	0	0	0	200	200	0.00%
52024552 - 55906 Membership Dues	105	0	50	300	300	0.00%
52024552 - 55907 Permit Fees	1,680	188	1,680	1,800	1,800	0.00%
52024552 - 55908 Employee Moving Costs	0	0	0	0	5,000	0.00%
52024552 - 56100 General Supplies	59,101	57,187	112,182	114,036	108,300	(5.03%)
52024552 - 56110 Sand / Gravel / Rock	0	0	1,982	3,000	0	(100.00%)
52024552 - 56115 Chemicals	1,555	1,576	1,639	3,500	10,000	185.71%
52024552 - 56120 Office Supplies	483	1,641	0	400	450	12.50%
52024552 - 56150 Computer Hardware / Software	1,982	0	425	0	0	0.00%
52024552 - 56220 Electricity	87,692	123,875	115,157	118,100	150,000	27.01%
52024552 - 56230 Propane	3,440	3,506	3,137	5,000	5,500	10.00%
52024552 - 56240 Heating Oil	67,923	80,840	75,928	71,300	110,000	54.28%
52024552 - 56260 Gasoline for Vehicles	2,617	3,045	3,081	2,200	4,400	100.00%
52024552 - 56270 Diesel for Equipment	1,246	1,864	1,806	1,900	2,500	31.58%
52024552 - 56330 Food/Bev/Related Emp Apprctn	0	0	0	0	300	0.00%
52024552 - 56400 Books and Periodicals	0	0	0	0	150	0.00%
Operating Expenses	298,409	314,555	373,297	394,355	499,450	26.65%
Total Wastewater Operations	765,422	770,258	892,433	1,037,015	1,060,462	2.26%

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers Out						
52029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	0	111,000	0.00%
Other Expenses	0	0	0	0	111,000	0.00%
Total Transfers Out	0	0	0	0	111,000	0.00%

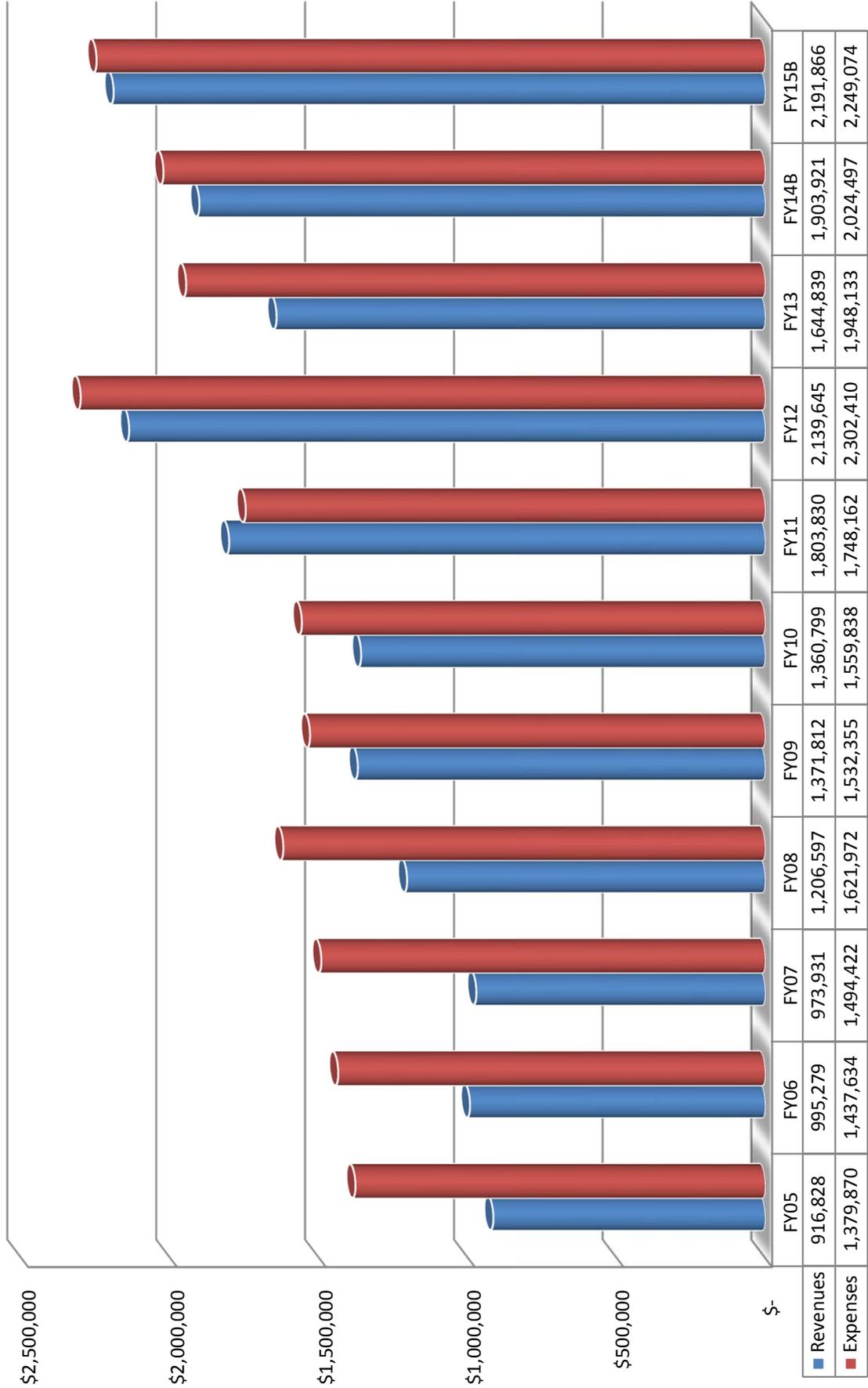
City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
52022851 - 51100 Salaries and Wages	6,675	9,961	5,400	9,673	10,403	7.55%
52022851 - 52100 Health Insurance Benefit	2,279	3,165	1,557	3,427	2,995	(12.61%)
52022851 - 52200 FICA & Medicare Emplr Match	511	764	413	739	796	7.71%
52022851 - 52300 PERS Employer Contribution	2,091	3,378	1,939	3,451	4,582	32.77%
52022851 - 52400 Unemployment Insurance	21	41	30	90	60	(33.33%)
52022851 - 52500 Workers Compensation	352	274	303	429	548	27.71%
52022851 - 52900 Other Employee Benefits	38	61	22	66	66	0.00%
Personnel Expenses	11,966	17,670	9,664	17,875	19,450	8.81%
52022852 - 54300 Repair/Maintenance Services	0	0	0	300	300	0.00%
52022852 - 56100 General Supplies	0	0	518	500	675	35.00%
52022852 - 56130 Machinery / Vehicle Parts	2,816	5,195	3,064	5,000	5,000	0.00%
Operating Expenses	2,965	5,195	3,582	5,800	5,975	3.02%
Total Veh & Equip Maintenance	14,931	22,865	13,246	23,675	25,425	7.39%

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Adopted May 27, 2014

Wastewater Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
52022951 - 51100 Salaries and Wages	7,293	8,360	9,088	9,901	11,497	16.12%
52022951 - 51200 Temporary Employees	12	0	40	0	0	0.00%
52022951 - 51300 Overtime	46	287	353	497	497	0.00%
52022951 - 52100 Health Insurance Benefit	1,291	961	1,669	3,632	3,471	(4.43%)
52022951 - 52200 FICA & Medicare Emplr Match	562	661	725	793	916	15.51%
52022951 - 52300 PERS Employer Contribution	2,188	2,819	3,376	3,663	5,280	44.14%
52022951 - 52400 Unemployment Insurance	32	52	54	98	70	(28.57%)
52022951 - 52500 Workers Compensation	332	281	385	465	602	29.44%
52022951 - 52900 Other Employee Benefits	43	48	54	75	83	10.67%
Personnel Expenses	11,799	13,469	15,745	19,124	22,416	17.21%
52022952 - 53300 Other Professional	0	110	87	0	0	0.00%
52022952 - 53420 Sampling / Testing	0	0	105	0	0	0.00%
52022952 - 54300 Repair/Maintenance Services	6,338	896	1,807	1,700	1,700	0.00%
52022952 - 54500 Construction Services	0	0	0	1,377	1,377	0.00%
52022952 - 56100 General Supplies	0	84	1,945	2,500	2,500	0.00%
52022952 - 56140 Facility Maintenance Supplies	1,167	1,104	2,767	4,800	4,800	0.00%
Operating Expenses	7,506	2,194	6,711	10,377	10,377	0.00%
Total Facilities Maintenance	19,305	15,663	22,456	29,501	32,793	11.16%

Waste Water Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

City of Unalaska
FY2015 Solid Waste Budget Summary
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	292,920	562,357	75,010	124,755	122,258	(2.00%)
Charges for Services	1,330,879	1,555,307	1,630,045	1,469,763	1,733,981	17.98%
Non-recurring Revenues	(9,106)	0	0	802,122	1,050,932	31.02%
Total Revenues	1,614,693	2,117,663	1,705,056	2,396,640	2,907,171	17.56%
EXPENDITURES						
Utility Administration	743,387	826,627	891,742	940,187	1,279,814	36.12%
Solid Waste Operations	1,075,261	1,139,369	1,211,125	1,307,191	1,364,151	4.36%
Transfers Out	0	0	0	0	49,900	0.00%
Veh & Equip Maintenance	75,867	52,597	79,014	129,327	134,689	4.15%
Facilities Maintenance	82,704	74,541	38,577	68,500	78,616	14.77%
Total Expenditures	1,977,219	2,093,134	2,220,457	2,445,205	2,907,171	15.89%
Transfers In	616,075	415,630	0	0	0	0.00%
Solid Waste Proprietary Fund Net	253,549	440,159	(515,401)	(48,565)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	244,965	134,539	870,310	1,279,814	44.02%
Solid Waste Operations	687,851	676,300	0	1,364,151	46.92%
Veh & Equip Maintenance	78,689	56,000	0	134,689	4.63%
Facilities Maintenance	67,040	11,576	0	78,616	2.70%
Total Operating Expenditures	1,078,546	878,415	870,310	2,857,271	
Transfers Out	0	0	49,900	49,900	1.72%
	0	0	49,900	49,900	

City of Unalaska
FY2015 Solid Waste Budget Detail
Revenues
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
53016541 - 42353 Motor Vehicle Tax - Landfill	21,768	61,300	0	50,000	0	(100.00%)
53016541 - 42359 Other State Revenue	271,152	501,057	75,010	74,755	122,258	63.54%
Total Intergovernmental	292,920	562,357	75,010	124,755	122,258	(2.00%)
Charges for Services						
53016542 - 44410 Tipping Fees	1,046,458	1,210,172	1,160,325	1,124,629	1,270,620	12.98%
53016542 - 44420 Vehicle Disposal Fees	8,286	0	4,333	0	0	0.00%
53016542 - 44421 Motor Vehicle Tax - Landfill	0	0	65,000	0	50,000	0.00%
53016542 - 44470 Other Fees	95,609	141,856	196,500	141,856	210,000	48.04%
53016542 - 44480 Late Fees	974	1,174	1,201	1,174	1,257	7.07%
53016542 - 44490 Landfill Maintenance Fees	179,551	202,104	202,687	202,104	202,104	0.00%
Total Charges for Services	1,330,879	1,555,307	1,630,045	1,469,763	1,733,981	17.98%
Other Financing Sources						
53019848 - 49100 Transfers From General Fund	616,075	415,630	0	0	0	0.00%
Total Other Financing Sources	616,075	415,630	0	0	0	0.00%
Non-recurring Revenues						
53016549 - 49400 Gain-loss on Sale of Fixed Ass	(9,106)	0	0	0	0	0.00%
53016549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	802,122	1,050,932	31.02%
Total Non-recurring Revenues	(9,106)	0	0	802,122	1,050,932	31.02%
Solid Waste Fund Net	2,230,768	2,533,293	1,705,056	2,396,640	2,907,171	21.30%

Solid Waste Enterprise Fund: **Solid Waste Utility Administration** (5300-040)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, that meet or exceed our customers' needs and expectations safety, quality, and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the solid waste utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages solid waste utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *Maintain regulatory compliance requirements.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee the implementation of the Solid Waste Rate Study.	To operate the utility in a cost effective and environmentally responsible manner.
Oversee the construction of the Cells 2-1 and 2-2.	Enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely
Coordinate the removal of junk vehicles and metal.	To operate the utility in a cost effective and environmentally responsible manner.

Solid Waste 2015 Performance Measurements

<i>Zero violation of environmental regulation.</i>	FY14 (Actual)	FY15 (Target)
Number of Violations	0	0

<i>Remove Junk Vehicles at a cost of less than \$100 per vehicle.</i>	FY14 (Actual)	FY15 (Target)
Junk vehicle removal cost	\$33.00	\$33.00

<i>Maintain a DEC inspection score of at least 95 points annually.</i>	FY14 (Actual)	FY15 (Target)
ADEC Inspection score.	96.5	97.0

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Utility Administration						
53024051 - 51100 Salaries and Wages	83,155	119,306	118,984	131,170	132,535	1.04%
53024051 - 51200 Temporary Employees	612	1,470	1,084	1,238	1,347	8.80%
53024051 - 51300 Overtime	71	514	585	258	405	56.98%
53024051 - 52100 Health Insurance Benefit	24,742	24,253	35,262	44,775	39,078	(12.72%)
53024051 - 52200 FICA & Medicare Emplr Match	6,360	9,208	9,140	10,092	10,196	1.03%
53024051 - 52300 PERS Employer Contribution	24,649	40,292	41,744	46,141	57,674	25.00%
53024051 - 52400 Unemployment Insurance	419	770	869	1,205	789	(34.52%)
53024051 - 52500 Workers Compensation	1,285	1,800	1,973	2,508	2,737	9.15%
53024051 - 52900 Other Employee Benefits	60	147	144	172	204	18.60%
Personnel Expenses	141,353	197,759	209,785	237,559	244,965	3.12%
53024052 - 53230 Legal Services	0	0	63	1,000	1,000	0.00%
53024052 - 53240 Engineering/Architectural Svs	537	9,587	11,641	2,500	2,500	0.00%
53024052 - 53260 Training Services	716	318	500	1,000	1,000	0.00%
53024052 - 53300 Other Professional Svs	4,045	6,255	4,400	2,436	1,957	(19.66%)
53024052 - 53410 Software / Hardware Support	1,514	1,462	4,406	9,468	9,330	(1.46%)
53024052 - 54110 Water / Sewerage	203	194	320	250	250	0.00%
53024052 - 54210 Solid Waste	512	567	427	500	500	0.00%
53024052 - 54230 Custodial Services/Supplies	1,399	1,270	1,230	1,400	1,400	0.00%
53024052 - 54300 Repair/Maintenance Services	203	1,082	1,082	1,500	1,500	0.00%
53024052 - 54420 Equipment Rental	0	146	106	150	110	(26.67%)
53024052 - 55200 General Insurance	13,684	10,929	12,359	16,397	60,854	271.13%
53024052 - 55310 Telephone / Fax/TV	1,408	1,090	916	1,500	1,500	0.00%
53024052 - 55320 Network / Internet	0	703	1,064	1,125	1,125	0.00%
53024052 - 55903 Travel and Related Costs	0	759	373	5,000	5,000	0.00%
53024052 - 55904 Banking / Credit Card Fees	1,228	1,612	2,122	1,800	1,800	0.00%
53024052 - 55905 Postal Services	1,039	1,169	1,275	1,200	1,800	50.00%
53024052 - 55906 Membership Dues	183	389	195	400	0	(100.00%)
53024052 - 56100 General Supplies	30	0	55	200	200	0.00%
53024052 - 56120 Office Supplies	2,967	4,506	2,175	2,155	2,000	(7.19%)
53024052 - 56150 Computer Hardware / Software	566	1,393	6,521	22,113	13,865	(37.30%)
53024052 - 56220 Electricity	5,856	8,174	7,687	9,000	9,000	0.00%
53024052 - 56240 Heating Oil	15,202	17,954	16,145	15,648	15,648	0.00%
53024052 - 56260 Gasoline for Vehicles	649	755	857	1,000	1,000	0.00%
53024052 - 56320 Business Meals	0	0	120	200	0	(100.00%)
53024052 - 56330 Food/Bev/Related Emp Apprctn	942	848	1,100	1,000	750	(25.00%)
53024052 - 56400 Books and Periodicals	374	115	852	300	450	50.00%
Operating Expenses	53,290	71,278	77,991	99,242	134,539	35.57%
53024053 - 57400 Machinery and Equipment	2,522	1,680	0	0	30,000	0.00%
Capital Outlay	2,522	1,680	0	0	30,000	0.00%
53024054 - 58100 Depreciation	363,489	385,483	390,907	429,065	657,941	53.34%
53024054 - 58200 Landfill Closure/Post Closure	127,534	156,270	198,072	161,723	198,072	22.48%
53024054 - 58500 Bad Debt Expense	0	1,136	36	0	0	0.00%
53024054 - 58910 Allocations IN-Debit	13,020	13,020	14,951	12,598	14,297	13.49%
Other Expenses	546,222	555,909	603,966	603,386	870,310	44.24%
Total Utility Administration	743,387	826,627	891,742	940,187	1,279,814	36.12%

Solid Waste Enterprise Fund: ***Solid Waste Operations*** (5300-047)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Operates and maintains the landfill and baler facility, including repairing the roads, drainage and fences.*
- *Conducts sampling and testing for regulatory compliance and permitting requirements*
- *Weighs vehicles, sorts and bales solid waste, stacks bales in cells and covers them daily, and arranges shipment for items to be sent off-island.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To maintain regulatory requirements.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Ensure a favorable ADEC inspection score during the Cell 2-1 and 2-2 construction.	To maintain regulatory requirements.
Assist in construction of Cell 2-1 and 2-2.	Operate the utility in a cost effective and environmentally responsible manner.
Maintain the Landfill's services and overall integrity.	To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Solid Waste Operations						
53024751 - 51100 Salaries and Wages	321,066	314,302	330,977	319,647	314,544	(1.60%)
53024751 - 51200 Temporary Employees	20,291	27,420	36,090	23,379	25,532	9.21%
53024751 - 51300 Overtime	18,288	41,484	38,122	35,000	45,000	28.57%
53024751 - 52100 Health Insurance Benefit	83,769	57,420	88,232	105,600	92,160	(12.73%)
53024751 - 52200 FICA & Medicare Emplr Match	27,513	29,315	30,997	28,920	29,458	1.86%
53024751 - 52300 PERS Employer Contribution	98,356	117,538	130,029	123,969	152,520	23.03%
53024751 - 52400 Unemployment Insurance	1,548	2,111	2,895	3,258	2,158	(33.76%)
53024751 - 52500 Workers Compensation	28,838	19,700	23,215	24,190	23,879	(1.29%)
53024751 - 52900 Other Employee Benefits	2,073	2,128	2,195	2,340	2,600	11.11%
Personnel Expenses	601,743	611,417	682,752	666,303	687,851	3.23%
53024752 - 53240 Engineering/Architectural Svs	0	7,150	850	10,000	10,000	0.00%
53024752 - 53260 Training Services	2,827	3,152	1,140	3,000	3,000	0.00%
53024752 - 53300 Other Professional Svs	23,312	13,328	19,248	56,056	46,500	(17.05%)
53024752 - 53410 Software / Hardware Support	130	1,058	1,058	1,200	1,200	0.00%
53024752 - 53420 Sampling / Testing	28,829	25,376	29,921	26,499	33,000	24.53%
53024752 - 53490 Other Technical Services	11,930	21,219	23,971	65,115	36,500	(43.95%)
53024752 - 54110 Water / Sewerage	149,968	143,405	100,115	110,000	150,000	36.36%
53024752 - 54210 Solid Waste	(5,268)	24,811	63,312	84,318	65,000	(22.91%)
53024752 - 54230 Custodial Services/Supplies	0	0	388	0	0	0.00%
53024752 - 54300 Repair/Maintenance Services	5,529	2,626	12,199	11,000	11,000	0.00%
53024752 - 54420 Equipment Rental	0	0	0	1,000	0	(100.00%)
53024752 - 55310 Telephone / Fax/TV	4,260	4,521	3,429	4,500	4,500	0.00%
53024752 - 55330 Radio	88	0	0	1,300	1,300	0.00%
53024752 - 55901 Advertising	0	0	0	500	500	0.00%
53024752 - 55903 Travel and Related Costs	2,503	2,756	1,694	4,000	4,000	0.00%
53024752 - 55906 Membership Dues	808	1,291	542	1,000	1,000	0.00%
53024752 - 55907 Permit Fees	6,625	6,437	7,311	3,600	7,500	108.33%
53024752 - 56100 General Supplies	65,487	57,810	73,532	49,500	49,500	0.00%
53024752 - 56110 Sand / Gravel / Rock	50,000	49,997	49,228	50,000	50,000	0.00%
53024752 - 56120 Office Supplies	151	1,374	705	200	200	0.00%
53024752 - 56130 Machinery / Vehicle Parts	0	0	43	0	0	0.00%
53024752 - 56150 Computer Hardware / Software	1,772	86	2,536	1,700	1,700	0.00%
53024752 - 56220 Electricity	31,244	41,919	35,553	64,000	105,000	64.06%
53024752 - 56230 Propane	1,352	2,514	1,515	0	2,500	0.00%
53024752 - 56240 Heating Oil	80,430	93,511	82,063	79,000	79,000	0.00%
53024752 - 56260 Gasoline for Vehicles	772	1,197	912	800	800	0.00%
53024752 - 56270 Diesel for Equipment	10,648	22,249	16,893	12,000	12,000	0.00%
53024752 - 56330 Food/Bev/Related Emp Apprctn	119	167	214	300	300	0.00%
53024752 - 56400 Books and Periodicals	0	0	0	300	300	0.00%
Operating Expenses	473,517	527,953	528,372	640,888	676,300	5.53%
Total Solid Waste Operations	1,075,261	1,139,369	1,211,125	1,307,191	1,364,151	4.36%

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers Out						
53029854 - 59940 Transfers To Prop Capt Proj	0	0	0	0	49,900	0.00%
Other Expenses	0	0	0	0	49,900	0.00%
Total Transfers Out	0	0	0	0	49,900	0.00%

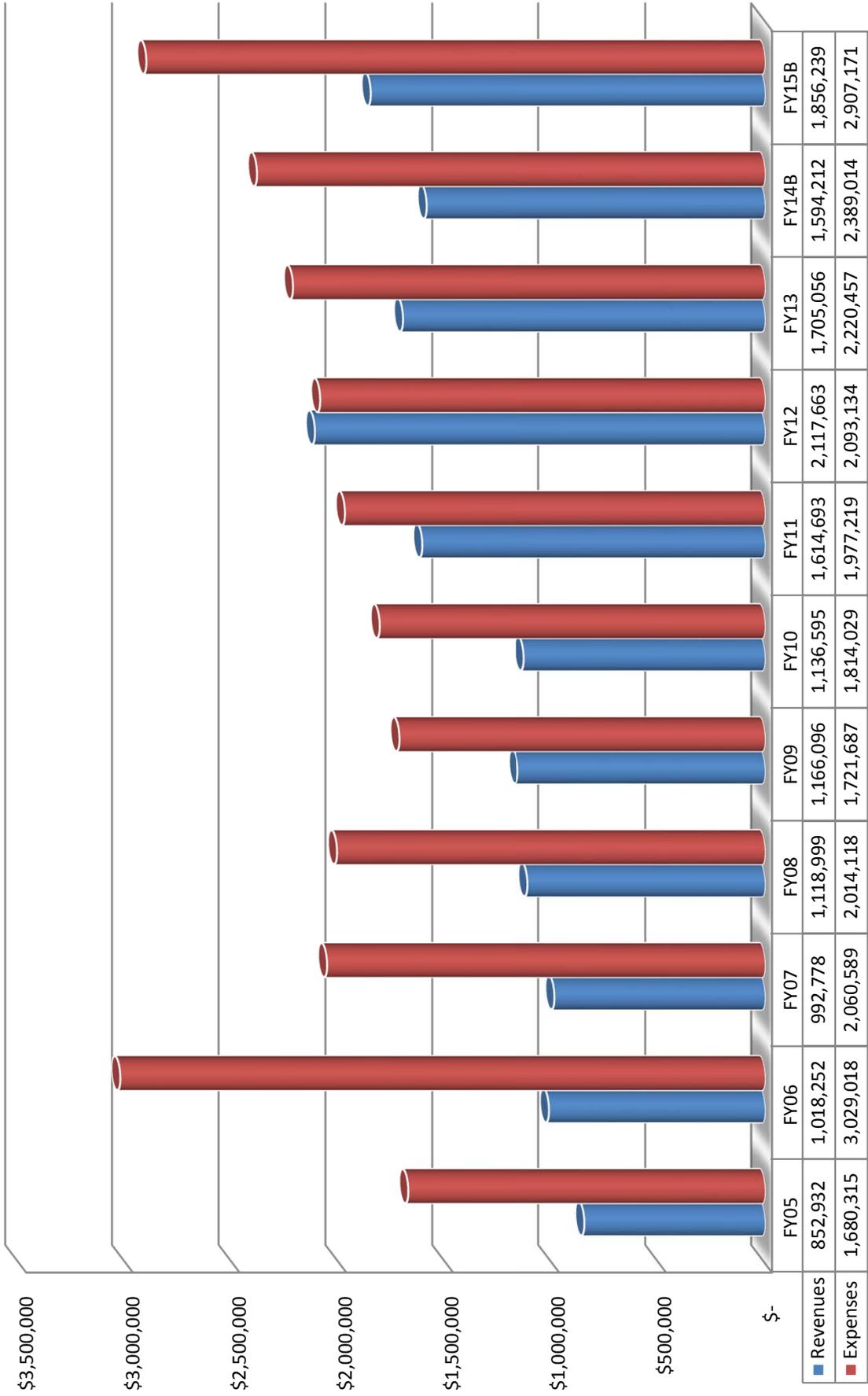
City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
53022851 - 51100 Salaries and Wages	16,204	18,479	24,711	39,137	42,090	7.55%
53022851 - 51200 Temporary Employees	0	0	838	0	0	0.00%
53022851 - 51300 Overtime	1,964	2,980	2,132	0	0	0.00%
53022851 - 52100 Health Insurance Benefit	5,548	4,410	8,422	13,865	12,112	(12.64%)
53022851 - 52200 FICA & Medicare Emplr Match	1,390	1,642	2,118	2,993	3,220	7.58%
53022851 - 52300 PERS Employer Contribution	5,537	7,258	9,673	13,964	18,530	32.70%
53022851 - 52400 Unemployment Insurance	122	137	208	370	245	(33.78%)
53022851 - 52500 Workers Compensation	940	837	1,077	1,735	2,216	27.71%
53022851 - 52900 Other Employee Benefits	94	101	136	276	276	0.00%
Personnel Expenses	31,800	35,843	49,315	72,340	78,689	8.78%
53022852 - 54300 Repair/Maintenance Services	0	597	1,328	2,500	2,500	0.00%
53022852 - 56100 General Supplies	304	11,378	9,652	2,000	2,000	0.00%
53022852 - 56130 Machinery / Vehicle Parts	43,485	4,779	18,719	52,486	51,500	(1.88%)
Operating Expenses	44,068	16,754	29,698	56,986	56,000	(1.73%)
Total Veh & Equip Maintenance	75,867	52,597	79,014	129,327	134,689	4.15%

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Adopted May 27, 2014

Solid Waste Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
53022951 - 51100 Salaries and Wages	23,209	23,257	18,594	30,425	35,330	16.12%
53022951 - 51300 Overtime	116	614	201	539	539	0.00%
53022951 - 52100 Health Insurance Benefit	8,936	5,891	4,904	10,798	10,371	(3.95%)
53022951 - 52200 FICA & Medicare Emplr Match	1,792	1,849	1,438	2,371	2,743	15.69%
53022951 - 52300 PERS Employer Contribution	6,933	7,749	6,637	10,887	15,791	45.04%
53022951 - 52400 Unemployment Insurance	96	163	107	293	206	(29.69%)
53022951 - 52500 Workers Compensation	1,043	691	803	1,397	1,814	29.87%
53022951 - 52900 Other Employee Benefits	140	132	90	214	246	14.95%
Personnel Expenses	42,359	40,644	32,776	56,924	67,040	17.77%
53022952 - 54300 Repair/Maintenance Services	13,438	16,398	1,833	4,000	4,000	0.00%
53022952 - 54500 Construction Services	0	0	568	1,576	1,576	0.00%
53022952 - 56100 General Supplies	6,085	141	0	500	500	0.00%
53022952 - 56140 Facility Maintenance Supplies	18,805	17,245	3,401	5,500	5,500	0.00%
Operating Expenses	40,345	33,897	5,801	11,576	11,576	0.00%
Total Facilities Maintenance	82,704	74,541	38,577	68,500	78,616	14.77%

Solid Waste Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

City of Unalaska
FY2015 Ports & Harbors Budget Summary
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	486,642	511,888	18,362,919	540,256	625,101	15.70%
Charges for Services	5,544,771	5,458,473	5,784,924	5,920,000	6,336,000	7.03%
Investment Income	676	276	0	0	0	0.00%
Non-recurring Revenues	(406,279)	0	0	2,771,716	46,599	(98.32%)
Total Revenues	5,625,810	5,970,636	24,147,843	9,231,972	7,007,700	(31.74%)
EXPENDITURES						
Harbor Office	2,324,618	2,388,013	3,276,739	3,552,968	4,129,783	16.23%
Unalaska Marine Center	1,479,870	1,489,274	1,415,366	857,627	1,085,337	26.55%
Spit & Light Cargo Docks	111,097	33,265	62,999	572,847	569,605	(0.57%)
Ports Security	42,731	24,105	63,300	122,617	84,088	(31.42%)
CEM Small Boat Harbor	0	399,422	600,259	660,209	665,614	0.82%
Bobby Storrs Small Boat Harbor	0	0	0	166,588	189,599	13.81%
Transfers Out	0	0	0	3,191,788	200,000	(93.73%)
Veh & Equip Maintenance	45,263	57,206	49,965	56,139	59,134	5.33%
Facilities Maintenance	10,531	18,022	35,734	39,433	24,539	(37.77%)
Total Expenditures	4,014,111	4,409,307	5,504,362	9,220,216	7,007,699	(31.57%)
Transfers In	0	0	0	34,400	0	(100.00%)
Ports & Harbors Proprietary Fund Net	1,611,699	1,561,330	18,643,480	46,156	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Harbor Office	807,694	245,136	3,076,954	4,129,783	58.93%
Unalaska Marine Center	412,341	672,996	0	1,085,337	15.49%
Spit & Light Cargo Docks	126,967	442,638	0	569,605	8.13%
Ports Security	73,338	10,750	0	84,088	1.20%
CEM Small Boat Harbor	172,091	493,523	0	665,614	9.50%
Bobby Storrs Small Boat Harbor	97,652	91,947	0	189,599	2.71%
Veh & Equip Maintenance	37,134	22,000	0	59,134	0.84%
Facilities Maintenance	14,539	10,000	0	24,539	0.35%
Total Operating Expenditures	1,741,756	1,988,990	3,076,954	6,807,699	
Transfers Out	0	0	200,000	200,000	2.85%
	0	0	200,000	200,000	

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Revenues
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
54017041 - 42152 Debt Reimbursements Grants	370,008	366,595	367,995	367,444	366,744	(0.19%)
54017041 - 42195 Misc. Fed Operating Grants	57,609	59,255	59,255	59,255	54,988	(7.20%)
54017041 - 42249 Misc Fed Capital Grants	0	0	17,820,638	0	0	0.00%
54017041 - 42359 Other State Revenue	59,026	86,038	115,032	113,557	203,369	79.09%
Total Intergovernmental	486,642	511,888	18,362,919	540,256	625,101	15.70%
Charges for Services						
54017042 - 44511 UMC Docking / Moorage	1,120,472	1,048,559	1,316,605	1,300,000	1,320,000	1.54%
54017042 - 44512 UMC Wharfage	2,696,573	2,141,311	1,923,519	2,350,000	2,700,000	14.89%
54017042 - 44513 UMC Rental Fees	493,004	570,089	552,852	525,000	540,000	2.86%
54017042 - 44514 UMC Utilities	306,863	371,616	408,038	360,000	360,000	0.00%
54017042 - 44521 Spit Docking / Moorage	385,577	363,737	383,413	400,000	410,000	2.50%
54017042 - 44524 Spit Utilities	194,597	189,638	145,439	180,000	140,000	(22.22%)
54017042 - 44531 SBH Docking / Moorage	91,660	110,037	63,931	80,000	80,000	0.00%
54017042 - 44534 SBH Utilities	26,273	37,910	23,024	25,000	25,000	0.00%
54017042 - 44541 Cargo Docking / Moorage	85,692	101,379	55,513	50,000	50,000	0.00%
54017042 - 44542 Cargo Wharfage	6,696	18,250	20,663	10,000	15,000	50.00%
54017042 - 44543 Cargo Rental Fees	65	0	186	0	0	0.00%
54017042 - 44544 Cargo Utilities	32,400	24,301	11,535	17,000	18,000	5.88%
54017042 - 44551 CEM Docking/Moorage	0	237,368	443,295	340,000	380,000	11.76%
54017042 - 44554 CEM Utilities	0	199,724	285,420	220,000	230,000	4.55%
54017042 - 44555 CEM Others Services	0	57	140	500	500	0.00%
54017042 - 44560 Security Fees	91,891	19,216	120,581	50,000	50,000	0.00%
54017042 - 44580 Late Fees	5,746	2,492	4,909	2,500	2,500	0.00%
54017042 - 44599 Other Revenue	7,262	22,788	25,862	10,000	15,000	50.00%
Total Charges for Services	5,544,771	5,458,473	5,784,924	5,920,000	6,336,000	7.03%
Investment Income						
54017043 - 47110 Interest Revenue	676	276	0	0	0	0.00%
Total Investment Income	676	276	0	0	0	0.00%
Other Financing Sources						
54019848 - 49100 Transfers From General Fund	0	0	0	34,400	0	(100.00%)
Total Other Financing Sources	0	0	0	34,400	0	(100.00%)
Non-recurring Revenues						
54017049 - 49400 Gain-loss on Sale of Fixed Ass	(406,279)	0	0	0	0	0.00%
54017049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	2,771,716	46,599	(98.32%)
Total Non-recurring Revenues	(406,279)	0	0	2,771,716	46,599	(98.32%)
Ports & Harbors Fund Net	5,625,810	5,970,636	24,147,843	9,266,372	7,007,700	(24.37%)

Ports and Harbors Proprietary Fund:
Dock Operations, Harbors, and Port Security (5400-054)
 Responsible Manager/Title: Peggy McLaughlin, Port Director

Mission Statement

The mission of the Port of Dutch Harbor is to promote the growth and health of the community of Unalaska through the planning, development, and management of marine related municipal properties and facilities to provide moorage and other marine services on a self-supporting basis.

To this end, the facilities and services are developed and operated to promote and accommodate marine-related commerce, fisheries industry, safety, environmental protection, recreation, and visitors.

Functions and Responsibilities

- *Provides vessel assistance and marine search and rescue services.*
- *Manage and monitor activity at the City-owned marine facilities.*
- *Manages Port security.*
- *Performs routine dock inspections and maintenance.*

Departmental Goals

- *To manage and maintain city port facilities at a high standard and provide for a safe environment for users.*
- *To provide accurate and timely financial information to the Finance Department for billing.*
- *Manage safe moorage for all vessels at City facilities*
- *To have a trained staff ready to respond to a variety of emergencies and situations.*
- *To keep policies and procedures current.*
- *Research Funding opportunities for Port Projects*
- *To maintain response assets for deployment for distressed vessels, search and rescue, and at sea medical transports*
- *To ensure a strong port fund through cost control and revenue enhancement*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Complete the Port Lighting Project	To ensure strong Port fund and manage and maintain city port facilities
Replace Emergency Mooring Buoy Pendant	To maintain response assets
Plan training for Hazardous response	To have trained staff
Complete design work for Robert Storrs C Float replacement	To manage and maintain City Port facilities

Review and implement new Fee Schedule and tariff for consistency and market value	To ensure a strong Port Fund, to keep policies and procedures current
Participate with Public Safety in an emergency response exercise	Have trained staff
Annual review of Best Management Practices	Supports all goals
Seek funding for UMC Positions 3 and 4 upgrade	Research funding opportunities for Port Projects

Performance Measures

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase revenues at UMC by 5%	\$4,201,013.36	\$4,411,064.02

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase UMC 3 Vessel calls by 6%	123	130

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase UMC 4 Vessel Calls by 7%	149	160

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase LCD Revenues by 3%	\$87,711.55	\$92,097.12

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase Spit Revenues 3% of previous activity	\$528851	\$544,716.53

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Harbor Office						
54025051 - 51100 Salaries and Wages	281,991	321,800	342,414	423,085	429,112	1.42%
54025051 - 51200 Temporary Employees	1,227	2,370	13,388	19,475	2,695	(86.16%)
54025051 - 51300 Overtime	3,016	4,762	1,960	382	1,931	405.50%
54025051 - 52100 Health Insurance Benefit	87,206	64,029	109,602	161,647	141,074	(12.73%)
54025051 - 52200 FICA & Medicare Emplr Match	21,666	23,018	27,158	33,615	32,931	(2.03%)
54025051 - 52300 PERS Employer Contribution	84,839	99,433	123,023	150,751	189,296	25.57%
54025051 - 52400 Unemployment Insurance	1,474	2,155	3,131	4,623	2,824	(38.91%)
54025051 - 52500 Workers Compensation	2,180	3,507	5,658	6,949	7,748	11.49%
54025051 - 52900 Other Employee Benefits	29	70	64	62	83	33.87%
Personnel Expenses	483,629	521,144	626,397	800,589	807,694	0.89%
54025052 - 53230 Legal Services	3,549	20	273	15,550	15,000	(3.54%)
54025052 - 53240 Engineering/Architectural Svs	0	6,500	0	1,300	0	(100.00%)
54025052 - 53260 Training Services	330	225	490	11,000	11,000	0.00%
54025052 - 53264 Education Reimbursement	0	0	0	3,000	3,000	0.00%
54025052 - 53300 Other Professional Svs	5,405	15,863	24,900	77,180	57,551	(25.43%)
54025052 - 53410 Software / Hardware Support	8,460	4,736	9,656	14,198	13,680	(3.65%)
54025052 - 54230 Custodial Services/Supplies	9,183	9,118	9,000	10,800	10,800	0.00%
54025052 - 54300 Repair/Maintenance Services	844	587	3,407	500	2,500	400.00%
54025052 - 54410 Buildings / Land Rental	38,769	38,769	39,269	52,839	45,000	(14.84%)
54025052 - 54420 Equipment Rental	0	248	181	0	0	0.00%
54025052 - 55200 General Insurance	175,380	160,024	179,737	90,000	6,615	(92.65%)
54025052 - 55310 Telephone / Fax/ TV	6,293	7,184	3,368	13,300	7,000	(47.37%)
54025052 - 55320 Network / Internet	0	1,758	2,837	3,000	3,000	0.00%
54025052 - 55330 Radio	0	2,461	560	2,500	2,500	0.00%
54025052 - 55901 Advertising	9,652	19,349	7,788	2,000	2,600	30.00%
54025052 - 55902 Printing and Binding	1,359	969	47	2,000	2,000	0.00%
54025052 - 55903 Travel and Related Costs	8,339	5,598	2,873	25,000	20,000	(20.00%)
54025052 - 55904 Banking / Credit Card Fees	15,837	15,514	15,215	16,500	16,500	0.00%
54025052 - 55905 Postal Services	1,528	1,701	1,661	2,100	3,600	71.43%
54025052 - 55906 Membership Dues	325	325	375	1,250	2,000	60.00%
54025052 - 55907 Permit Fees	0	0	0	0	1,500	0.00%
54025052 - 56100 General Supplies	438	471	1,153	2,000	2,000	0.00%
54025052 - 56120 Office Supplies	3,721	3,238	2,086	4,000	4,000	0.00%
54025052 - 56150 Computer Hardware / Software	8,680	5,304	4,477	9,759	3,040	(68.85%)
54025052 - 56160 Uniforms	0	0	0	5,500	5,500	0.00%
54025052 - 56240 Heating Oil	0	1,350	1,501	0	0	0.00%
54025052 - 56260 Gasoline for Vehicles	1,420	1,213	1,882	1,800	1,800	0.00%
54025052 - 56320 Business Meals	0	0	59	500	500	0.00%
54025052 - 56330 Food/Bev/Related Emp Apprctn	1,451	1,669	2,786	2,300	2,300	0.00%
54025052 - 56400 Books and Periodicals	92	15	48	150	150	0.00%
Operating Expenses	301,054	304,210	315,628	370,026	245,136	(33.75%)
54025053 - 57400 Machinery and Equipment	0	11,250	0	2,500	0	(100.00%)
Capital Outlay	0	11,250	0	2,500	0	(100.00%)
54025054 - 58100 Depreciation	1,271,442	1,437,823	2,073,263	2,097,503	2,790,737	33.05%
54025054 - 58500 Bad Debt Expense	0	7,017	652	0	0	0.00%
54025054 - 58910 Allocations IN-Debit	20,316	20,316	23,330	45,650	52,208	14.37%
54025054 - 59100 Interest Expense	245,167	83,241	234,459	236,699	230,999	(2.41%)
54025054 - 59400 Issuance Costs	3,010	3,010	3,010	0	3,010	0.00%
Other Expenses	1,539,935	1,551,409	2,334,714	2,379,852	3,076,954	29.29%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Total Harbor Office	2,324,618	2,388,013	3,276,739	3,552,968	4,129,783	16.23%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Unalaska Marine Center						
54025151 - 51100 Salaries and Wages	367,694	316,179	260,191	178,090	187,965	5.54%
54025151 - 51300 Overtime	31,159	43,750	59,555	28,127	28,302	0.62%
54025151 - 52100 Health Insurance Benefit	133,291	87,251	101,451	77,518	70,119	(9.54%)
54025151 - 52200 FICA & Medicare Emplr Match	30,549	27,572	24,461	15,770	16,541	4.89%
54025151 - 52300 PERS Employer Contribution	119,035	119,041	114,840	73,209	95,225	30.07%
54025151 - 52400 Unemployment Insurance	2,295	2,487	2,986	2,076	1,405	(32.32%)
54025151 - 52500 Workers Compensation	15,242	12,733	13,854	10,306	12,784	24.05%
Personnel Expenses	699,264	609,015	577,338	385,096	412,341	7.07%
54025152 - 53240 Engineering/Architectural Svs	0	0	0	0	1,300	0.00%
54025152 - 53260 Training Services	1,405	1,325	2,758	0	6,500	0.00%
54025152 - 53300 Other Professional Svs	3,095	2,604	953	0	6,000	0.00%
54025152 - 53410 Software / Hardware Support	1,382	0	0	0	150	0.00%
54025152 - 54110 Water / Sewerage	37,529	32,350	58,243	15,228	18,500	21.49%
54025152 - 54210 Solid Waste	60,114	106,036	116,969	57,780	110,000	90.38%
54025152 - 54220 Snow Plowing	0	0	0	0	6,000	0.00%
54025152 - 54300 Repair/Maintenance Services	96	0	15	30,000	30,000	0.00%
54025152 - 54410 Buildings / Land Rental	88,925	88,925	88,325	0	26,000	0.00%
54025152 - 55200 General Insurance	0	0	0	90,673	142,346	56.99%
54025152 - 55310 Telephone / Fax/ TV	6,373	7,553	3,709	0	6,300	0.00%
54025152 - 55320 Network / Internet	1,364	1,242	1,242	1,200	1,200	0.00%
54025152 - 55330 Radio	0	0	0	0	2,000	0.00%
54025152 - 55903 Travel and Related Costs	1,437	4,372	8,205	0	2,500	0.00%
54025152 - 55906 Membership Dues	150	1,150	1,280	0	500	0.00%
54025152 - 55907 Permit Fees	0	0	0	0	1,200	0.00%
54025152 - 56100 General Supplies	20,476	21,860	12,449	23,000	18,000	(21.74%)
54025152 - 56110 Sand / Gravel / Rock	4,017	4,017	0	3,500	11,000	214.29%
54025152 - 56120 Office Supplies	86	812	215	0	250	0.00%
54025152 - 56150 Computer Hardware / Software	0	919	1,949	0	0	0.00%
54025152 - 56160 Uniforms	3,285	4,164	4,100	0	5,500	0.00%
54025152 - 56220 Electricity	532,499	578,398	515,982	239,000	260,000	8.79%
54025152 - 56230 Propane	130	75	131	150	150	0.00%
54025152 - 56260 Gasoline for Vehicles	14,351	20,372	20,192	11,000	14,000	27.27%
54025152 - 56270 Diesel for Equipment	0	3,818	700	1,000	600	(40.00%)
54025152 - 56330 Food/Bev/Related Emp Apprctn	150	219	215	0	500	0.00%
54025152 - 57400 Machinery and Equipment	3,192	0	399	0	2,500	0.00%
Operating Expenses	780,606	880,260	838,029	472,531	672,996	42.42%
Total Unalaska Marine Center	1,479,870	1,489,274	1,415,366	857,627	1,085,337	26.55%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Spit & Light Cargo Docks						
54025251 - 51100 Salaries and Wages	0	0	0	54,796	58,096	6.02%
54025251 - 51300 Overtime	0	0	0	8,654	8,490	(1.90%)
54025251 - 52100 Health Insurance Benefit	0	0	0	23,851	21,589	(9.48%)
54025251 - 52200 FICA/Medicare Employer Match	0	0	0	4,852	5,099	5.09%
54025251 - 52300 PERS Employer Benefit	0	0	0	22,526	29,318	30.15%
54025251 - 52400 Unemployment Ins Benefit	0	0	0	639	435	(31.92%)
54025251 - 52500 Workers Compensation Ins	0	0	0	3,172	3,940	24.23%
Personnel Expenses	0	0	0	118,490	126,967	7.15%
54025252 - 54110 Water / Sewerage	0	0	0	23,452	40,000	70.56%
54025252 - 54210 Solid Waste	0	0	0	31,320	18,000	(42.53%)
54025252 - 54300 Repair/Maintenance Services	108,725	30,503	60,779	24,940	25,000	0.24%
54025252 - 54410 Buildings/Land Rental	0	0	0	110,145	110,145	0.00%
54025252 - 55200 General Insurance	0	0	0	20,000	12,993	(35.04%)
54025252 - 56100 General Supplies	2,372	2,762	2,220	10,000	6,000	(40.00%)
54025252 - 56110 Sand / Gravel / Rock	0	0	0	1,000	1,000	0.00%
54025252 - 56220 Electricity	0	0	0	226,000	222,000	(1.77%)
54025252 - 56260 Gasoline for Vehicles	0	0	0	7,500	7,500	0.00%
Operating Expenses	111,097	33,265	62,999	454,357	442,638	(2.58%)
Total Spit & Light Cargo Docks	111,097	33,265	62,999	572,847	569,605	(0.57%)

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Ports Security						
54025351 - 51100 Salaries and Wages	5,480	2,394	7,565	6,603	6,801	3.00%
54025351 - 51300 Overtime	18,964	8,408	25,374	34,218	34,218	0.00%
54025351 - 52100 Health Insurance Benefit	7,601	1,590	9,596	15,590	9,057	(41.91%)
54025351 - 52200 FICA/Medicare Employer Match	1,870	826	2,520	3,128	3,139	0.35%
54025351 - 52300 PERS Employer Benefit	7,321	3,653	12,054	14,552	18,060	24.11%
54025351 - 52400 Unemployment Ins Benefit	96	51	224	418	182	(56.46%)
54025351 - 52500 Workers Compensation Ins	700	314	1,174	1,864	1,881	0.93%
Personnel Expenses	42,033	17,237	58,507	76,373	73,338	(3.97%)
54025352 - 56100 General Supplies	698	6,869	4,505	11,094	10,000	(9.86%)
54025352 - 56120 Office Supplies	0	0	0	250	250	0.00%
54025352 - 56330 Food/Bev/Related Emp Apprctn	0	0	288	500	500	0.00%
54025352 - 56450 Grants (Supplies)	0	0	0	34,400	0	(100.00%)
Operating Expenses	698	6,869	4,794	46,244	10,750	(76.75%)
Total Ports Security	42,731	24,105	63,300	122,617	84,088	(31.42%)

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
CEM Small Boat Harbor						
54025451 - 51100 Salaries and Wages	0	38,588	69,678	76,242	77,995	2.30%
54025451 - 51300 Overtime	0	6,062	10,759	13,038	13,133	0.73%
54025451 - 52100 Health Insurance Benefit	0	8,007	25,597	32,792	28,932	(11.77%)
54025451 - 52200 FICA/Medicare Employer Match	0	3,416	6,157	6,834	6,970	1.99%
54025451 - 52300 PERS Employer Benefit	0	14,707	28,905	31,750	40,118	26.36%
54025451 - 52400 Unemployment Ins Benefit	0	481	752	878	582	(33.71%)
54025451 - 52500 Workers Compensation Ins	0	1,265	2,959	3,825	4,361	14.01%
Personnel Expenses	0	72,525	144,808	165,359	172,091	4.07%
54025452 - 53230 Legal	0	0	0	850	850	0.00%
54025452 - 53300 Other Professional	0	0	0	950	950	0.00%
54025452 - 53420 Sampling / Testing	0	0	0	500	0	(100.00%)
54025452 - 54110 Water / Sewerage	0	446	3,790	6,250	6,250	0.00%
54025452 - 54210 Solid Waste	0	9,092	15,539	28,000	20,500	(26.79%)
54025452 - 54230 Custodial Services/Supplies	0	8,054	12,130	12,000	12,000	0.00%
54025452 - 54300 Repair/Maintenance Services	0	0	3,896	8,000	8,000	0.00%
54025452 - 55200 General Insurance	0	47,017	78,040	95,500	108,923	14.06%
54025452 - 55310 Telephone / Fax / TV	0	840	1,491	1,500	1,600	6.67%
54025452 - 55901 Advertising	0	2,959	0	2,100	2,100	0.00%
54025452 - 55902 Printing and Binding	0	718	278	250	0	(100.00%)
54025452 - 55999 Other	0	0	6,096	0	0	0.00%
54025452 - 56100 General Supplies	0	17,674	768	1,000	1,000	0.00%
54025452 - 56110 Sand / Gravel / Rock	0	0	0	2,500	2,500	0.00%
54025452 - 56120 Office Supplies	0	34	0	150	350	133.33%
54025452 - 56150 Computer Hardware / Software	0	0	3,625	0	0	0.00%
54025452 - 56220 Electricity	0	235,032	323,634	320,000	320,000	0.00%
54025452 - 56240 Heating Oil	0	4,997	5,524	12,000	6,000	(50.00%)
54025452 - 56260 Gasoline for Vehicles	0	35	0	2,500	2,500	0.00%
54025452 - 56270 Diesel for Equipment	0	0	0	800	0	(100.00%)
54025452 - 57400 Machinery and Equipment	0	0	639	0	0	0.00%
Operating Expenses	0	326,897	455,451	494,850	493,523	(0.27%)
Total CEM Small Boat Harbor	0	399,422	600,259	660,209	665,614	0.82%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Bobby Storrs Small Boat Harbor						
54025551 - 51100 Salaries and Wages	0	0	0	41,098	44,427	8.10%
54025551 - 51300 Overtime	0	0	0	6,491	6,792	4.64%
54025551 - 52100 Health Insurance Benefit	0	0	0	17,889	16,607	(7.17%)
54025551 - 52200 FICA/Medicare Employer Match	0	0	0	3,639	3,915	7.58%
54025551 - 52300 PERS Employer Benefit	0	0	0	16,894	22,550	33.48%
54025551 - 52400 Unemployment Ins Benefit	0	0	0	479	335	(30.06%)
54025551 - 52500 Workers Compensation Ins	0	0	0	2,378	3,026	27.25%
Personnel Expenses	0	0	0	88,868	97,652	9.88%
54025552 - 54110 Water / Sewerage	0	0	0	8,320	8,320	0.00%
54025552 - 54210 Solid Waste	0	0	0	900	9,000	900.00%
54025552 - 54300 Repair/Maintenance Services	0	0	0	15,000	15,000	0.00%
54025552 - 55200 General Insurance	0	0	0	8,000	29,127	264.09%
54025552 - 56100 General Supplies	0	0	0	9,000	9,000	0.00%
54025552 - 56220 Electricity	0	0	0	35,000	20,000	(42.86%)
54025552 - 56260 Gasoline for Vehicles	0	0	0	1,500	1,500	0.00%
Operating Expenses	0	0	0	77,720	91,947	18.31%
Total Bobby Storrs Small Boat Harbo	0	0	0	166,588	189,599	13.81%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers Out						
54029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	3,191,788	200,000	(93.73%)
Other Expenses	0	0	0	3,191,788	200,000	(93.73%)
Total Transfers Out	0	0	0	3,191,788	200,000	(93.73%)

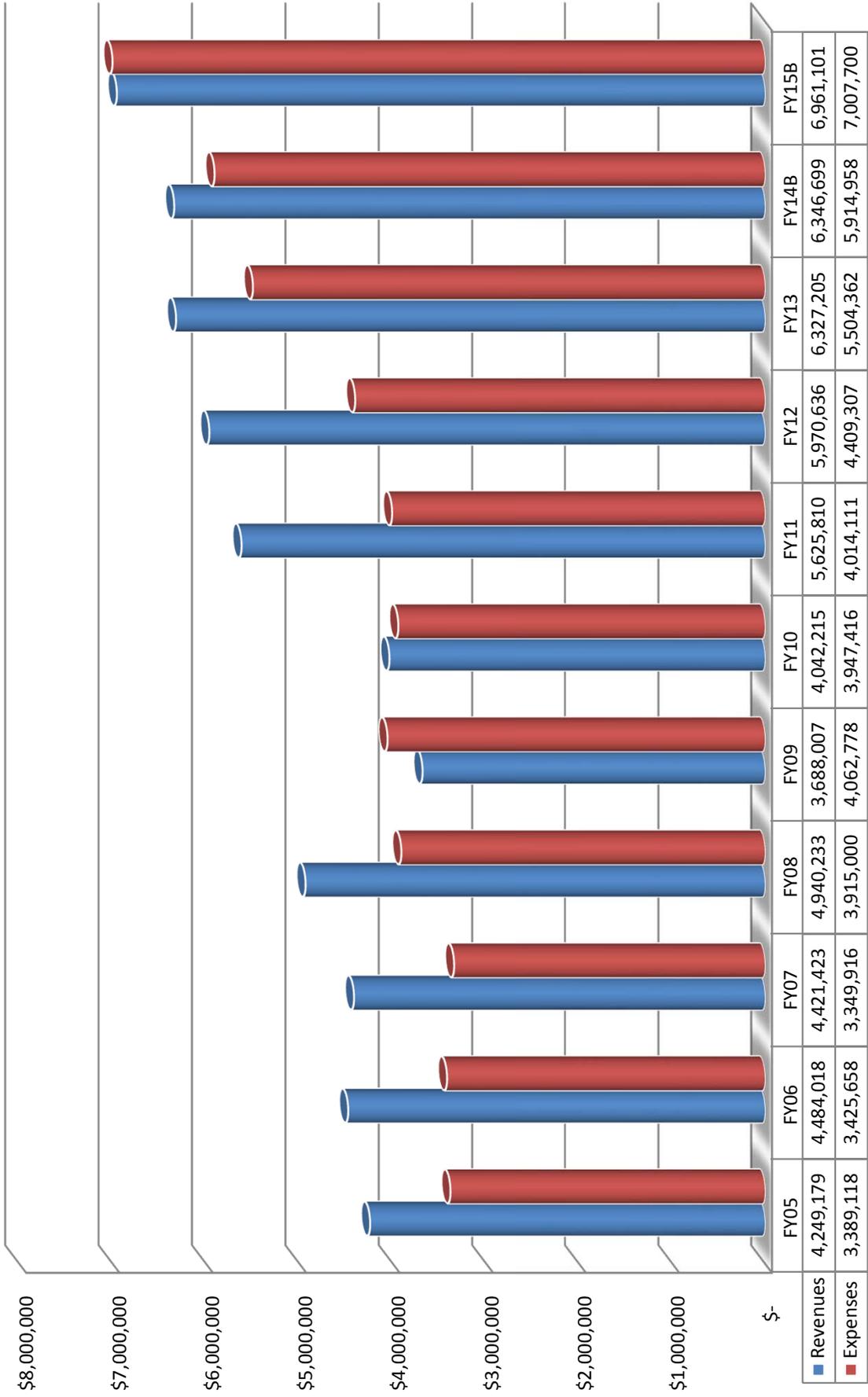
City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
54022851 - 51100 Salaries and Wages	17,927	19,085	17,988	18,468	19,861	7.54%
54022851 - 52100 Health Insurance Benefit	5,892	4,132	4,954	6,543	5,717	(12.62%)
54022851 - 52200 FICA & Medicare Emplr Match	1,388	1,489	1,376	1,413	1,519	7.50%
54022851 - 52300 PERS Employer Contribution	5,477	6,585	6,512	6,591	8,745	32.68%
54022851 - 52400 Unemployment Insurance	125	169	142	173	114	(34.10%)
54022851 - 52500 Workers Compensation	838	703	736	819	1,046	27.71%
54022851 - 52900 Other Employee Benefits	129	124	100	132	132	0.00%
Personnel Expenses	31,996	32,672	31,809	34,139	37,134	8.77%
54022852 - 54300 Repair/Maintenance Services	414	0	1,232	2,000	2,000	0.00%
54022852 - 56100 General Supplies	0	0	14	0	0	0.00%
54022852 - 56130 Machinery / Vehicle Parts	12,705	24,534	16,910	20,000	20,000	0.00%
Operating Expenses	13,267	24,534	18,156	22,000	22,000	0.00%
Total Veh & Equip Maintenance	45,263	57,206	49,965	56,139	59,134	5.33%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Adopted May 27, 2014

Ports & Harbors Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
54022951 - 51100 Salaries and Wages	4,950	7,686	7,878	6,598	7,663	16.14%
54022951 - 51200 Temporary Employees	369	40	97	0	0	0.00%
54022951 - 51300 Overtime	152	24	733	119	119	0.00%
54022951 - 52100 Health Insurance Benefit	1,337	968	1,492	2,343	2,251	(3.93%)
54022951 - 52200 FICA & Medicare Emplr Match	418	593	666	511	594	16.24%
54022951 - 52300 PERS Employer Contribution	1,496	2,537	3,099	2,364	3,423	44.80%
54022951 - 52400 Unemployment Insurance	26	50	53	63	45	(28.57%)
54022951 - 52500 Workers Compensation	230	250	344	303	394	29.87%
54022951 - 52900 Other Employee Benefits	38	50	55	43	50	16.28%
Personnel Expenses	9,015	12,198	14,417	12,344	14,539	17.78%
54022952 - 53260 Training Services	0	0	3,600	0	0	0.00%
54022952 - 54300 Repair/Maintenance Services	290	2,382	14,762	3,500	3,500	0.00%
54022952 - 54500 Construction Services	0	0	0	6,000	1,000	(83.33%)
54022952 - 56100 General Supplies	0	424	152	500	500	0.00%
54022952 - 56140 Facility Maintenance Supplies	1,226	2,911	2,803	17,089	5,000	(70.74%)
Operating Expenses	1,516	5,824	21,317	27,089	10,000	(63.08%)
Total Facilities Maintenance	10,531	18,022	35,734	39,433	24,539	(37.77%)

Ports and Harbors Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

City of Unalaska
FY2015 Airport Budget Summary
Adopted May 27, 2014

Airport Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	6,570	8,435	14,062	12,511	22,723	81.62%
Charges for Services	457,759	456,992	472,107	450,300	452,650	0.52%
Non-recurring Revenues	354,325	0	0	448,992	412,357	(8.16%)
Total Revenues	818,654	465,426	486,169	911,803	887,730	(2.71%)
EXPENDITURES						
Airport Admin/Operations	644,728	688,159	682,083	701,739	702,917	0.17%
Transfers Out	0	0	0	65,000	0	(100.00%)
Facilities Maintenance	131,945	99,021	157,883	145,065	184,813	27.40%
Total Expenditures	776,673	787,180	839,966	911,804	887,730	(2.71%)
Transfers In	0	321,753	0	0	0	0.00%
Airport Proprietary Fund Net	41,981	0	(353,797)	(1)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Airport Admin/Operations	69,099	330,000	303,818	702,917	79.18%
Facilities Maintenance	124,363	60,450	0	184,813	20.82%
Total Operating Expenditures	193,462	390,450	303,818	887,730	
Transfers Out	0	0	0	0	0.00%
	0	0	0	0	

City of Unalaska
FY2015 Airport Budget Detail
Revenues
Adopted May 27, 2014

Airport Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
55017541 - 42359 Other State Revenue	6,570	8,435	14,062	12,511	22,723	81.62%
Total Intergovernmental	6,570	8,435	14,062	12,511	22,723	81.62%
Charges for Services						
55017542 - 44580 Late Fees	310	2,397	5,671	150	2,500	1566.67%
55017542 - 44670 Airport Other Services	28	0	260	150	150	0.00%
55017542 - 47240 Airport Rent	457,421	454,594	466,175	450,000	450,000	0.00%
Total Charges for Services	457,759	456,992	472,107	450,300	452,650	0.52%
Other Financing Sources						
55019848 - 49100 Transfers From General Fund	0	321,753	0	0	0	0.00%
Total Other Financing Sources	0	321,753	0	0	0	0.00%
Non-recurring Revenues						
55017549 - 49850 Capital Contributions	354,325	0	0	0	0	0.00%
55017549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	448,992	412,357	(8.16%)
Total Non-recurring Revenues	354,325	0	0	448,992	412,357	(8.16%)
Airport Fund Net	818,654	787,180	486,169	911,803	887,730	(2.64%)

Airport Proprietary Fund: ***Airport Admin and Operations*** (5500-051)
 Responsible Manager/Title: Peggy McLaughlin, Port Director

Mission Statement

The mission of the Tom Madsen Airport Terminal is to provide, operate and develop an air transportation facility to serve the community while maintaining the highest level of safety, convenience and efficiency.

Functions and Responsibilities

- *Maintains, manages and operates the Tom Madsen Airport Terminal building and parking areas.*
- *Provides parking area monitoring and building security service during nights and weekends.*

Departmental Goals

- *To provide an attractive and secure airport facility for citizens, visitors and staff.*
- *To maximize revenue sources to support the airport operations.*
- *To keep policies and procedures current and relevant for staff to follow and be effective*
- *To reduce cost through efficient operations*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Complete Long-Term Parking paving and lighting project	To Provide an attractive airport
Maintain current leases with all tenants	To maximize revenue sources
Oversee Cleaning Contract for facility	To provide and attractive airport
Drill Staff in emergency response at the airport	To keep policies and procedures current and relevant and to have a secure airport
Maintain accurate and timely records of airport storage	To maximize revenues sources
Implement baggage handling processes to reduce heat loss	To reduce cost through efficient operations

Performance Measures

<i>Reduce Cost through Efficient Operations</i>	FY Previous (Actual)	FY Next Year (Target)
Reducing heating fuel use by 5%	17,781.1(Gallons)	16,892 (Gallons)

<i>To Maximize Revenues</i>	FY Previous (Actual)	FY Next Year (Target)
Fill Advertising Boards	13	18

<i>To maximize Revenues, keep policies and procedures current</i>	<i>FY Previous (Actual)</i>	<i>FY Next Year (Target)</i>
Reduce the Aging Accounts to no more than 60 days	\$105,965 (Outstanding)	44,175.82 (Outstanding)

City of Unalaska
FY2015 Airport Budget Detail
Expenditures
Adopted May 27, 2014

Airport Proprietary		FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Airport Admin/Operations							
55025651 - 51100	Salaries and Wages	34,788	37,138	34,354	36,913	38,054	3.09%
55025651 - 51200	Temporary Employees	0	89	125	0	0	0.00%
55025651 - 51300	Overtime	23	6	1	6	17	183.33%
55025651 - 52100	Health Insurance Benefit	9,930	5,977	10,728	12,699	11,081	(12.74%)
55025651 - 52200	FICA & Medicare Emplr Match	2,605	2,458	2,575	2,763	2,857	3.40%
55025651 - 52300	PERS Employer Contribution	10,434	10,392	12,468	13,149	16,705	27.04%
55025651 - 52400	Unemployment Insurance	161	184	305	325	213	(34.46%)
55025651 - 52500	Workers Compensation	234	191	151	160	172	7.33%
	Personnel Expenses	58,173	56,435	60,707	66,015	69,099	4.67%
55025652 - 53230	Legal Services	0	0	164	500	500	0.00%
55025652 - 53300	Other Professional Svcs	0	0	100	0	0	0.00%
55025652 - 54110	Water / Sewerage	7,604	6,259	7,326	7,500	7,500	0.00%
55025652 - 54210	Solid Waste	12,041	14,929	17,643	17,000	20,000	17.65%
55025652 - 54230	Custodial Services/Supplies	44,700	48,672	48,000	51,000	51,000	0.00%
55025652 - 54300	Repair/Maintenance Services	0	0	0	0	6,000	0.00%
55025652 - 54410	Buildings / Land Rental	2,024	7,408	11,105	17,000	17,000	0.00%
55025652 - 55200	General Insurance	15,398	13,241	13,808	18,779	15,680	(16.50%)
55025652 - 55310	Telephone / Fax / TV	2,780	2,920	3,070	3,600	3,600	0.00%
55025652 - 55901	Advertising	0	0	0	1,000	500	(50.00%)
55025652 - 55904	Banking / Credit Card Fees	2,172	2,311	2,527	2,500	2,500	0.00%
55025652 - 55905	Postal Services	0	0	0	100	100	0.00%
55025652 - 55907	Permit Fees	0	0	0	120	120	0.00%
55025652 - 56100	General Supplies	927	1,030	69	500	500	0.00%
55025652 - 56220	Electricity	130,774	168,437	154,159	150,000	150,000	0.00%
55025652 - 56240	Heating Oil	50,501	65,815	62,315	64,584	55,000	(14.84%)
	Operating Expenses	269,030	331,025	320,287	334,183	330,000	(1.25%)
55025654 - 58100	Depreciation	275,925	298,070	298,070	298,071	300,270	0.74%
55025654 - 58910	Allocations IN-Debit	2,628	2,628	3,018	3,470	3,548	2.25%
	Other Expenses	317,525	300,698	301,089	301,541	303,818	0.76%
	Total Airport Admin/Operations	644,728	688,159	682,083	701,739	702,917	0.17%

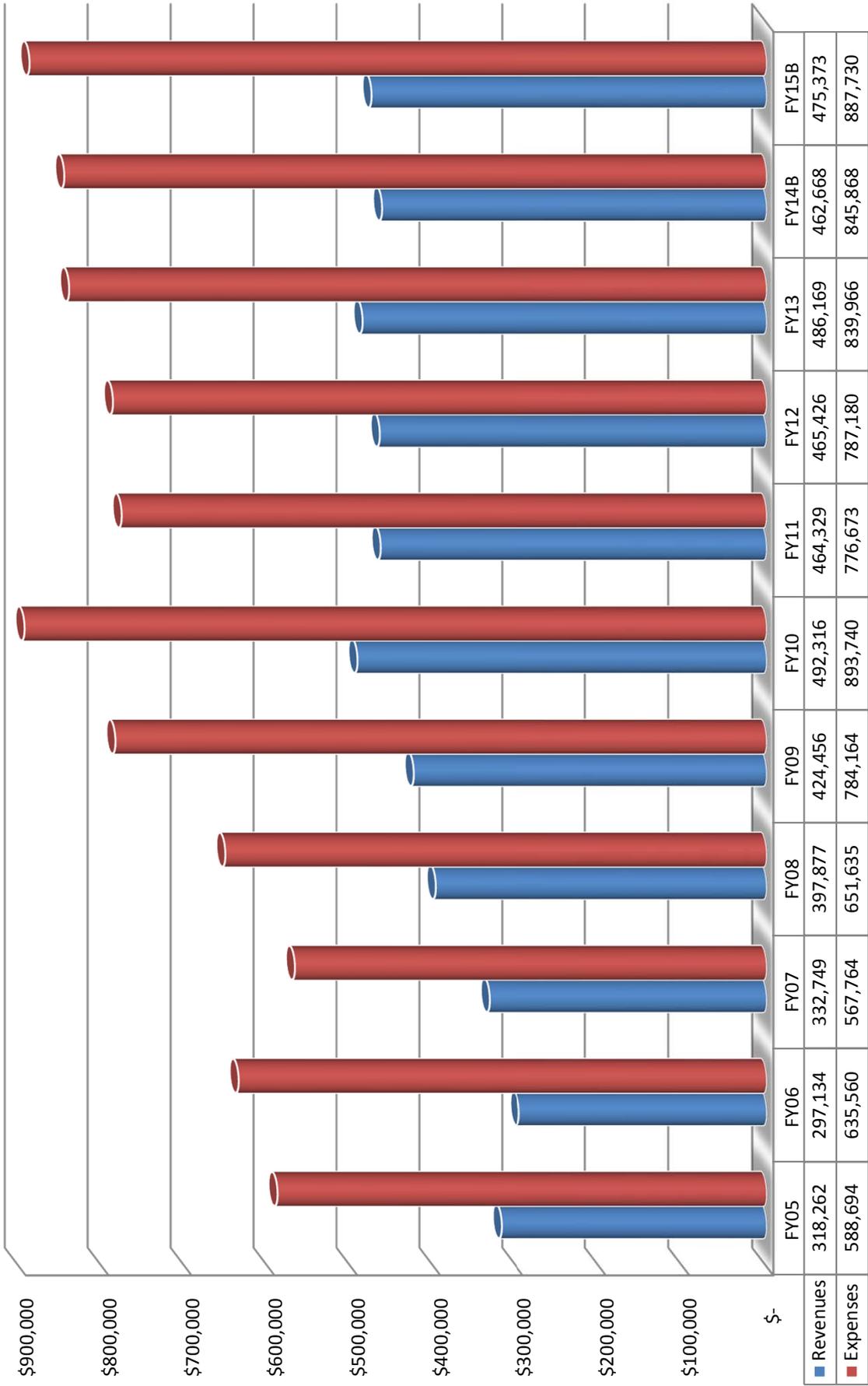
City of Unalaska
FY2015 Airport Budget Detail
Expenditures
Adopted May 27, 2014

Airport Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
55022951 - 51100 Salaries and Wages	44,182	41,142	62,835	55,375	64,305	16.13%
55022951 - 51200 Temporary Employees	1,867	978	815	3,070	1,956	(36.29%)
55022951 - 51300 Overtime	929	1,227	645	973	973	0.00%
55022951 - 52100 Health Insurance Benefit	13,245	7,593	17,562	19,650	18,879	(3.92%)
55022951 - 52200 FICA & Medicare Emplr Match	3,594	3,316	4,918	4,550	5,148	13.14%
55022951 - 52300 PERS Employer Contribution	13,367	13,739	22,792	19,820	28,741	45.01%
55022951 - 52400 Unemployment Insurance	216	271	513	581	404	(30.46%)
55022951 - 52500 Workers Compensation	2,056	1,370	2,635	2,692	3,488	29.55%
55022951 - 52900 Other Employee Benefits	306	240	403	404	469	16.18%
Personnel Expenses	79,761	69,875	113,118	107,115	124,363	16.10%
55022952 - 54230 Custodial Services/Supplies	8,266	8,538	8,363	15,000	15,000	0.00%
55022952 - 54300 Repair/Maintenance Services	30,815	1,932	3,568	10,450	30,450	191.39%
55022952 - 54500 Construction Services	1,995	0	0	1,000	1,000	0.00%
55022952 - 56100 General Supplies	4,186	6,994	8,791	7,000	7,000	0.00%
55022952 - 56140 Facility Maintenance Supplies	6,921	11,682	24,044	4,500	7,000	55.56%
Operating Expenses	52,184	29,146	44,766	37,950	60,450	59.29%
Total Facilities Maintenance	131,945	99,021	157,883	145,065	184,813	27.40%

City of Unalaska
FY2015 Airport Budget Detail
Expenditures
Adopted May 27, 2014

Airport Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Transfers Out						
55029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	65,000	0	(100.00%)
Other Expenses	0	0	0	65,000	0	(100.00%)
Total Transfers Out	0	0	0	65,000	0	(100.00%)

Airport Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

City of Unalaska
FY2015 Housing Budget Summary
Adopted May 27, 2014

Housing Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	4,432	9,729	11,059	12,309	22,384	81.85%
Charges for Services	126,852	183,681	237,666	239,040	270,150	13.01%
Non-recurring Revenues	(94,973)	0	0	294,092	238,326	(18.96%)
Total Revenues	36,312	193,410	248,724	545,441	530,860	(2.75%)
EXPENDITURES						
Housing Admin & Operating	179,004	578,754	345,606	370,659	369,153	(0.41%)
Facilities Maintenance	81,489	157,329	182,209	174,782	161,707	(7.48%)
Total Expenditures	260,492	736,083	527,815	545,441	530,860	(2.75%)
Transfers In	167,656	542,673	0	0	0	0.00%
Housing Proprietary Fund Net	(56,525)	0	(279,091)	0	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Housing Admin & Operating	65,881	113,335	189,937	369,153	69.54%
Facilities Maintenance	125,905	35,802	0	161,707	30.46%
Total Operating Expenditures	191,786	149,137	189,937	530,860	
Transfers Out	0	0	0	0	0.00%
	0	0	0	0	

City of Unalaska
FY2015 Housing Budget Detail
Revenues
Adopted May 27, 2014

Housing Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Intergovernmental						
56018041 - 42359 Other State Revenue	4,432	9,729	11,059	12,309	22,384	81.85%
Total Intergovernmental	4,432	9,729	11,059	12,309	22,384	81.85%
Charges for Services						
56018042 - 44770 Housing Other Services	0	0	2,610	0	0	0.00%
56018042 - 47230 Housing Rent	126,852	183,681	235,056	239,040	270,150	13.01%
Total Charges for Services	126,852	183,681	237,666	239,040	270,150	13.01%
Other Financing Sources						
56019848 - 49100 Transfers From General Fund	167,656	542,673	0	0	0	0.00%
Total Other Financing Sources	167,656	542,673	0	0	0	0.00%
Non-recurring Revenues						
56018049 - 49400 Gain-loss on Sale of Fixed Ass	(94,973)	0	0	0	0	0.00%
56018049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	294,092	238,326	(18.96%)
Total Non-recurring Revenues	(94,973)	0	0	294,092	238,326	(18.96%)
Housing Fund Net	203,968	736,083	248,724	545,441	530,860	(2.67%)

General Fund: **Housing Administration & Operations** (5600-058)

Responsible Manager/Title: Patrick Jordan, Assistant City Manager

Mission Statement

The mission of Housing Administration & Operations is to enhance recruitment and retention by providing a portion of the City's workforce decent, safe, quality housing for themselves and their immediate family.

Functions and Responsibilities

- *Manages, maintains and operates City-owned housing facilities*
- *Administers the Housing Enterprise Fund*

Departmental Goals

- *To work cooperatively with Facilities Maintenance to maintain City-owned housing units*
- *To work cooperatively with Finance to accurately maintain deposits, Housing payroll deductions and refunds*
- *To Manage the Housing budget prudently*
- *To provide reasonable housing for City employees on an equitable basis*
- *To Retain enough housing units to provide some level of transitional housing*
- *To explore and evaluate future housing options for City employees*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
To establish and maintain a list of local landlords to provide resources for permanent and transitional housing for City employees.	To provide reasonable housing for City employees on an equitable basis; and Retain enough housing units to provide some level of transitional housing.
Continue sufficient maintenance on existing housing units to maintain quality.	To work cooperatively with Facilities Maintenance to maintain City-owned housing units; and To manage the Housing budget prudently.
Collaborate with Planning to seek possible housing solutions to accommodate unhoused City employees.	To provide reasonable housing for City employees on an equitable basis, To retain enough housing units to provide some level of transitional housing; and To explore and evaluate future housing options for City employees.
Create a Housing page on City Net to provide easy access to housing forms and Housing information.	To provide reasonable housing for City employees on an equitable basis.

Performance Measures

<i>To work cooperatively with Facilities Maintenance to maintain City-owned housing units</i>	FY14 (Actual)	FY15 (Target)
Complete 95% of move out housing inspections within five working.	85%	95%

<i>To work cooperatively with Finance to accurately maintain deposits, housing payroll deductions and refunds</i>	FY14 (Actual)	FY15 (Target)
Housing/Finance shall work together to return 100% of deposits due within two weeks, as per Alaska State statutes.	100%	100%

<i>To explore and evaluate future housing options for City Employees</i>	FY Previous (Actual)	FY Next Year (Target)
Collaborate with Planning on at least one project or study to identify need, type and costs of future Employee housing.	New performance measure	Completed by end of FY15

<i>To provide reasonable housing for City employees on an equitable basis.</i>	FY14 (Actual)	FY15 (Target)
Create a Housing page on City Net by the end of FY15, so all employees have easy access to Housing information	New performance measure	Completed by end of FY15

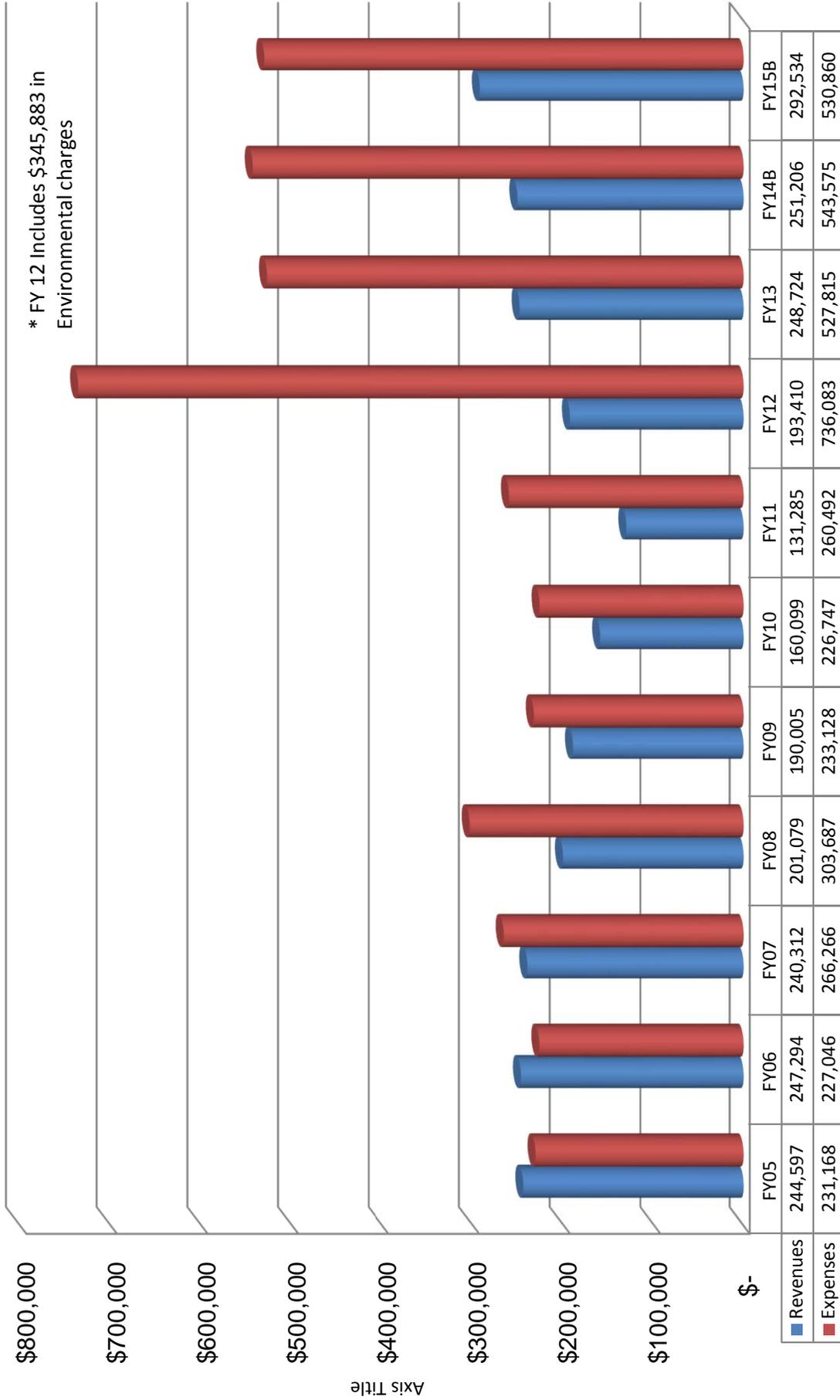
City of Unalaska
FY2015 Housing Budget Detail
Expenditures
Adopted May 27, 2014

Housing Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Housing Admin & Operating						
56025851 - 51100 Salaries and Wages	21,608	22,836	30,672	33,401	34,184	2.34%
56025851 - 51300 Overtime	1	4	1	3	200	6566.67%
56025851 - 52100 Health Insurance Benefit	8,540	7,171	12,736	15,286	13,339	(12.74%)
56025851 - 52200 FICA & Medicare Emplr Match	1,655	1,795	2,319	2,554	2,630	2.98%
56025851 - 52300 PERS Employer Contribution	6,500	7,579	10,422	11,920	15,106	26.73%
56025851 - 52400 Unemployment Insurance	144	191	299	403	268	(33.50%)
56025851 - 52500 Workers Compensation	113	85	118	146	154	5.17%
Personnel Expenses	38,561	40,257	56,566	63,713	65,881	3.40%
56025852 - 53230 Legal Services	0	0	422	500	500	0.00%
56025852 - 53240 Engineering/Architectural Svs	0	0	0	1,000	1,000	0.00%
56025852 - 53300 Other Professional Svs	0	0	0	1,000	1,000	0.00%
56025852 - 54110 Water / Sewerage	1,218	3,202	3,885	9,300	11,000	18.28%
56025852 - 54210 Solid Waste	6,404	5,854	5,722	11,880	12,513	5.33%
56025852 - 54230 Custodial Services/Supplies	0	2,550	7,629	13,000	14,000	7.69%
56025852 - 54410 Buildings / Land Rental	39,315	48,169	10,266	1,800	1,020	(43.33%)
56025852 - 54500 Construction Services	0	1,222	28,783	0	0	0.00%
56025852 - 55200 General Insurance	2,734	(31,115)	12,868	19,381	15,802	(18.47%)
56025852 - 56100 General Supplies	0	59	1,924	3,000	1,500	(50.00%)
56025852 - 56220 Electricity	1,576	14,011	9,027	19,425	18,500	(4.76%)
56025852 - 56240 Heating Oil	0	31,668	26,516	45,500	36,500	(19.78%)
Operating Expenses	51,248	421,503	107,041	125,786	113,335	(9.90%)
56025854 - 58100 Depreciation	67,937	115,842	180,676	179,276	187,743	4.72%
56025854 - 58910 Allocations IN-Debit	1,152	1,152	1,323	1,884	2,194	16.45%
Other Expenses	89,195	116,994	181,999	181,160	189,937	4.85%
Total Housing Admin & Operating	179,004	578,754	345,606	370,659	369,153	(0.41%)

City of Unalaska
FY2015 Housing Budget Detail
Expenditures
Adopted May 27, 2014

Housing Proprietary	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	Adopted Budget	% Chg
Facilities Maintenance						
56022951 - 51100 Salaries and Wages	31,996	60,279	47,619	56,816	65,980	16.13%
56022951 - 51200 Temporary Employees	740	565	1,319	0	0	0.00%
56022951 - 51300 Overtime	1,096	1,323	903	1,379	1,379	0.00%
56022951 - 52100 Health Insurance Benefit	10,988	13,948	16,290	20,303	19,484	(4.03%)
56022951 - 52200 FICA & Medicare Emplr Match	2,588	4,756	3,813	4,449	5,151	15.78%
56022951 - 52300 PERS Employer Contribution	9,539	20,229	17,307	20,469	29,661	44.91%
56022951 - 52400 Unemployment Insurance	109	462	409	545	393	(27.89%)
56022951 - 52500 Workers Compensation	1,452	2,032	1,854	2,620	3,401	29.78%
56022951 - 52900 Other Employee Benefits	165	408	288	399	456	14.29%
Personnel Expenses	58,674	104,003	89,800	106,980	125,905	17.69%
56022952 - 54210 Solid Waste	0	262	312	0	0	0.00%
56022952 - 54300 Repair/Maintenance Services	257	12,841	69,099	53,700	1,700	(96.83%)
56022952 - 54500 Construction Services	0	20,409	1,030	1,050	21,050	1904.76%
56022952 - 56100 General Supplies	9,760	7,041	5,311	5,000	5,000	0.00%
56022952 - 56110 Sand / Gravel / Rock	0	0	0	500	500	0.00%
56022952 - 56140 Facility Maintenance Supplies	11,922	10,218	16,657	7,202	7,202	0.00%
56022952 - 56240 Heating Oil	876	0	0	350	350	0.00%
Operating Expenses	22,814	53,326	92,409	67,802	35,802	(47.20%)
Total Facilities Maintenance	81,489	157,329	182,209	174,782	161,707	(7.48%)

Housing Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.



City of Unalaska
Capital and Major Maintenance Plan
FY2015-FY2019



City of Unalaska
Capital and Major Maintenance Plan
FY2015 - FY2019
Estimated Project and Purchase Timelines
(excluding new vehicle purchases & replacements)

Initiation / Concept
Feasibility / Pre-Design
Engineering / Design
Construction

Regardless of when a project might be funded, many remain active in other fiscal years. The purpose of this table is to provide an overview of the estimated project timelines identified in the nominations for the current CMMP and to display the allocation of valuable staffing resources. Projects identified in previous CMMP's that are not in need of additional funding in the current CMMP are not included below.

Fund or Department	Project (Projects in boldface are newly included in this year's CMMP, other projects have been updated from previous CMMPs.)	Associated Funds (Appropriated and Requested)	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Public Works	Cemetery Survey	\$35,000					
Public Works&PCR	Burma Road Chapel Roof Ventilation Upgrades	\$375,000					
PCR/Library	Unalaska Public Library Expansion	\$5,450,000					
PCR	Aquatic Center Improvements	TBD					
Public Safety	Replace Breathing Air Compressor	\$66,300					
Planning	GIS Orthophotography	\$100,000					
PCR/Library	PCR-Library Replacement Copier	\$25,000					
Finance	Finance Replacement Copier	\$27,000					
Electric	Powerhouse Engine 4	\$7,875,000					
Electric	Automatic Meter Read System	\$362,511					
Electric	Bering Sea Fisheries Electrical Upgrades	\$120,000					
Water	CT Tank Interior Maintenance and Painting	\$1,208,000					
Water	Pyramid Water Storage Tank	\$8,250,000					
Water	Water Flow Optimization Project	TBD					
Water	Icy Lake Roof and Siding	\$61,250					
Water	Water Utility Automatic Meter Reading System	\$106,052					
Water	Backflow Preventer Installations and Compliance	\$501,550					
Solid Waste	Baler Conveyor Belt Rebuild	\$49,900					
Ports & Harbors	UMC Dock Replacement & Expansion (Positions III & IV)	\$40,880,000					
Ports & Harbors	UMC Backreach Improvements	\$7,798,221					
Ports & Harbors	Robert Storrs Small Boat Harbor Improvements (C Float)	\$3,962,107					
Ports & Harbors	Robert Storrs Small Boat Harbor Improvements (A & B Float)	\$10,030,000					
Housing	4-Plex Roof Replacement	\$240,000					



**City of Unalaska
Capital and Major Maintenance Plan
FY 2015**

General Fund

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	FY15 Financing Sources for Capital Cost				
						General Fund	1% Sales Tax	Proprietary	Debt	Other Grant
PR401	PCR - Aquatic Center	Aquatic Center Improvements (Project Engineering & Design)	35,000	TBD	TBD	TBD	-	-	-	TBD
	Public Works-Fac Maint	Facility Maintenance Truck (New Vehicle Purchase)	-	28,231	28,231	28,231	-	-	-	28,231
	Public Works-Fac Maint	Facility Maintenance Service Truck (New Vehicle Purchase)	-	39,976	39,976	39,976	-	-	-	39,976
	General Fund	Vehicle Replacement (Purchases)	-	264,010	264,010	264,010	-	-	-	264,010
	PCR - Library	Replacement Copier	-	25,000	25,000	25,000	-	-	-	25,000
		Governmental Grand Total	35,000	357,217	357,217	357,217	-	-	-	357,217

Proprietary Funds

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	FY15 Financing Sources for Capital Cost				
						General Fund	1% Sales Tax	Proprietary	Debt	Other Grant
EL302	Electrical-Distribution	Powerhouse Engine 4 (Project Construction)	3,375,000	4,500,000	7,875,000	-	-	-	-	4,500,000
	Electric	Vehicle Replacement (Purchases)	-	30,000	30,000	-	-	30,000	-	30,000
		Electric Grand Total	3,375,000	4,530,000	7,905,000	-	-	30,000	-	4,530,000
	Water	Pyramid Water Storage Tank (Project Feasibility)	-	100,000	100,000	-	-	100,000	-	100,000
	Water	Backflow Preventer Installations and Compliance (Project Design & Const.)	-	501,550	501,550	105,065	-	396,485	-	501,550
	Water	Icy Lake Roof and Siding Replacement (Maint. Design & Construction)	-	61,250	61,250	-	-	61,250	-	61,250
	Water	Water Utility Automatic Meter Reading System (Project Design & Const.)	-	106,052	106,052	-	-	106,052	-	106,052
		Water Grand Total	-	768,852	768,852	105,065	-	663,787	-	768,852
	Wastewater	Electronic Forklift (New Vehicle Purchase)	-	35,000	35,000	-	-	35,000	-	35,000
	Wastewater	Exterior Forklift (New Vehicle Purchase)	-	76,000	76,000	-	-	76,000	-	76,000
	Wastewater	Flatbed (New Vehicle Purchase)	-	31,908	31,908	-	-	31,908	-	31,908
	Wastewater	Pick Up (New Vehicle Purchase)	-	21,317	21,317	-	-	21,317	-	21,317
		Wastewater Grand Total	-	164,225	164,225	-	-	164,225	-	164,225
	Solid Waste	Vehicle Replacement (Purchases)	-	30,000	30,000	-	-	30,000	-	30,000
	Solid Waste	Baler Conveyor Belt Rebuild (Maintenance Construction)	-	49,900	49,900	-	-	49,900	-	49,900
		Solid Waste Grand Total	-	79,900	79,900	-	-	79,900	-	79,900
PH905	Ports & Harbors	Robert Storrs Small Boat Harbor Improvements (A&B Floats)	100,000	200,000	300,000	-	-	200,000	-	200,000
		Ports & Harbors Grand Total	100,000	200,000	300,000	-	-	200,000	-	200,000
	Airport		-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-
		Governmental Fund Total	35,000	357,217	392,217	357,217	-	-	-	357,217
		Proprietary Funds Total	3,475,000	5,742,977	9,217,977	105,065	-	1,137,912	-	5,742,977
		City Grand Totals	3,510,000	6,100,194	9,610,194	462,282	-	1,137,912	-	6,100,194



**City of Unalaska
Capital and Major Maintenance Plan
FY 2016**

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	FY16 Financing Sources for Capital Cost					
						City			Other		
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	Total
	Public Safety	Replace Breathing Air Compressor (Purchase)	-	66,300	66,300	66,300	-	-	-	-	66,300
	Planning	GIS Orthophotography (Project Design & Engineering)	-	100,000	100,000	100,000	-	-	-	-	100,000
	Public Works	Cemetery Survey (Project Design & Engineering)	-	35,000	35,000	35,000	-	-	-	-	35,000
PR401	PCR-Aquatic Center	Aquatic Center Improvements (Project Construction)	35,000	TBD	TBD	TBD	-	-	-	-	TBD
	PCR-Library	Public Library Expansion (Project Feasibility)	-	12,500	12,500	12,500	-	-	-	-	12,500
	General Fund	Vehicle Replacement (Purchases)	-	171,880	171,880	171,880	-	-	-	-	171,880
	Finance	Replacement Copier	-	27,000	27,000	27,000	-	-	-	-	27,000
		Governmental Grand Total	35,000	412,680	412,680	412,680	-	-	-	-	412,680

Proprietary Funds

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	FY16 Financing Sources for Capital Cost					
						City			Other		
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	Total
EL101	Electrical-Distribution	Automatic Meter Read System (Project Engineering & Design)	-	29,344	29,344	29,344	-	-	-	-	29,344
		Bering Sea Fisheries Electrical Upgrades (Project Construction)	21,885	98,115	120,000	98,115	-	-	-	-	98,115
		Electric Grand Total	21,885	127,459	149,344	127,459	-	-	-	-	127,459

	Water	Pyramid Water Storage Tank Design (Engineering)	100,000	3,525,000	3,625,000	525,000	-	-	-	3,000,000	3,525,000
	Water	Vehicle Replacement (Purchases)	-	158,300	158,300	158,300	-	-	-	-	158,300
		Water Grand Total	100,000	3,683,300	3,783,300	683,300	-	-	-	3,000,000	3,683,300

	Wastewater	Vehicle Replacement (Purchases)	-	213,400	213,400	213,400	-	-	-	-	213,400
		Wastewater Grand Total	-	213,400	213,400	213,400	-	-	-	-	213,400
	Solid Waste		-	-	-	-	-	-	-	-	-
		Solid Waste Grand Total	-	-	-	-	-	-	-	-	-

	Ports & Harbors	Vehicle Replacement (Purchases)	-	65,859	65,859	65,859	-	-	-	-	65,859
	Ports & Harbors	UMC Dock Replacement and Expansion (Project Construction)	980,000	39,900,000	40,880,000	11,880,000	-	-	-	28,020,000	39,900,000
PH303	Ports & Harbors	Robert Storrs Small Boat Harbor Improvements (C Float)	3,662,107	300,000	3,962,107	300,000	-	-	-	-	300,000
		Ports & Harbors Grand Total	4,642,107	40,265,859	44,907,966	12,245,859	-	-	-	28,020,000	40,265,859

	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-								

	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-								

		Governmental Fund Total	35,000	412,680	412,680	-	-	-	-	-	412,680
		Proprietary Funds Total	4,763,992	44,290,018	49,054,010	13,270,018	-	-	-	31,020,000	44,290,018
		City Grand Totals	4,798,992	44,702,698	49,466,690	13,270,018	-	-	-	31,020,000	44,702,698



**City of Unalaska
Capital and Major Maintenance Plan
FY 2017**

General Fund

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY17 Request	Total	FY17 Financing Sources for Capital Cost					
						General Fund	1% Sales Tax	Proprietary	Debt	Other Grant	Total
	PCR-Library	Public Library Expansion (Project Engineering & Design)	12,500	375,000	387,500	375,000	-	-	-	-	375,000
	General Fund	Vehicle Replacement (Purchases)	-	1,739,107	1,739,107	1,739,107	-	-	-	-	1,739,107
		Governmental Grand Total	12,500	2,114,107	2,126,607	2,114,107	-	-	-	-	2,114,107

Proprietary Funds

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY17 Request	Total	FY17 Financing Sources for Capital Cost					
						General Fund	1% Sales Tax	Proprietary	Debt	Other Grant	Total
	Electric	Vehicle Replacement (Purchases)	-	199,350	199,350	-	-	199,350	-	-	199,350
	Electrical-Distribution	Automatic Meter Read System (Project Construction)	29,344	333,167	362,511	-	-	333,167	-	-	333,167
	Electric	Vehicle Replacement (Purchases)	-	109,250	109,250	-	-	109,250	-	-	109,250
		Electric Grand Total	-	199,350	199,350	-	-	199,350	-	-	199,350
WA301	Water	CT Tank Interior Maintenance and Painting (Design for Re-Coat)	155,000	100,000	255,000	-	-	100,000	-	-	100,000
WA402	Water	Water Flow Optimization Project (Project Design & Construction)	99,500	TBD	TBD	-	-	TBD	-	-	TBD
	Water	Pyramid Water Storage Tank (Project Design & Construction)	3,625,000	4,625,000	8,250,000	-	-	1,625,000	-	3,000,000	4,625,000
	Water	Vehicle Replacement (Purchases)	-	80,500	80,500	-	-	80,500	-	-	80,500
		Water Grand Total	3,879,500	4,805,500	8,585,500	-	-	1,805,500	-	3,000,000	4,805,500
	Wastewater	Vehicle Replacement (Purchases)	-	34,126	34,126	-	-	34,126	-	-	34,126
		Wastewater Grand Total	-	34,126	34,126	-	-	34,126	-	-	34,126
	Solid Waste	Vehicle Replacement (Purchases)	-	206,500	206,500	-	-	206,500	-	-	206,500
		Solid Waste Grand Total	-	206,500	206,500	-	-	206,500	-	-	206,500

PH905	Ports & Harbors	Robert Storrs Small Boat Harbor Improvements (A&B Float)	300,000	290,000	590,000	-	-	290,000	-	-	290,000
		Ports & Harbors Grand Total	300,000	290,000	590,000	-	-	290,000	-	-	290,000
	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-

	Housing	4-Plex Roof Replacement (Maintenance Design & Construction)	-	240,000	240,000	-	-	240,000	-	-	240,000
		Housing Grand Total	-	240,000	240,000	-	-	240,000	-	-	240,000

		Governmental Fund Total	12,500	2,114,107	2,126,607	2,114,107	-	-	-	-	2,114,107
		Proprietary Funds Total	4,179,500	5,775,476	9,855,476	-	-	2,775,476	-	3,000,000	5,775,476
		City Grand Totals	4,192,000	7,889,583	11,982,083	2,114,107	-	2,775,476	-	3,000,000	7,889,583



**City of Unalaska
Capital and Major Maintenance Plan
FY 2018**

General Fund

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY18 Request	Total	FY18 Financing Sources for Capital Cost					
						General Fund	1% Sales Tax	City Proprietary	Debt	Other Grant	Total
	Public Works	Burma Road Chapel Roof Ventilation Upgrades (Maint. Design)	-	25,000	25,000	25,000	-	-	-	-	25,000
	PCR/Library	Public Library Expansion (Project Construction)	387,500	5,062,500	5,450,000	2,531,250	-	-	-	2,531,250	5,062,500
	General Fund	Vehicle Replacement (Purchases)	-	971,111	971,111	971,111	-	-	-	-	971,111
		Governmental Grand Total	387,500	6,058,611	6,446,111	3,527,361	-	-	-	2,531,250	6,058,611

Proprietary Funds

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY18 Request	Total	FY18 Financing Sources for Capital Cost					
						General Fund	1% Sales Tax	City Proprietary	Debt	Other Grant	Total
	Electric	Vehicle Replacement (Purchases)	-	131,468	131,468	-	-	-	-	-	131,468
		Electric Grand Total	-	131,468	131,468	-	-	131,468	-	-	131,468

WA301	Water	CT Tank Interior Maintenance and Painting (Re-Coat)	255,000	953,000	1,208,000	-	-	953,000	-	-	953,000
	Water	Vehicle Replacement (Purchases)	-	60,500	60,500	-	-	60,500	-	-	60,500
		Water Grand Total	255,000	1,013,500	1,268,500	-	-	1,013,500	-	-	1,013,500

	Wastewater	Vehicle Replacement (Purchases)	-	38,150	38,150	-	-	38,150	-	-	38,150
		Wastewater Grand Total	-	38,150	38,150	-	-	38,150	-	-	38,150

	Solid Waste		-	-	-	-	-	-	-	-	-
		Solid Waste Grand Total	-								

	Ports & Harbors	Vehicle Replacement (Purchases)	-	32,400	32,400	-	-	32,400	-	-	32,400
PH003	Ports & Harbors	UMC Backreach Improvements (Project Construction Phases II and III)	387,000	7,411,221	7,798,221	-	-	7,411,221	-	-	7,411,221
PH905	Ports & Harbors	Robert Storrs Small Boat Harbor Improvements (A&B Floats)	590,000	9,440,000	10,030,000	-	-	6,035,000	-	3,405,000	9,440,000
		Ports & Harbors Grand Total	977,000	16,883,621	17,860,621	-	-	13,478,621	-	3,405,000	16,883,621

	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-								

	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-								

		Governmental Fund Total	387,500	6,058,611	6,446,111	3,527,361	-	-	-	2,531,250	6,058,611
		Proprietary Funds Total	1,232,000	18,066,739	19,298,739	-	-	14,661,739	-	3,405,000	18,066,739
		City Grand Totals	1,619,500	24,125,350	25,744,850	3,527,361	-	14,661,739	-	5,936,250	24,125,350



**City of Unalaska
Capital and Major Maintenance Plan
FY 2019**

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY19 Request	Total	FY19 Financing Sources for Capital Cost					
						General Fund	1% Sales Tax	Proprietary	Debt	Other Grant	Total
	Public Works	Burma Road Chapel Roof Ventilation Upgrades (Maint. Const.)	25,000	350,000	375,000	350,000	-	-	-	-	350,000
	General Fund	Vehicle Replacement (Purchases)	-	633,920	633,920	633,920	-	-	-	-	633,920
		Governmental Grand Total	25,000	983,920	1,008,920	983,920	-	-	-	-	983,920
Proprietary Funds											
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY19 Request	Total	General Fund	1% Sales Tax	Proprietary	Debt	Other Grant	Total
	Electric		-	-	-	-	-	-	-	-	-
		Electric Grand Total	-	-	-	-	-	-	-	-	-
	Water	Vehicle Replacement (Purchases)	-	70,850	70,850	-	-	70,850	-	-	70,850
		Water Grand Total	-	70,850	70,850	-	-	70,850	-	-	70,850
	Wastewater	Vehicle Replacement (Purchases)	-	328,600	328,600	-	-	328,600	-	-	328,600
		Wastewater Grand Total	-	328,600	328,600	-	-	328,600	-	-	328,600
	Solid Waste		-	-	-	-	-	-	-	-	-
		Solid Waste Grand Total	-	-	-	-	-	-	-	-	-
	Ports & Harbors		-	-	-	-	-	-	-	-	-
		Ports & Harbors Grand Total	-	-	-	-	-	-	-	-	-
	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-	-
		Governmental Fund Total	25,000	983,920	1,008,920	983,920	-	-	-	-	983,920
		Proprietary Funds Total	-	399,450	399,450	-	-	399,450	-	-	399,450
		City Grand Totals	25,000	1,383,370	1,408,370	983,920	-	399,450	-	-	1,383,370



City of Unalaska
Capital and Major Maintenance Plan
FY2015 -FY2019
Summary of Project and Funding Sources

	FY15	FY16	FY17	FY18	FY19	Totals
General Fund Projects*	357,217	412,680	2,114,107	6,058,611	983,920	9,926,535
Proprietary Fund Projects	5,742,977	44,290,018	5,775,476	18,066,739	399,450	74,274,660
Totals	\$ 6,100,194.00	\$ 44,702,698.00	\$ 7,889,583.00	\$ 24,125,350.00	\$ 1,383,370.00	\$ 84,201,195.00

Funding Source	FY15	FY16	FY17	FY18	FY19	Totals
General Fund	462,282	412,680	2,114,107	3,527,361	983,920	7,500,350
1% Sales Tax	-	-	-	-	-	-
Electric Proprietary Fund	30,000	127,459	199,350	131,468	-	488,277
Water Proprietary Fund*	663,787	683,300	1,805,500	1,013,500	70,850	4,236,937
Wastewater Proprietary Fund	164,225	213,400	34,126	38,150	328,600	778,501
Solid Waste Proprietary Fund	79,900	-	206,500	-	-	286,400
Ports&Harbors Proprietary Fund	200,000	12,245,859	290,000	13,478,621	-	26,214,480
Airport Proprietary Fund	-	-	-	-	-	-
Housing Proprietary Fund	-	-	240,000	-	-	240,000
Debt	-	-	-	-	-	-
Grants	4,500,000	31,020,000	3,000,000	5,936,250	-	44,456,250
Totals	\$ 6,100,194.00	\$ 44,702,698.00	\$ 7,889,583.00	\$ 24,125,350.00	\$ 1,383,370.00	\$ 84,201,195.00

* Amounts do not include the projects where the necessary funding is to be determined in fiscal years 15, 16 and 17.